Program Areas of Knowledge by Category			<u>Gary Galvin</u>	<u>Jessie</u> Wallace	<u>Leslie</u> Burdekin	<u>Lynda</u> Koenig	<u>Marianne</u> (Hattie) Pinkston	<u>Marie</u> LeBlanc	Marlee Hart	<u>Michelle</u> <u>Camille</u>	<u>Nancy</u> Bunjes	<u>Rosa</u> <u>Melendez-</u> <u>Nguyen</u>	<u>Sheryl Pixley</u>
Location	Region	Geographic area each stakeholder represents	North Central	Southeast	Pikes Peak	Metro	West Central, Northwest	Metro	Southwest, Northwest	Pikes Peak	North Central	Metro	Pikes Peak
	District/Boards of Cooperative Educational Services (BOCES)	Where the stakeholder works	Weld 6	East Otero	Pikes Peak BOCES	Cherry Creek	Durango	Englewood	Archuleta, Montezuma- Cortez, Dolores, San Juan BOCES	Pueblo City	Adams 12	Denver	Falcon 49
	BOCES	If the stakeholder works at a BOCES			х				х				
Size	Small	October 1 Count < 2,000		х					х				
	Medium	October 1 Count between 2,000-10,000			х		х	х	х				
	Large	October 1 Count > 10,000	х			х				х	х	х	x
Colorado Department of Education (CDE)	Local Services Plan (LSP)	Five year spending plan development and other considerations		х	х	х	х		х	х	х		
	Reimbursement Spending Report to CDE	Annual report covering how medicaid reimbursement dollars were spent	х	х	х	х	х	х	х	х	х		
	Parental Consent	Obtaining one time consent and annual notification	х	х	х		х	х	х	х	х	х	х
Finance - Annual	Not Only Specialized Transportation	Annual cost reporting of not only specialized transportation costs	х							x	х		
	Only Specialized Transportation	Annual cost reporting of only specialized transportation costs		х		х	x			х			
	Salary and Benefits Cost Reporting	Annual process of reporting reimbursable salary and benefits	х	х	х	х	x	x	x	х	x		
	Direct Medical Other Costs Reporting	Annual process of reporting reimbursable direct medical services other costs	х		x	x	x	x		x	x		
	Accrual Based Accounting	Accounting methodology based on when service for expense was rendered	х		х	х	х	x	х	x	х		
	Desk Review	Additional questions and/or providing additional documentation upon certification of the annual cost report	х	х	х	х	x	х	x	х	x	х	
	Interim Rate Setting	Direct Service reimbursement calculation using 1/12 monthly interim payment.			х		х		x				
		Method of calculating CPE and how it applies to the annual cost settlement			х		x						
Finance - Quarterly	Salary and Benefits Cost	Quarterly process of reporting allowable salary and benefits	х	х	х	х	х	x	х	х	х		
	-	Quarterly process of reporting allowable travel/training expenses	х		x		x	x		x	х		
	Cash Basis Accounting	Accounting methodology based on date of payment	х		х	х	x	x	х	x	х		
	Quarterly MAC payments	Calculation of reimbursable administrative activities	х				х	x	х		х		

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Staff Pool List (SPL) Management	Cost Pools	Appropriate placement of Staff Pool List (SPL) participants by cost pool (ex: direct service cost pool licensure requirements)	х	х	х	х	x	х	х	х	x		x
	Shifts	Appropriate shift selection for participants when the SPL is open	х		х	х	х	х	х	х	х		
	Calendars	Appropriate selection of working days on the calendar when the SPL is open and management of "unplanned closures" durina a auarter	х	х	х	x	x	х	х	х	x	x	
	Participants	Creating vacancies or directly replacing participants on the SPL	х	х	х	х	х	х	х	х	х		
Random Moment Time Study (RMTS)	RMTS tracking	Tracking RMTS moments	х	Х	х	х	х	х	х	Х	х	х	
	RMTS follow up	Following up on RMTS moments	х	Х	х	х	x	х	х	Х	х		
	Leave justification	Tracking and logging employees on Staff Pool List when on paid or unpaid leave	х	х	х	х	х	х	х	х	х	х	
Compliance	Training	Training methods for district administration, service provider documentation, and RMTS	х		х	х	x	х	х	х	х		
	Record Keeping	Provider licenses, service/bus logs, Individual Education Plans (IEPs)/Other Plans Of Care (OPOC), claim financials (including salaries/benefits, travel, training), leave justification records for moments, and required retention time frame	x	x	x	x	x	x	x	x	x	x	
	Comprehensive Review	Program review requested approximately once every three years or at the request of the Department	х		х	х	х	х	х	х	х		
		Every five year process of registering district/BOCES as a Health First Colorado provider	х		х	x	х	х	х	х			
	Free Care	October 1, 2020 program expansion included allowable services prescribed on other medical plans of care (outside IEP/IFSP) and additional provider types	Х			х	x	Х	x	Х	х		