



Dear Case Management Agencies,

This communication clarifies the work that will be accomplished during this weekend's downtime for the Care and Case Management (CCM) System and provides updates on Case Management Redesign.

### **Weekend Downtime Fixes for the CCM**

The update being released this weekend will re-link Program Records to the associated CCM features such as Critical Incidents and Activity Logs for Waiver, Nursing Facility, PACE, and Hospital Backup programs.

This is the final iteration of the program record cleanup for those programs. Agencies are encouraged to run reports before logging off tonight to account for adjustments in caseload. Users must be out of the CCM at 7:00 p.m. MT today and the system will be available again at 8:00 a.m. MT, Monday, March 4, 2024.

### **Case Management Redesign**

- Some members on Phase I and II agencies' Case Management Redesign Exceptions Lists were moved away from agencies instead of staying with Phase I and II agencies as requested.
- Members associated with Phase III agencies were moved in error.

For both Case Management Redesign issues in the bullets above, the Department is researching the impact and working with its vendor to correct the issue and return the members to the agencies. Agency leadership will be notified about the specifics of a timeline and will be provided a list of the impacted members. The Department anticipates these members will be assigned to your agency and available no later than Monday, March 4, 2024.

Thank you,

Department of Health Care Policy & Financing

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Dear Home and Community-Based (HCBS) and Transition Coordination Agency Case Managers,

The Phase II member and data transitions for Case Management Redesign have been successfully completed. All members are now affiliated with the Phase II Case Management Agencies in the Care and Case Management System (CCM) as well as the Bridge. These transitions align with the Friday, March 1, 2024, start date for the agency contracts.

Refer to the revised [Case Management Agency Directory](#) if there are questions about which Case Management Agencies serve which counties. Refer to [HCPF IM 23-024](#) and visit the [Case Management Redesign web page](#) for additional information.

The CCM System will be offline beginning at 7:00 p.m. MT on Friday, March 1, 2024, and continuing through the weekend of Saturday, March 2, 2024 and Sunday, March 3, 2024.

Email [commit\\_helpdesk@gainwelltechnologies.com](mailto:commit_helpdesk@gainwelltechnologies.com) to request MEUPS password resets.

**Tip for New Users:** When first given access, click on "Account Management" then "My Information" to set up a "Security Question & Answer" to minimize need for contact with support staff.

Thank you,

Department of Health Care Policy & Financing