



Provider Stabilization Fund Advisory Board Meeting Minutes

Via [Zoom](#)
October 22, 2025
1:00 - 3:00 p.m.

1. Welcome, Roll Call and Introductions - 1:02 p.m.

- Members' Present

Abrey Hill, Jack Teter, Kara Johnson-Hufford, Jennifer Lang, Kevin Martin, Melanie Kesner, Rachel Williams, Simon Smith and Stephanie Brooks

- Members' Excused

None

There were sufficient members for a quorum.

- HCPF Staff Present

Shannon Huska, Daniel Harper, Tracy Gonzales and Mindy Lee

2. Approval of minutes

- Minutes from Sept meeting will be sent via email.

3. Rules

Provider Stabilization Fund emergency rules were presented to the Medical Services Board (MSB) on October 10, 2025

- There were a few questions that HCPF will address
 - Questions about other funding options
 - Could the patient count be recalculated throughout the year?
 - Revisit the definition of 'Primary Care' and use a definition the Department has already established.
- Next steps
 - Public rule review on November 24, 2025
 - Presenting to MSB for final rule adoption on December 12, 2025

Updates to the C.R.S. citations

- Stephanie Brooks motioned to approve the rules as presented. Kara Johnson-Hufford seconded. Motion passed unanimously.





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4. Funding

- HCPF has met with the Rose Foundation to ensure HCPF is set up to receive funds from them when the time comes.
- HCPF has been focusing on the rules and application process so state dollars can be dispersed as soon as possible. Will revisit the federal topic at a later date.

5. Applications

- 81 clinics have submitted an Intent to Apply
- Common questions from agencies have pertained to the following topics
 - Applications for providers with multiple locations
 - Outside entity qualifications
 - Patients with unknown federal poverty levels
- HCPF is tracking questions and the FAQ on the Department website will be updated.
- Continued board concerns regarding clinics that do not track FPLs
 - Application was revised to capture the unknown FPLs so HCPF will be able to determine if certain providers are being impacted.
- Applications are due October 24, 2025, and the outside entity is due December 31, 2025.

6. Cadence for future board meetings

- HCPF proposes quarterly board meetings occurring in the 2nd or 3rd week of the month to coincide with potential quarterly payments.
- The new cadence will begin after the scheduled December 3rd meeting.
- A poll will be sent to gather the Boards availability
- Reminder that moving forward, the applications will be due each May to align with Primary Care Fund.

7. Board Discussion

- Can the rules be fine-tuned or changed regarding the federal poverty level requirements?
- No. The federal poverty level requirements are written in the state statute and must remain in the rules.





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8. Public Comment

- There were no public comments

9. Meeting Adjourned at 1:25 p.m.

The next scheduled meeting is at 1:00 p.m. on Wednesday, December 3, 2025, via Zoom.

Reasonable accommodation will be provided upon request for persons with disabilities. Please notify the Board Coordinator at hcpf_providerstabilizationfund@hcpf.co.us or the 504/ADA Coordinator hcpf504ada@state.co.us at least one week prior to the meeting to make arrangements.

