PUBLIC PARTNERSHIPS
CDASS Rate Increase 1/1/23

PAR Revision and Approval Process (For Non-SLS and SLS Members)

VERIFY REVISIONS	ENTER PAR IN BRIDGE	RECEIVE STATE APPROVAL	PRE-APPROVE PAR IN PPL PORTAL	PPL APPROVES PAR

01 Complete the steps to revise the PAR in the Bridge:

Submit the PAR in the Bridge and receive approval.

NOTE: *During the rate increase process, if an additional PAR change or revision is required, please complete that step in both the Bridge and PPL Portal alongside the rate increase process **OR** complete the revision after the rate increase has been applied and the PAR has been approved.*

02 Log into the Public Partnerships BetterOnline™ Web Portal: **fms.publicpartnerships.com**

03 Search for your Member under the **"Member Search"** tab

04 Click **"Authorizations"**

05 The authorization budget display screen will have the annual (yellow star and highlight) and monthly (purple star and highlight) budget allocation amounts prior to the rate increase for the 10-day notice letter. When checking for the prior authorization amounts, please select the current **"Certification Period"** in the drop-down box on the Authorization page. You can also find this information on the Member monthly statements.

∗ Please be sure to take the monthly allocation from the allocation budget display screen which displays the actual budget amounts. Do not use the Form 105 amount in the Revise PAR screen.

Budgets For QA TEST CONSUMER (ID#A111111)

BUDGET CALCULATOR

Certification Period: 3/1/2022 - 2/28/2023 ▾ | Create New PAR | Revise PAR

CDASS Period: | Show Printer-Friendly Version

Status: **Approved**

Waiver Type: **EBD** **PA Number:** **123456789**

1 T2025 U1 Effective: 3/1/2022 - 12/31/2022 Unit Cost: 0.01
2 T2025 U1 Effective: 1/1/2023 - 2/28/2023 Unit Cost: 0.01

Status: **Approved**

Total Annual Allocation:	**$16,641.38** ⭐
Average Monthly Expenditure:	**$11.15**
Total Annual Expenditure:	**$133.76**
Total Unspent Amount:	**$16,507.62**
Total Overspent/Underspent Amount as of today:	**$16,507.62**

Budgets:

CDASS Period	Id	Start	End	⭐ Monthly Allocation	Monthly Expenditure	Monthly Overspent/ Underspent Amount	Available Unspent Amount	Detail	Action
1	541694	3/1/2022	3/31/2022	$1,273.24	$0.00	$1,273.24	$1,273.24	Budget Detail	
1	541695	4/1/2022	4/30/2022	$1,273.24	$0.00	$1,273.24	$1,273.24	Budget Detail	

06   Click on the **"Certification Period"** drop down box

07   Select the current certification period's **"Work In Progress-Pre-approved"** PAR

08   Confirm the allocation split on the T2025 effective 1/1/2023 as shown below:

Non-SLS:

Budgets For QA TEST CONSUMER (ID#A111111)

BUDGET CALCULATOR

Certification Period: 3/1/2022 - 2/28/2023 | Create New PAR | Revise/Pre-Approve PAR |

CDASS Period: Show Printer-Friendly Version

Status: **Work In Progress -- Pre-Approved**   Waiver Type: **EBD** PA Number: **123456789**

1   T2025 U1   Effective: 3/1/2022 - 6/30/2022   Unit Cost: 0.01
2   T2025 U1   Effective: 7/1/2022 - 12/31/2022   Unit Cost: 0.01
3   T2025 U1   Effective: 1/1/2023 - 2/28/2023   Unit Cost: 0.01

SLS:

Budgets For QA TESTCONSUMER 7 (ID#Z777777)

BUDGET CALCULATOR

Certification Period: 3/1/2022 - 2/28/2023 | Create New PAR | Revise/Pre-Approve PAR |

CDASS Period: Show Printer-Friendly Version

Status: **Work In Progress -- Pre-Approved**   Waiver Type: **SLS**   PA Number: **123456789**

1   T2025 U8 for PC, HM, and HME Services   Effective: 3/1/2022 - 6/30/2022   Unit Cost: 0.01
2   T2025 U8 for PC. HM, and HME Services   Effective: 7/1/2022 - 12/31/2022   Unit Cost: 0.01
3   T2025 U8 for PC, HM, and HME Services   Effective: 1/1/2023 - 2/28/2023   Unit Cost: 0.01
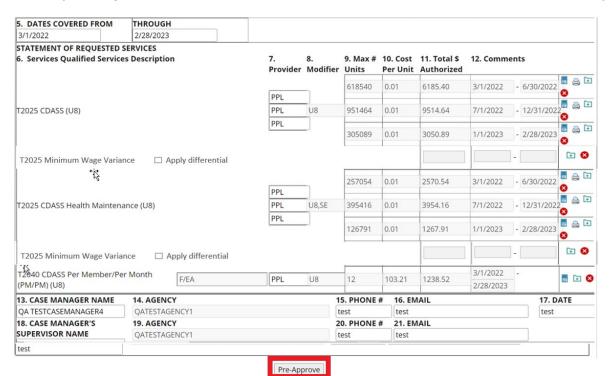
09 Click the **"Show Printer-Friendly Version"** button to access the increased T2025 with appropriate modifier based on waiver that can be used to compare to the adjusted T2025 amounts in the Bridge. This will appear in a separate tab.

10 Return to the **"Work In Progress-Pre-approved"** PAR page tab. Click on **"Revise/Pre-Approve PAR."** Review the PAR page against the Bridge. If the revision information matches, proceed to step 11. If the information on the PAR page does not match the Bridge, please review information in the Bridge for accuracy. If there is a discrepancy on the PAR page in BetterOnline™ portal, email pplco@pcgus.com.

11 Click **"Pre-Approve"** at the bottom of the PAR and wait until the PAR is in Pre-Approved status
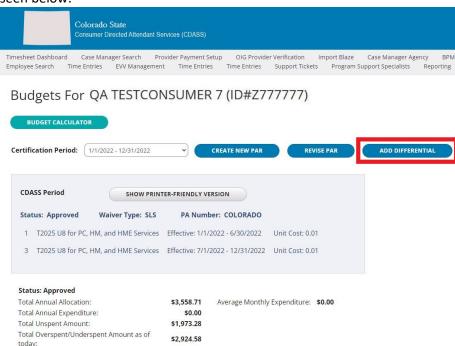
Non-SLS:

5. DATES COVERED FROM	THROUGH						
3/1/2022	2/28/2023						

STATEMENT OF REQUESTED SERVICES

6. Services Description	7. Provider	8. Modifier	9. Max # Units	10. Cost Per Unit	11. Total $ Authorized	12. Comments	
			583770	0.01	5837.70	3/1/2022 - 6/30/2022	
T2025 Consumer Directed Attendant Support Services (U1, UA)	PPL / PPL / PPL	U1	898472	0.01	8984.72	7/1/2022 - 12/31/2022	
			288097	0.01	2880.97	1/1/2023 - 2/28/2023	
T2025 Minimum Wage Variance ☐ Apply differential						-	
T2040 CDASS Per Member/Per Month (PM/PM) (U1/UA)	F/EA PPL	U1	12	103.21	1238.52	3/1/2022 - 2/28/2023	

13. NUMBER OF DAYS COVERED (FROM FIELD 5 ABOVE)			$ 365
14. AVERAGE COST PER DAY (Client's maximum authorized cost divided by number of days in the care plan period)			$ 51.90

15. CASE MANAGER NAME	16. AGENCY	17. PHONE #	18. EMAIL	19. DATE
QA TESTCASEMANAGER2	QATESTAGENCY1	test	test	test
20. CASE MANAGER'S SUPERVISOR NAME	21. AGENCY	22. PHONE #	23. EMAIL	
test	QATESTAGENCY1	test	test	

[Pre-Approve]

SLS (example reflects Member with SPAL and Non-SPAL services):

5. DATES COVERED FROM	THROUGH						
3/1/2022	2/28/2023						

STATEMENT OF REQUESTED SERVICES

6. Services Qualified Services Description	7. Provider	8. Modifier	9. Max # Units	10. Cost Per Unit	11. Total $ Authorized	12. Comments	
			618540	0.01	6185.40	3/1/2022 - 6/30/2022	
T2025 CDASS (U8)	PPL / PPL / PPL	U8	951464	0.01	9514.64	7/1/2022 - 12/31/2022	
			305089	0.01	3050.89	1/1/2023 - 2/28/2023	
T2025 Minimum Wage Variance ☐ Apply differential						-	
			257054	0.01	2570.54	3/1/2022 - 6/30/2022	
T2025 CDASS Health Maintenance (U8)	PPL / PPL / PPL	U8,SE	395416	0.01	3954.16	7/1/2022 - 12/31/2022	
			126791	0.01	1267.91	1/1/2023 - 2/28/2023	
T2025 Minimum Wage Variance ☐ Apply differential						-	
T2040 CDASS Per Member/Per Month (PM/PM) (U8)	F/EA PPL	U8	12	103.21	1238.52	3/1/2022 - 2/28/2023	

13. CASE MANAGER NAME	14. AGENCY	15. PHONE #	16. EMAIL	17. DATE
QA TESTCASEMANAGER4	QATESTAGENCY1	test	test	test
18. CASE MANAGER'S SUPERVISOR NAME	19. AGENCY	20. PHONE #	21. EMAIL	
test	QATESTAGENCY1	test	test	

[Pre-Approve]

12 **New Feature for PARs for Members who live in Denver County:** the Denver Differential can now be applied in BetterOnline™ portal. Once the PAR has been entered and you've chosen "Pre-Approve," from the Budget Summary screen, the "Add Differential" button will appear as seen below:
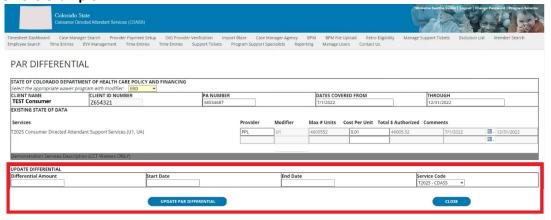

NOTE: This screenshot is a Denver SLS example. The Non-SLS screen would reflect the same button with the appropriate Service Codes.
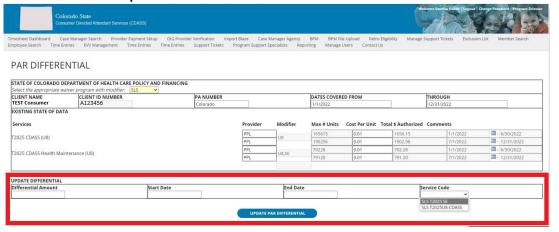
NOTE: Dollar amounts on this screen will not match until the steps to add the differential have been completed.

Once you click the "Add Differential" button, a new screen will appear where the differential can be entered.

Non-SLS example

SLS example

NOTE: If PAR is for a Member under the SLS waiver with both SPAL and Health Maintenance budgets, the boxes under the "Update Differential" section will need to be filled out with dollar amounts and date spans entered under both budgets. For each budget, select the Service Code for which the differential is applicable and complete the amount and dates, then select "Update PAR Differential" button. Repeat these steps for each applicable Service Code.

As a reminder, Denver differential information from the Bridge for Denver County Members can be found on these screens below:

Once the differential has been added on the Differential screen, proceed with the normal process as outlined below.

13 You will receive a PAR approval notification email from Public Partnerships once we verify our portal matches Gainwell Provider Portal. If the systems do not match, you will receive an email indicating adjustments that need to be made to the Bridge and/or the BetterOnline™ portal for the PAR to be approved. After adjustments have been made, please ensure the PAR is in **"Pre-Approved"** status in the BetterOnline™ portal by opening/revising the current certification period PAR in **"Work In Progress-Pre-Approved"** status and select the **"Pre-Approve"** button at the bottom of the page.
- *We will review all PARs typically within one business day. Depending on volume, turnaround time may vary. If you have any questions, please email* [pplco@pcgus.com.](mailto:pplco@pcgus.com)

14 Once the PAR is approved, you will receive an email confirmation from pplco@pcgus.com of PAR approval. The authorization budget display screen will have the new annual and new monthly allocation amounts after the rate increase for the 10-day notice letter. Please ensure you have selected the current certification period PAR that is in Approved status in the drop down on the authorizations budget display page for the new monthly and annual allocation amounts.
- *Please be sure to take the monthly allocation from the authorization budget display screen which displays the actual budget amounts. Do not use the Form 105 amount in the Revise PAR screen.*

You have now completed the process for the
1/1/2023 rate increase!

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