## <u>Total / Medicare Patient Days Submission</u>

**12/18/20** - State emails all nursing homes with CY 2020 patient days submission request.

- Can send to management companies.
- If you know nursing homes who don't get letter please reach out to us.

1/15/21 - Nursing home submits census summary to Myers & Stauffer.

- Include Total Patient Days and Total Medicare Days.

3/10/21 - Myers & Stauffer sends proposed patient days schedule to nursing home.

End of March - Response due from nursing home.

4/10/21 - Final patient days schedule emailed to nursing home.

## Minimum Wage Payment

12/18/20 - Minimum wage payment documents posted to State website.

- This will include:
  - 1) Minimum wage survey
  - 2) Minimum wage survey instructions
  - 3) List of all eligible nursing homes

**12/18/20** - State emails all nursing home link to payment website and narrative of payment.

- 1/4/21 1/28/21 Eligible nursing homes provide completed surveys listing all employees experiencing an hourly wage increase due to the Denver City/County minimum wage increase for the period 1/1/20 through 12/31/20. Survey must also include nursing home's payroll journal data for State review and documentation.
- Nursing homes eligible for payment not located in Denver City/County must prove that all employee hourly wages are now at least at the Denver city/county minimum wage to receive supplemental payment. Supplemental payment is only for nursing homes required to increase all wages to at least the new minimum wage due to minimum wage per state statute.
- 2/1/21 2/18/21 State calculates minimum wage supplemental payment for nursing homes submitting a completed minimum wage survey and supporting payroll journal data.
- Myers and Stauffer completes a quality assurance review of at least 10% of all nursing homes submitting a completed minimum wage survey and supporting payroll journal data.
- 2/19/21 State emails nursing their minimum wage supplemental payment calculation for the period 1/1/20 through 12/31/20.
- Total minimum wage supplemental payment will not be greater than funds allocated to supplemental payment in Long Bill.
- 2/22/21 2/26/21 Nursing homes response period for minimum wage supplemental payment calculation.
- **3/1/21 3/15/21** Payment made to nursing homes.