



COLORADO

Department of Health Care Policy & Financing

School Health Services Program News

Our newsletter is a Department of Health Care Policy & Financing (the Department) publication which provides information on the School Health Services (SHS) Program. The Colorado SHS Program is administered by the Department in collaboration with the Colorado Department of Education. Providers participating in the program may receive federal matching funds for amounts spent in providing health services through the public schools to students who are receiving Health First Colorado (Colorado's Medicaid program) benefits.

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Program Components

School Based Psychologists

In response to inquiries received, both during and after annual training, there is some clarification regarding the School Psychologist qualifications starting on Oct. 1, 2022. In the event of a review, a [Colorado Department of Education license as a Special Services Provider](#) with an endorsement in School Psychology will be required. All FY 2022-23 comprehensive reviews will retroactively require evidence of the documents outlined in Appendix 2 of the [School Health Services \(SHS\) Program Manual](#) for School Psychologists in FY 2021-22.

Annual Training 2022 Frequently Asked Questions (FAQs)

Random Moment Time Study FAQs

Question 1

How many shifts should my district have?

Answer

There is no correct answer for this question since district sizes vary. Please note that each district should have at least one full time shift and that all shifts should cover, at minimum, 100% of the provider's time at work.

Question 2

How many locations should my district have?

Answer

There is no correct answer for this question since district preferences vary. Locations can be used frequently or not at all. Public Consulting Group (PCG) does not monitor locations so this is strictly based on the current coordinator's preference.

Question 3

If I discover a mistake or need to make changes to my Staff Pool List (SPL) or calendar after I have certified, what should I do?

Answer

Contact PCG and we can unlock your SPL/calendar for edits. If you have multiple locations, please specify what locations need to be unlocked.

Medicaid Administrative Claiming (MAC) Reimbursement FAQs

Question 1

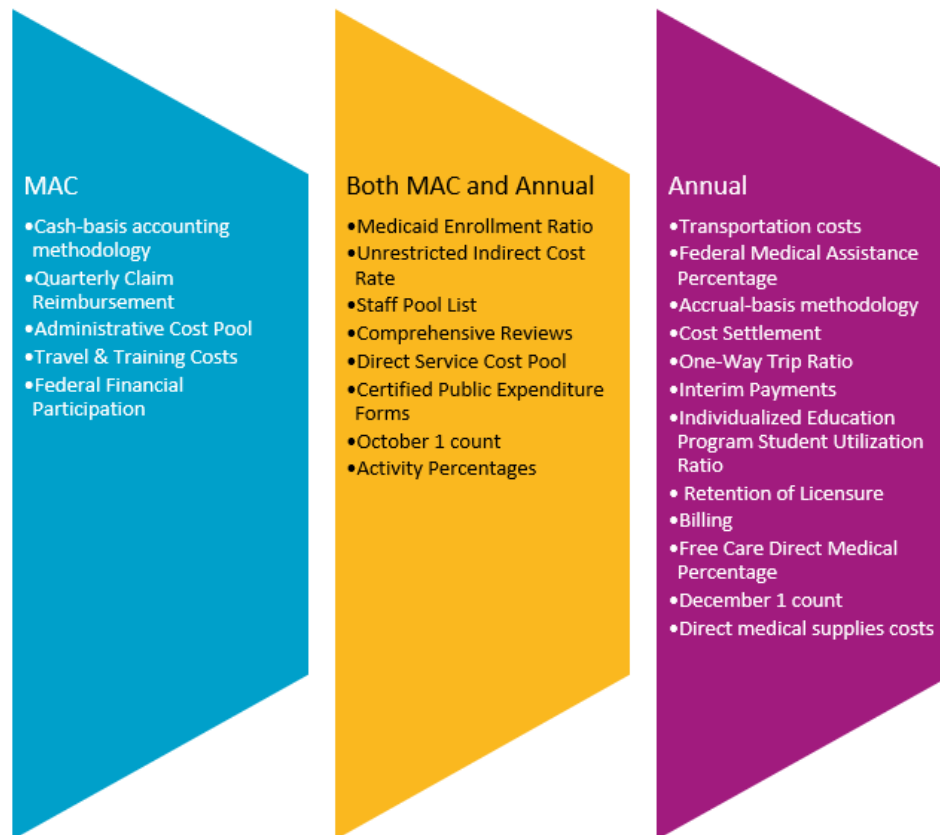
Why are direct service providers included in quarterly MAC claims?

Answer

Even though the primary responsibility of the direct service personnel is to deliver direct services, they are also doing support activities that sometimes qualify as allowable 'administrative' activities. These types of activities are reimbursable through the Medicaid Administrative Claiming program component.

MAC, Annual Cost or Both?

Below is a list of program terms that were used in recent annual trainings as part of the Venn Diagram activity. Each term is listed under the appropriate functional program(s) area:



Welcome

Jennifer Pham recently joined the PCG Colorado SHS team and is located in Aurora, Colorado. Before joining PCG, Jennifer worked at Children's Hospital Colorado working to eliminate barriers to care for patients and families, and later was a Health and Wellness Manager for Head Start. Jennifer is responsible for operational tasks related to annual cost reporting in the SHS Program as well as assisting with leading compliance, training, and support for districts.

Jennifer earned a Bachelor of Science degree in Public Health from the University of Colorado Denver and a Master of Public Health degree at the Colorado School of Public

Health. Her background in public health, in both the medical and school settings, has ignited in her a passion for driving systems changes to improve access to care and health outcomes for vulnerable populations.

Jennifer is a Colorado native who loves to be outdoors, travel, and hike. In her free time, Jennifer also plays volleyball, loves live music, tries out new restaurants, and spends quality time with friends and family.

Department Updates

2022 Annual Training

Thanks to everyone who attended annual training in August. Whether you joined in person or virtually, we hope that you were able to expand your program knowledge and make additional program contacts. For those who would like to review all or part of the training, you can find the presentations as well as the recorded webinars in the [Training Dates and Past Presentations](#) section of the [School Health Services program page](#).

Stakeholder Updates

Welcome to our FY 2022-23 stakeholders and thank you to all stakeholders for your support! Stakeholder meetings will continue to be offered in a hybrid format so that both in person and virtual options are available for attendance. Please reach out to stakeholders with anything you would like discussed in these meetings, including feedback from annual training. The [stakeholder areas of knowledge grid](#) and contact information have been updated on the [stakeholder website](#). As mentioned in annual training, we currently have vacancies in both the Northwest and Southeast regions. Please email olga.gintchin@state.co.us if you work in one of those regions and are interested in applying to be a stakeholder.

Back-to-School is an Important Time to Talk Health Coverage

Having health insurance is critical for children to thrive at school and in life. Children with health insurance are more likely to complete high school and graduate college compared with their peers who don't have access to care.

Health coverage for kids benefits everyone. Studies have shown that children with health coverage are less likely to miss school due to illness and are better prepared to learn, meaning fewer missed days of work for parents. Fewer missed school days may also allow kids and teens to stay involved with after-school activities like clubs and sports. Parents can visit [Health First Colorado](#) to learn more and apply for health coverage.

Colorado Department of Education (CDE) Updates

Website Updates

The [CDE School Health Services website](#) will be releasing its annual update on Oct. 1, 2022. This next update includes fixes for various documents, revision to due dates, and new additions to the CDE SHS guidelines. If your district/Board of Cooperative Education Services (BOCES) is preparing to renew a Local Services Plan (LSP), a new template will also be available on this date. Make sure to visit the website to update your support tools.

Reimbursement Spending Report to CDE

The Reimbursement Spending Report to CDE will open soon on Saturday, Oct. 1, 2022, and will remain open until Tuesday, Feb. 28, 2023. Since the report opens on a Saturday, you won't receive email notification from CDE until Monday, Oct. 3, 2022. This report will cover expenditures from FY 2021-22. This year, the report has been revised to fix issues some districts/BOCES experienced during the FY 2020-21 submission period. Many of the edits are minor and behind the scenes, so you may not directly experience them. Something you will notice is that dollar signs (\$) and commas (,) in expenditure totals will now no longer affect the total calculation feature in each section. In the past, expenditures with dollar signs or commas were omitted from calculation and had to be manually fixed after the report was submitted to CDE.

Additionally, an updated Reimbursement Spending Report Cheat Sheet will be available on Oct. 1, 2022, and will include a new tab to support districts in calculating their total expenditures by health service category. Tab "5 - Expenditures Calculator" will allow districts to add line item expenditures, and tag them with a category and sub-category, which will automatically group and calculate based on those tags. The support video for the cheat sheet will also be updated to include an explainer on how to use this tool. Here is an example snapshot from the form:

Expenditure Recording Table				Expenditure Summary by Category	
Use below to track expenditures/FTE by category and sub-category. Administrative costs can also be tracked. Add the dollar or FTE total (Exp/FTE Total), then select a main (under "Category") and sub-category (under "Sub-category") list item. Information provided will be summarized under columns G-K. Columns "Date" and "Notes" are optional and do not affect the calculation.				Expenditure and FTE information provided in the table under columns A-E are summarized. For additional support, visit our website or contact Omar using the links below: CO Dept of Ed School Health Services Website Contact Omar	
Exp/FTE Total	Category	Sub-category	Notes		
75,200.00	Administrative	FTE/Contracted Personnel	(EXAMPLE) Medicaid Coordinator Salary/Bens	Administration	
				FTE/Contracted Personnel:	\$ 75,200.00
				Equipment/Material/Supplies:	\$ -
				Professional Development/Trainings:	\$ -
				Other Administrative Costs:	\$ -
				Administrative Total:	\$ 75,200.00
450,250.00	Nursing	FTE/Contracted Personnel	(EXAMPLE) Total Nursing Salary/Benefits	Health Services	
				Nursing	
				FTE/Contracted Personnel:	\$ 450,250.00
				# of FTE:	-
				Equipment/Material/Supplies:	\$ -
				# of FTE:	-

Local Services Plan (LSP)

A new five-year plan for LSPs expiring on June 30, 2022 was due on Thursday, Aug. 31, 2022.

It is recommended to start working on your new LSP 10 months before the submission deadline. Districts/BOCES who will be a part of the 2023-2028 cohort will therefore receive their first reminder around October of this year. Please contact Omar Estrada for any questions, LSP draft review requests, or if you would like to know the due date of your district/BOCES LSP.

Need to meet?

If you would like 1-1 support on reimbursement spending, the LSP or the reimbursement spending report, feel free to schedule a session, or email Omar at Estrada_O@cde.state.co.us

Key Dates

FY 2022-2023 Stakeholder Dates

Oct. 13, 2022

9 a.m. - 12 p.m.

Location: Hybrid via Zoom & In-person

1570 Grant St.

Denver, CO 80203

Jan. 12, 2023

9 a.m. - 12 p.m.
Location: Hybrid via Zoom & In-person
1570 Grant St.
Denver, CO 80203

April 13, 2023
9 a.m. - 12 p.m.
Location: Hybrid via Zoom & In-person
1570 Grant St.
Denver, CO 80203

Quarterly Cost Reporting

Oct. 3, 2022
July - September 2022 (JS22) cost report opens for district reporting

Oct. 28, 2022
JS22 certification is due

Random Moment Time Study (RMTS)

Nov. 1, 2022
January - March 2023 (JM23) staff pool lists (SPL) and calendars open to districts

Nov. 30, 2022
JM23 certification is due

Annual Cost Report

Aug. 1, 2022
FY 2021-22 Annual cost report opened for district reporting

Nov. 1, 2022
Annual cost report due

2022 NAME Conference

Oct. 24 -27, 2022
Conference location: Baltimore, Maryland
[Learn more about the conference](#)

The School Health Services Program is a joint effort between the Colorado Department of Education and the Department of Health Care Policy & Financing.

If you have any suggestions for the newsletter please email the School Health Services Administrator [Olga Gintchin](#), SHS Program Assistant [Tracy Gonzales](#) or [Public Consulting Group](#) (PCG).

Additional SHS Program Contacts:
[Omar Estrada](#), CDE School Health Services Consultant
[RMTS Help Desk](#)
[Cost Report Help Desk](#)

Links

[School Health Services](#)

[Colorado Department of Education](#)

[Public Consulting Group - Claiming System](#)

[Health First Colorado](#)

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