



COLORADO

Department of Health Care
Policy & Financing

Provider Stabilization Fund Advisory Board Meeting Minutes

Via [Zoom](#)
September 10, 2025
1:00 - 3:00 p.m.

1. Welcome, Roll Call and Introductions - 1:04 p.m.

- Members Present

Aubrey Hill, Jack Teter, Jennifer Lang, Kara Johnson-Hufford, Kevin Martin, Melanie Kesner, Rachel Williams, Simon Smith and Stephanie Brooks

There were sufficient members for a quorum.

- HCPF Staff Present

Shannon Huska, Daniel Harper, Tracy Gonzales and Mindy Lee

2. Approval of minutes

- Kara Johnson-Hufford motioned to approve the minutes from the Provider Stabilization Fund Advisory meeting held on August 27, 2025. Kevin Martin seconded. Motion passed unanimously.

3. Draft Application Review

Updates presented by HCPF based on prior feedback

Definition tab:

- Primary Care definition - Primary Care Payment Reform Collaborative through DOI also has a Primary Care definition that HCPF can reference
- Visit/Encounter definition- Update to include 'services customarily billable by a primary care or comprehensive behavioral health provider'. Add nurse practitioner.

Sliding Fee Scale tab:

- will include instructions for free clinics so they can skip uploading SFS.

Eligibility Screening tab:

- Board recommends removing the question.
- HCPF's responded that as the State Medicaid agency, we want to ensure Coloradans are getting the best care by the appropriate program. Will add an option for agencies to disclose if they do or do not screen.

Outside Entity Tab:

- Board concerns included the administrative and financial burdens to clinics.
- Recommendations include more details in the instructions and not having specificity is beneficial.





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- Other recommendations included clinics providing an attestation that the count is accurate or supply a subset of patient count.
- HCPF responded that we still need to be sound stewards of the resources and funds that we are distributing and there should be guard rails in place. We will take all feedback into consideration, and more thought will be given to the requirement.

4. Draft Rules Discussion

Updates provided by HCPF based on prior feedback

Board recommendations:

- Update Primary Care definition per discussion during application review
- Update Behavioral Health definition
- Update Visit/Encounter definition per discussion during application review

HCPF Action Items:

- The following definition updates will be brought back to the board at the next meeting
 - Primary care
 - Behavioral health
 - Visit/Encounter

5. Proposed Timeline and Fund Disbursements

- Fund Disbursements
 - HCPF's intent is to pay out the base amount of \$25M by 12/31/25
 - Donations and other funds will be paid in the first month after the quarter they are received (e.g., funds received now through 12/31 would be paid in January).
- Timeline
 - Application release date will need to be delayed
 - Entrance call may need to be pushed back
 - HCPF intends to maintain all other key dates

7. Public Comment

- There were no public comments

8. Future Agenda Items

- Review the Primary Care Fund attestation form
- Final approval of application and rules

9. Board Action

- Kara Johnson-Hufford motioned to adjourn. Stephanie Brooks seconded. The motion passed.





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10. Meeting Adjourned at 2:56 p.m.

The next scheduled meeting is at 1:00 p.m. on Wednesday, September 24, 2025, via Zoom.

Reasonable accommodation will be provided upon request for persons with disabilities. Please notify the Board Coordinator at hcpf_providerstabilizationfund@hcpf.co.us or the 504/ADA Coordinator hcpf504ada@state.co.us at least one week prior to the meeting to make arrangements.

