



Dear Providers,

This special newsletter summarizes information and communications concerning the upcoming revalidation process. For more information on revalidation, visit the [Revalidation web page](#).

## Revalidation Topics

### Revalidation Testing Period Now Complete

Some providers were invited to participate in an early revalidation testing phase in exchange for feedback and recommended improvements to the process. The Department and DXC thank these providers for their participation and feedback, and have implemented changes to the process to benefit the broader provider community as they complete revalidation.

Revalidation has now begun for providers who originally enrolled in 2015 and will need to revalidate in 2020. Providers can find their revalidation date on the [Provider Web Portal](#) or by contacting the [Provider Services Call Center](#).

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### New National Provider Identifier (NPI) Must Be Obtained Prior to Revalidating

House Bill 18-1282 requires newly enrolling and currently enrolled organization health care providers (not individuals) to obtain and use a unique NPI for each service location and provider type enrolled in the Colorado interChange. Visit the [Colorado NPI web page](#) for more information.

Providers who will require a new NPI for their service location must complete that step prior to revalidating.

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### Provider Enrollment Updates Limited to One per Service Location

The [Provider Web Portal](#) will limit the number of open provider enrollment updates per unique service location as follows:

- One (1) open Provider Maintenance or Revalidation update and
- One (1) open Electronic Funds Transfer (EFT) update

Refer to the examples below:

- If the service location has previously submitted an EFT enrollment application and the application is still under review, the location will be unable to submit another EFT enrollment application.
- If the service location has previously submitted a provider maintenance request and the request is still under review, the location will be unable to submit another provider maintenance request or a revalidation application.

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### Revalidation Application Accessible Only Through Provider Web Portal

The revalidation application is only accessible through the Provider Web Portal. This is separate from the Enrollment Portal, which is used for new applications. To resume a previously started revalidation application, do so in the Provider Web Portal.

In preparation for the revalidation process, providers (even those who do not bill claims) who are not registered within the [Provider Web Portal](#) are encouraged to register in order to access and submit their revalidation application.

For more information on completing a Provider Web Portal registration, refer to the Web Portal Registration Quick Guide on the [Quick Guides web page](#).

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### **Email Addresses to Receive Revalidation Letter**

Providers are reminded to keep their contact information up to date in the Provider Web Portal to ensure receipt of their revalidation letter. The revalidation letter will be sent to the email addresses on file for mailing, service location and billing, but will only go to the primary email address on file for each of these.

For instructions on how to access and update the email address on file, refer to the Provider Maintenance Provider Web Portal Quick Guide, available on the [Quick Guides web page](#).

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### **Disclosure of Ownership/Controlling Interest on Revalidation Application**

Disclosing entities, fiscal agents and managed care entities must disclose the information required in each Disclosure A through F of the Disclosures section. Section A - Ownership/Controlling Interest must be completed listing all entities with five percent (5%) or greater direct or indirect ownership or control interest in the enrolling entity.

If providers are revalidating with an Employer ID Number (EIN), they have ownership or controlling interest. Even if they have a volunteer board of directors with 0% controlling interest, this must be disclosed; this is required in order to be compliant with the Federal Provider Screening regulations (type 0 in the % interest box, if applicable).

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### **Cost of Revalidation**

For the year of 2020, the cost of revalidation is \$595; however, only **some** providers will need to pay this fee.

Some provider types do not have a fee. For provider types that do require a fee, if the service location has enrolled or revalidated with Medicare or another state's Medicaid program in the last five (5) years, and paid an application fee, the application fee may not be required for revalidation. To determine if your provider type requires a fee, reference the "Revalidation Information by Provider Type" on the [Revalidation web page](#).

Some providers will need to be fingerprinted. The fingerprinting fee of \$39.50 is included in the application fee; however, providers are responsible for paying any service fees (usually between \$10.00-15.00) at the fingerprinting site.

## **Revalidation Resources**

### **Revalidation Web Page**

Providers are encouraged to visit the [Revalidation web page](#) for resources and information concerning revalidation.

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### **Revalidation Assistance Through the Provider Services Call Center**

Contact the [Provider Services Call Center](#) at 1-844-235-2387 and select option 2 and then option 5 for assistance with revalidation.

***Please do not reply to this email; this address is not monitored.***