

# **School Health Services (SHS) Program Department of Health Care Policy and Financing (Department)**

**Annual Training**

**Medicaid Administrative Claiming (MAC)**

**August 2021**

# Agenda

Introduction

Fiscal Year 2020-21 Updates

Financial Roles

Important Dates & Resources



# Introduction

# Acronyms

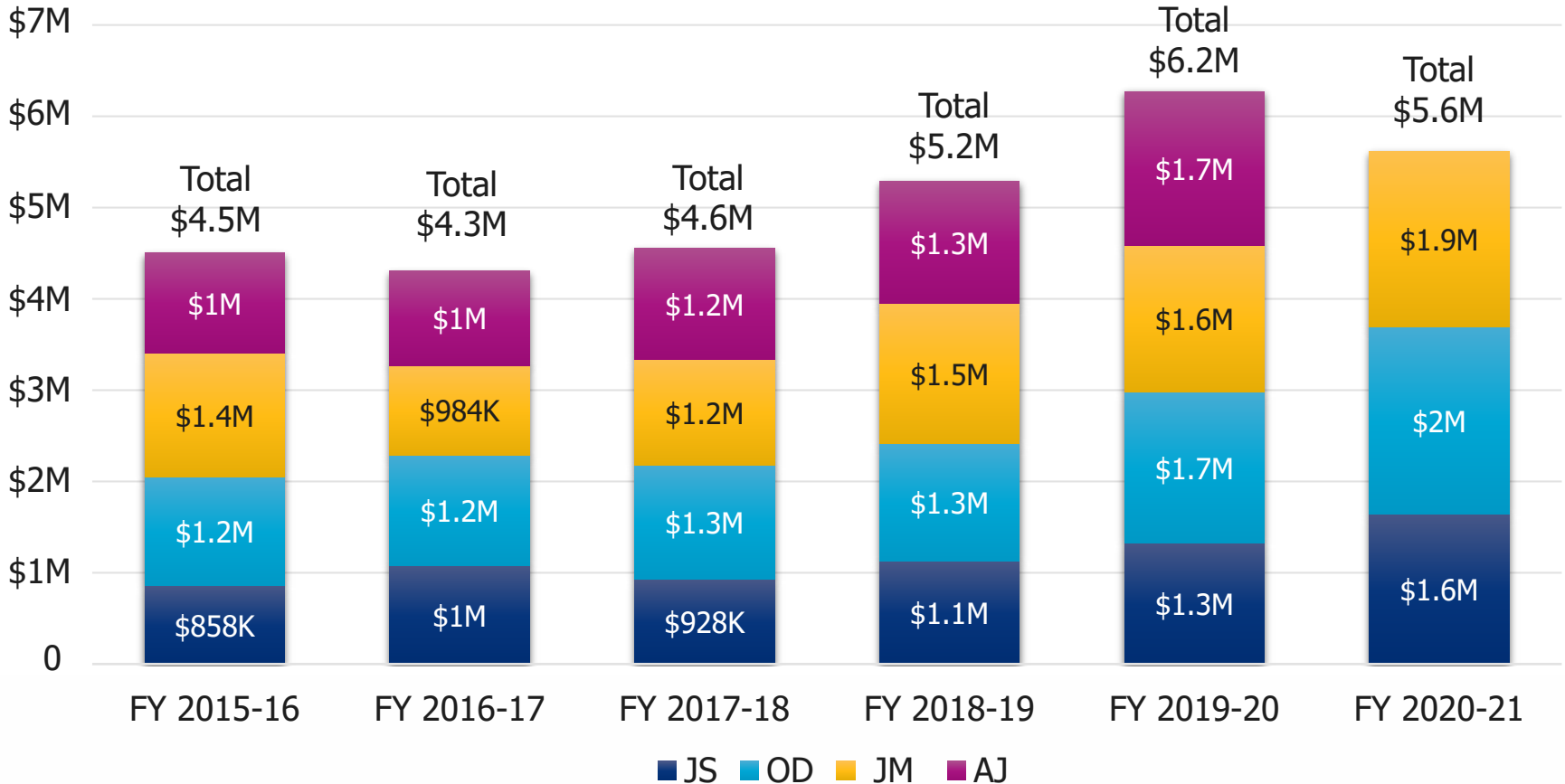
Acronym	Full Names
<i>Admin</i>	Administrative
<i>AJ</i>	April – June
<i>CPE</i>	Certified Public Expenditure
<i>ESSER</i>	Elementary and Secondary School Emergency Relief
<i>FY</i>	Fiscal Year
<i>JM</i>	January – March
<i>JS</i>	July – September
<i>MAC</i>	Medicaid Administrative Claiming
<i>MER</i>	Medicaid Enrollment Rate
<i>PCG</i>	Public Consulting Group
<i>OD</i>	October - December
<i>RMTS</i>	Random Moment Time Study
<i>SHS</i>	School Health Services
<i>SPL</i>	Staff Pool List



# **Fiscal Year 2020-21 Updates**

# Reimbursement

## Statewide Net Reimbursement



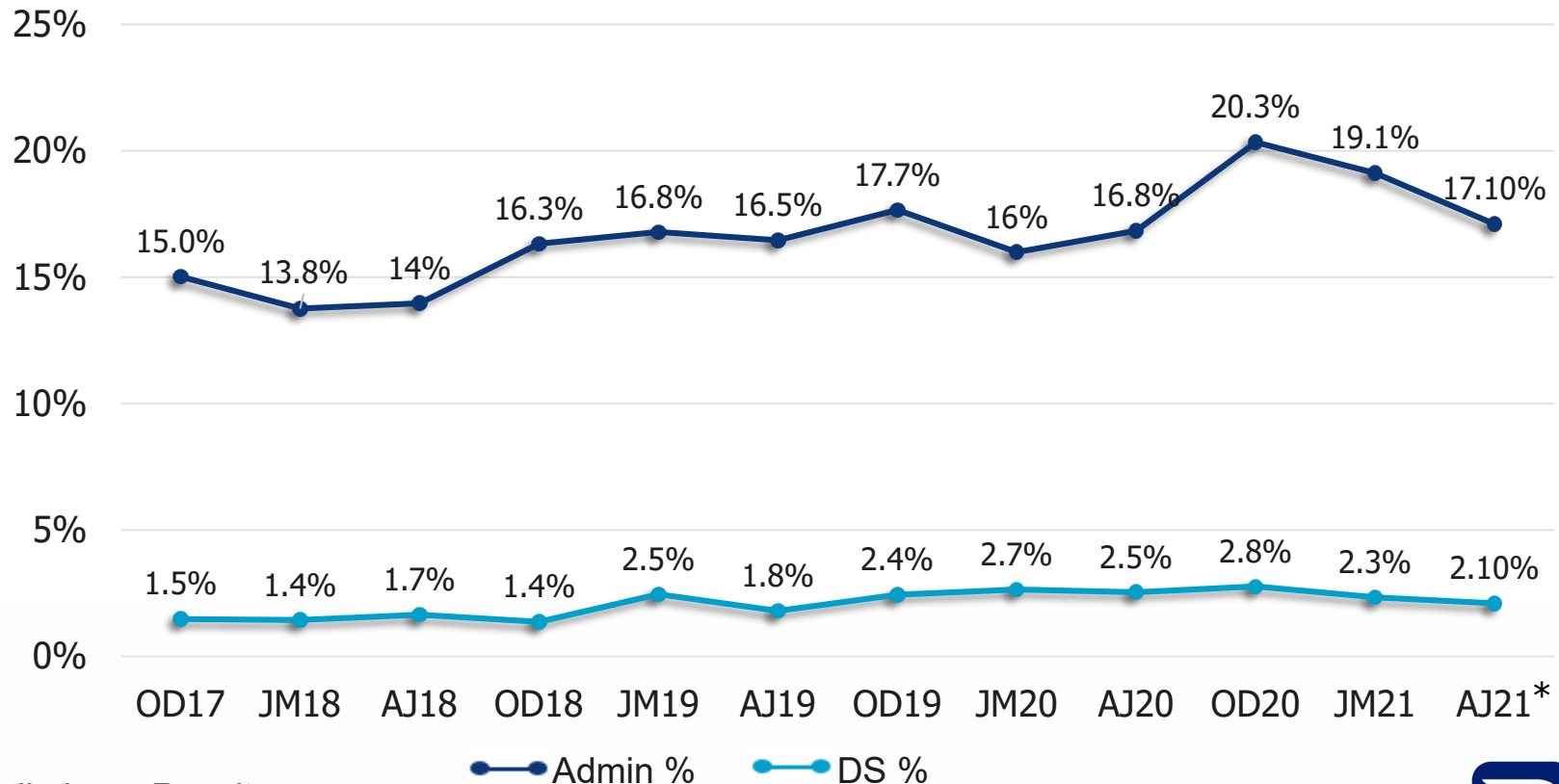
*Note: Reimbursement amounts are after state withhold*



# Random Moment Time Study (RMTS) Trends

Coronavirus Disease 2019 (COVID-19) related school closures and online learning environment lead to increase in MAC percentages

## Four Year MAC RMTS Percentage Trends by Quarter



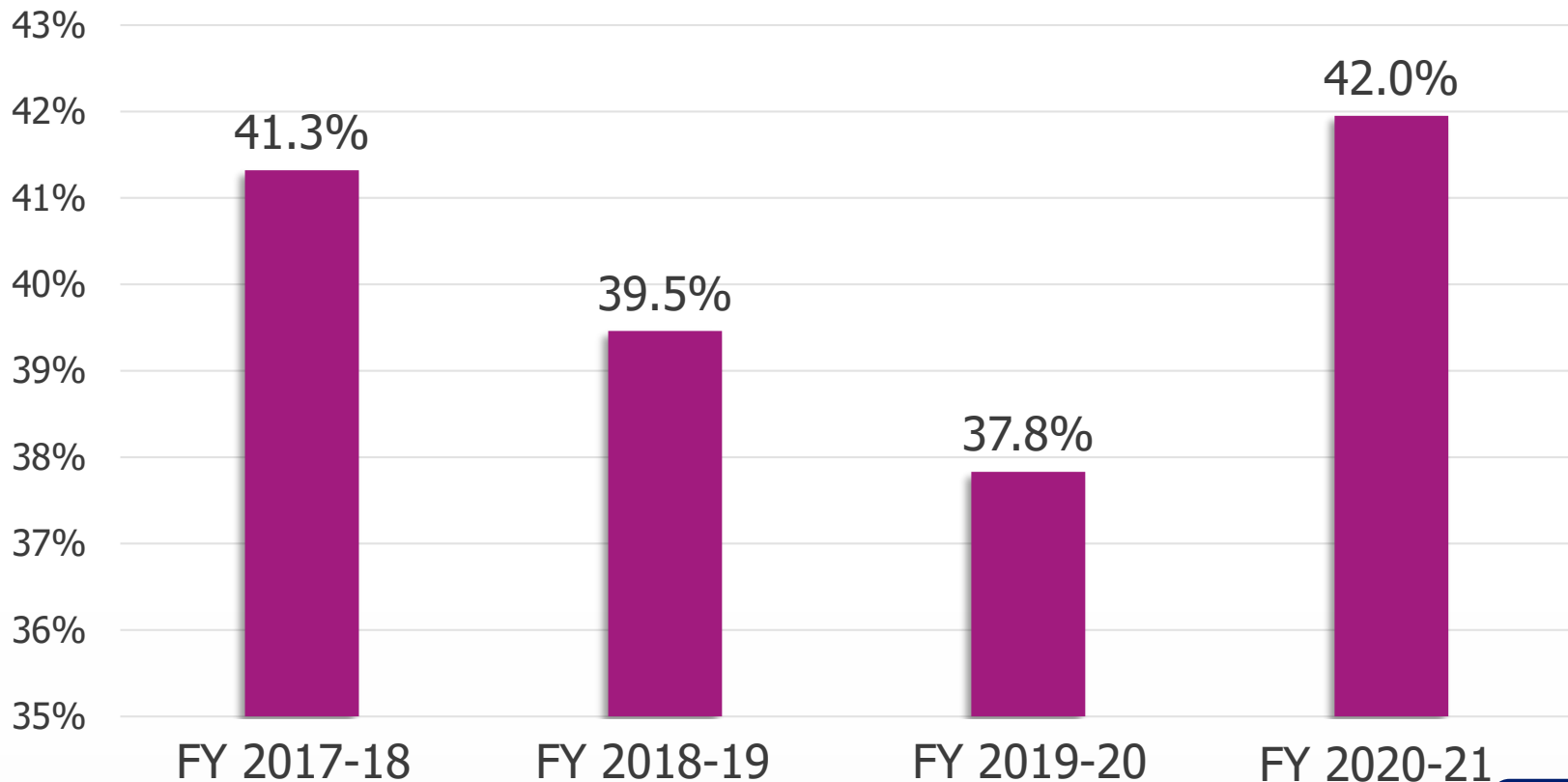
*\*Preliminary Results*



# Medicaid Enrollment Rate (MER) Trends

After two consecutive years of decline, MER sharply increased in FY 2020-21

Average Statewide MER by Fiscal Year





# Financial Roles

# Financial Claiming System Roles

To be added as a financial user to the PCG Claiming System, send an email request to PCG with:

- Name
- Email address
- Phone number
- District title

Admin*	Editor	Viewer
<ul style="list-style-type: none"><li>✓ Certify</li><li>✓ Edit</li><li>✓ View District Financials</li></ul>	<ul style="list-style-type: none"><li>✗ Certify</li><li>✓ Edit</li><li>✓ View District Financials</li></ul>	<ul style="list-style-type: none"><li>✗ Certify</li><li>✗ Edit</li><li>✓ View District Financials</li></ul>

\*Financial District Level Admin access allows certification of all cost reports and should be an individual who can make financial decisions on behalf of the districts (examples include but are not limited to Chief Financial Officer (CFO), Director of Finance, Business Manager, or Superintendent)



# PCG Claiming System Users

Best practices for the beginning of each school year include:

1. Verify users that have access to the PCG Claiming System

- Identify all district users by access level
- Assess if roles or access needs to be updated

2. Request updates to user list

- Contact PCG with requests for changes
- Email requests to add or remove access to PCG

# Breakout Session 1

Discuss your district's quarterly cost reporting challenges

1. **What are your quarterly cost reporting challenges? Things to consider include:**
  - **Edit explanations**
  - **Certified Public Expenditures (CPEs) signatures**
  - **Understanding funding sources**
  - **Other issues/concerns**

## **Breakout Session 2**

**Discuss whether your district plans on hiring with Elementary and Secondary School Emergency Relief (ESSER) funds?**

- 1. If so, what types of positions do you plan on filling?**
- 2. Will this decision effect MAC reimbursement?**

# **Important Dates & Resources**

# Important Dates

## September/October 2021

- Districts receive AJ21 MAC claim reimbursement

## October 1, 2021

- JS21 opens for cost reporting

## October 14, 2021

- JS21 MAC refresher training



# Program Resources

Free Care resources can be found in the following locations:



School Health Services Program: [colorado.gov/pacific/hcpf/school-health-services](https://colorado.gov/pacific/hcpf/school-health-services)



PCG Claiming System: [claimingsystem.pcgus.com/co](https://claimingsystem.pcgus.com/co)

- Free Care recorded Webinars
- Free Care FAQs
- User Guides
- Stakeholder information
- Program Manual
- Program Calendar
- Training schedule
- Newsletters
- Fact Page
- Annual training PowerPoint presentations
- Staff Pool List Decision Tree





# Contact Information

If you have any questions, please feel free to contact us!



## Department

Shannon Huska

Email: [shannon.huska@state.co.us](mailto:shannon.huska@state.co.us)

Phone: 303-866-3131



## PCG

Annual Help Desk

Email: [cocostreport@pcgus.com](mailto:cocostreport@pcgus.com)

Phone: 866-317-0223

RMTS/MAC Help Desk

Email: [cormts@pcgus.com](mailto:cormts@pcgus.com)

Phone: 866-766-9015





**Solutions that Matter**

