



Nursing Home Innovations Grant Board Meeting Agenda

Meeting Date: September 25, 2020
 Time: 10:00 - 1:00

Zoom Meeting
<https://us02web.zoom.us/j/85830856471>
 Meeting ID: 858 3085 6471

Dial in: 1-669-900-6833
 Meeting ID: 858 3085 6471

Time	Topic	Lead
10:00 - 10:10	<p>Call to order - 10:15</p> <p>Attendees: Cindy Webb, Stacey Love (Chair), Jo Tansey - CDPHE, Richard Clark - HCPF, Jenny Albertson, Hope Carwile</p> <p>Welcome and agenda review</p> <p>Approval of minutes from last meeting</p> <ul style="list-style-type: none"> • Approved. <p>Request for additional agenda items</p>	Stacey Love (Chair)
10:10 - 10:30	<p>Cycle 11</p> <p>002 - Colorado Health Care Association (CHCA) - Specialized Infection Prevention Training in Nursing Homes (Richard Clark - PO-UHAA-201900007153 - \$72,100.00)</p> <ul style="list-style-type: none"> • Monthly Report. <ul style="list-style-type: none"> ○ Received - Have not had anyone additional finish the course. Several in progress. • Invoice. <ul style="list-style-type: none"> ○ No invoices will be submitted until the project is complete. <p>005 - Vivage Senior Living - Reading2Connect (Cindy Webb - P20-148581 - \$29,700.00)</p> <ul style="list-style-type: none"> • Monthly Report. <ul style="list-style-type: none"> ○ Received - No updates. • Invoice. <ul style="list-style-type: none"> ○ Invoice #186, \$29,670.00. <ul style="list-style-type: none"> ▪ Two Training Sessions, Books and Materials, Shipping, Three Refresher Courses per community - 6 x \$4,945.00. • Invoice status <ul style="list-style-type: none"> ○ #HCPF071020, 07/10/2020, \$18,050.00. <ul style="list-style-type: none"> ▪ Need invoice from Vivage to HCPF. Current invoice is from reading2connect to Vivage. 	All

- Richard - Need to fix PO because it was originally assigned to the wrong tax ID.
- Original PO - \$8000.00 will be held until Vivage completes the final report.
 - The Board will look at the increase in costs/price for books. The Board discussed paying part of the \$8000 prior to the final report. Hope will figure out the actual cost and email the amount Vivage is requesting to the Board. The Board will review the request. The Board agreed to discuss and approve the payment via email.
- Vivage will not purchase materials until Reading2Connect gets 1st payment.
- Hope will get invoices (\$166) for books ready and sent to the communities.

010 - Southeast Colorado Hospital District and Long Term Care Center - Movement and Mobility Benefits the Human Body (Jenny Matlock - P20-148368 - \$14,251.00)

- Invoice status.
 - Invoice 1, 2/12/2020, \$267.07.
 - Invoice 2, 1/24/20, \$3902.35.
 - Invoice 3, 1/28/20, \$632.00.
 - Invoice 4, 1/27/20, \$2895.00.
 - Total \$7696.42.
- They may not have completed all purchases. Jenny will check with them.
- Schedule final report this fall. Jenny will try to schedule for the next meeting, 10/23, at 10:15 a.m. Richard noted that they may not be completed with their final report by then, so they may need to schedule it for a later date.

013 - Mesa Vista of Boulder - It's Never Too Late (iN2L) (Stacey Love - P20-148582 - \$52,937.00)

- Monthly Report
 - Received - Already received equipment and will start training when the new activity director is trained. They have until June 30, 2021 to get the program in place. Challenge has been struggling with a whole new team. They can shift the level of attention to the program once staff is in place.
- The Board would like to have invoices for all of the materials before subscriptions are due again.
- Invoice status.
 - #Z11964, 6/25/2020, \$37,039.65.
 - Richard believes this was paid. Hope will confirm.

016 - Someren Glen - Certified Eden Associate Training (Stacey Love - P20-148366 - \$44,625.00)

- Monthly Report.
 - Received - The grant contact person at Someren Glen will be leaving. Stacey will work with the new contact person. No new activity at this time.
- The Board would like them to send invoice(s) for what they have already completed.
- Invoice status.
 - #2020-2015, 1/31/20, \$4500.00.
 - #2020-2030, 2/25/20, \$3734.00.



	<ul style="list-style-type: none"> ○ Need invoice from Someren Glen to HCPF. Current invoice is from CLC to HCPF. 	
	<p>HCPF Status for issuing Purchase Order (PO)</p> <ul style="list-style-type: none"> ● HCPF started a process to prioritize the POs and are getting them drafted up. They will work on the ones that are in-person then the other projects. ● Initiated <ul style="list-style-type: none"> ○ Cycle 12 - Edu-Catering - Carmen Bowman <ul style="list-style-type: none"> ▪ Richard spoke to Carmen and worked out a price point for the curriculum and final report. The rest will be priced for each community completed. Change in cost for travel will allow for up to 14 facilities. If a facility starts the project, but does not complete it, payment will be for the percentage completed. ○ Cycle 12 - Volunteers of America National Services (VOANS) - VR Goggles (Steve Barton - \$28,500.00) - <ul style="list-style-type: none"> ▪ Richard spoke with them. They are ready to get started on the project. VOANS will get Richard the timeline. Some funds can be up front to get the project started and will back load the rest to completion of the final report. ▪ Can attached first payment that is not the virtual goggles - How are they training people, ensuring resident safety, etc. will be able to send invoice for this. ○ Cycle 12 - Crisis Prevention Institute (CPIRFP) - Crisis Prevention Institute, Inc. Colorado Skilled Nursing Facility Initiative (Jo Tansey - \$2,564,000.00) <ul style="list-style-type: none"> ▪ HCPF has someone dedicated to the CPI project because of the \$. 	Richard Clark - HCPF
10:30 - 10:40	<p>Cycle 12</p> <p>001 - The Eden Alternative - Eden Conference (Cindy Webb - Approval letter w/terms - \$210,128.36)</p> <ul style="list-style-type: none"> ● Monthly Report - Cindy will talk with them about sending in the monthly reports. Emails with previous status updates are in their file. ● Jamie/Cindy will check with them to see if they have met their goal. ● Sept. is the recruiting period. Oct. will start the training. <p>006 - Devonshire Acres - Devonshire Acres' Greenhouse Project (Steve Barton - \$8,250.00)</p> <ul style="list-style-type: none"> ● Waiting for PO. <p>007 - Crisis Prevention Institute (CPIRFP) - Crisis Prevention Institute, Inc. Colorado Skilled Nursing Facility Initiative (Jo Tansey - \$2,564,000.00)</p> <ul style="list-style-type: none"> ● Approved. Need PO. <p>008 - Volunteers of America National Services (VOANS) - VR Goggles (Steve Barton - \$28,500.00)</p> <ul style="list-style-type: none"> ● Waiting for PO. ● Need to confirm that Steve will continue as liaison. 	All



	<p>009 - Grand River Health, E. Dene Moore Care Center - Equine assisted therapy and non-verbal communication (David Adams - \$18,100.00)</p> <ul style="list-style-type: none"> • Waiting for PO. <p>010 - Colorow Care Center - The Culture Change Revolution - Equipping The Western Slope (David Adams - \$84,406.97)</p> <ul style="list-style-type: none"> • Waiting for PO. <p>011 - Holly Heights - Daffodils for Dementia (Hope Carwile - \$36,644.73)</p> <ul style="list-style-type: none"> • Waiting for PO. <p>012 - Cherrelyn Healthcare Center - Telling Life's Stories (Hope Carwile - \$11,865.00)</p> <ul style="list-style-type: none"> • Waiting for PO. <p>016 - Wish of a Lifetime - Social Work Connection Curriculum</p> <ul style="list-style-type: none"> • CMS denied. • Jo spoke to them. Reiterated what was in the CMS letter. Providing social Services is already a CMS requirement. Budget was not specific enough. They need to make it clear what their social services connection is and how it is different from what is required by CMS. <p>017 - LifeShare Technologies (Spectrio) - Improving Quality of Life Through Engaged Communities (\$26,784.00)</p> <ul style="list-style-type: none"> • Waiting for response from CMS. <p>018 - Focus Consultation, LLC -The Live Oak Project (Jenny Matlock - \$218,992.00)</p> <ul style="list-style-type: none"> • Waiting for PO. <p>019 - iAging - End of Life Dialogues and Program Development for Skilled Nursing Homes (Jo Tansey - \$98,089.40)</p> <ul style="list-style-type: none"> • Waiting for PO. <p>020 - Colorow Care Center - Dream Catcher Therapy Center (David Adams - \$32,175.00)</p> <ul style="list-style-type: none"> • Waiting for PO. 	
<p>10:40-11:00</p>	<p>Grant Liaison Assignments for Cycle 11 and Cycle 12</p> <p><u>Cycle 11</u></p> <ul style="list-style-type: none"> • Richard Clark <ul style="list-style-type: none"> ○ Colorado Health Care Association (CHCA) - Specialized Infection Prevention Training in Nursing Homes (PO-UHAA-201900007153 - \$72,100.00) • Cindy Webb <ul style="list-style-type: none"> ○ Vivage Senior Living - Reading2Connect (P20-148581 - \$29,700.00) • Stacey Love <ul style="list-style-type: none"> ○ Mesa Vista of Boulder - It's Never Too Late (iN2L) (P20-148582 - \$52,937.00) ○ Someren Glen - Certified Eden Associate Training (P20-148366 - \$44,625.00) • Jenny Albertson <ul style="list-style-type: none"> ○ Southeast Colorado Hospital District and Long Term Care Center - Movement and Mobility Benefits the Human Body (P20-148368 - \$14,251.00) <p><u>Cycle 12</u></p>	<p>Jo Tansey - CDPHE</p>



	<ul style="list-style-type: none"> ● Richard Clark <ul style="list-style-type: none"> ○ Edu-Catering, LLP - Validation® Training in Four Colorado Nursing Homes and Beyond (\$53,730.48) - Richard Clark ● Steve Barton <ul style="list-style-type: none"> ○ Devonshire Acres - Devonshire Acres' Greenhouse Project (\$8,250.00) ○ Volunteers of America National Services (VOANS) - VOA Nursing Homes Virtual Reality Initiative (\$28,500.00) ● Jo Tansey <ul style="list-style-type: none"> ○ iAging - End of Life Dialogues and Program Development for Skilled Nursing Homes (\$98,089.40) ○ Crisis Prevention Institute (CPIRFP) - Crisis Prevention Institute, Inc. Colorado Skilled Nursing Facility Initiative (\$352,550.00) ● David Adams <ul style="list-style-type: none"> ○ Grand River Health, E. Dene Moore Care Center - Equine assisted therapy and non-verbal communication (\$18,100.00) ○ Focus Consultation, LLC -The Live Oak Project (\$218,992.00) ● Hope Carwile <ul style="list-style-type: none"> ○ Cherrelyn Healthcare Center - Telling Life's Stories (\$11,685.00) ○ Holly Heights - Daffodils for Dementia (\$36,644.73) ● Jenny Albertson <ul style="list-style-type: none"> ○ Colorow Care Center - The Culture Change Revolution-Equipping The Western Slope (\$84,406.97) ○ Colorow Care Center - The Equine Therapy Program (\$32,175.00) ● Cindy Webb <ul style="list-style-type: none"> ○ The Eden Alternative - The Eden Alternative Online Conference for Colorado Long Term Care Workers (Approval letter w/terms - \$210,128.36) <p><u>Pending CMS approval - No liaison assigned</u></p> <ul style="list-style-type: none"> ● Lifeshare Technologies - Improving Quality of Life Through Engaged Communities (\$26,784.00) <p>Please contact your grantees to introduce yourself, let them know that you are their liaison, and where we are with their grant. You may need to coordinate with Richard to get the most up-to-date information on their grant/PO status before you contact your grantee. Make sure to give them your contact information. Try to get it done by the end of the month.</p>	
<p>11:00-11:15</p>	<p>Grant tracking</p> <ul style="list-style-type: none"> ● We need to start tracking the grants in more detail. This will require a bit more work on the part of the liaisons and the grantees, but it has become very important that we have detailed records for the grants. ● Spreadsheets for the grant liaisons <ul style="list-style-type: none"> ○ Spreadsheets have been/will be created for all of the grants. They are all on the Google Drive. They are for the grant liaisons to ensure that the grants are on-target and requesting reimbursement for approved items. They include a tab with a cover sheet that has the grant contact and overall project information. There are also tabs for the Monthly Report Log, Invoice Log, Approved Expenses, and a breakdown of the Deliverables. ● Monthly reports and invoices 	<p>Stacey Love (Chair)</p>



	<ul style="list-style-type: none"> ○ Monthly Reports <ul style="list-style-type: none"> ▪ There is a new monthly report form. Please send it to your grantees and ask them to use it going forward. ▪ Monthly reports are due on the 10th of the month. We need monthly reports from each grantee every month. The report should be for the month prior to the current month (e.g. The report submitted in February should be for grant activities in January). ▪ We need something other than a blank sheet that says N/A or something similar. If there is no new information to report, please have them include a summary with what has been done and note that says that they do not have anything new to report with a reason why. This can just say "Project delayed due to COVID-19" or something similar. ○ Invoices <ul style="list-style-type: none"> ▪ Invoices should be submitted with the Monthly Reports. Invoices should be from the grantee to HCPF, not from the vendor to the grantee. CC Richard when you send in your invoices. <p>Note: This only applies to grantees that have a PO.</p>	
<p>11:15-11:35</p>	<p>Leadership Chautauqua 2.0 Reimbursement Question</p> <ul style="list-style-type: none"> ● <i>From Penny Whitney - Chautauqua participant Chrissy Swanson, NHA, Colonial Columns, CHCA District 3 Chair, has agreed to become a Chautauqua Associate. I just want to confirm, I can reimburse her time just as I would any other Chautauqua Associate team member for development/presentation time.</i> <p>Penny also sent over what was funded in the previous grant and the team members she would like to add (see below) and was going to reach out to Richard to verify the technical support expenses are within CMS/State guidelines.</p> <p>Leadership Chautauqua Team:</p> <ul style="list-style-type: none"> ● Tracy Nickelson, a Vivage employee; however, Tracy was able to participate only a very limited amount for each Chautauqua. She was reimbursed for only time of participation. <p>LC 2.0 Team: same players minus Tracy Nickelson. Reimbursement is the same as first project. \$70.00 per hour for team meetings. \$1500 per LC 2.0 event.</p>	<p>All</p>



- Jeff Jerebker
- Nancy Fox
- Sara Qualls, PhD, UCCS, Gerontology, Psychology
- Nancy Schwalm
- Betsy Hardy, RN. Betsy was an important part of the first project team and will have an increased role in this team. Betsy is now employed as DON at Julia Temple, Ensign.
- Sandy Ransom
- Paige Whitney, PhD candidate, UCCS, Center for Active Living

Added to team for this project will be

- Chrissy Swanson, NHA, Colonial Columns, CHCA District 3 Chair
- Judith Scott, PhD, RN, UCCS Bethel School of Nursing
- Scott Bartlett, former Pikes Peak Area Agency on Aging lead ombudsman
- Aztec Media, technology partner

Betsy will be an active presenter/facilitator for LC 2.0
 Chrissy's active role TBD

LC 2.0, Chautauqua Advisors have been added as resource/project progression communication network

Note: This group of SMEs is new with this project. They added important information depth as well as a key network for communication of project purpose, progress, shared best practices.

- Doug Farmer, CHCA
- Hayley Gleason, PhD, MSW, HCPF, Division Director Strategic Outcomes, Office of Community Living (workforce)
- Elizabeth Schulte, Director NHA, Veteran homes
- Scott Fast, State workforce specialist
- John Sepich, workforce/workplace program advocate
- Fred Feinsod, MD, AMDA, Interested. Will meet with him in Dec after current covid focus
- Leah McMahon, potential speaking with her next week
- Deborah Lively, LeadingAge, potential speaking with her next week

Board discussion

- Richard did not see any issues, but must ensure that the guidelines below are followed.
 - Wages cannot offset anything that is operational for NFs.
 - Rate requested is justified.



	<ul style="list-style-type: none"> ○ Make sure it fits in with the initial grant. ● Need to assess if there is payment for advisors. 	
11:35-11:45	<p>New CMS funds for in-person visitation</p> <ul style="list-style-type: none"> ● The new CMS issued new guidance on visitation in nursing homes. In it CMS announced the approval to use the use of Civil Money Penalty (CMP) Reinvestment funds to purchase tents for outdoor visitation and/or clear dividers (e.g., plexiglass or similar product) that aid with in-person visitation between residents and their loved ones. This means that the Board will review and approve the requests (just like the technology devices). The maximum a facility can request is \$3000. ● Portal message was sent to all Nursing Homes. ● We received the application and FAQ yesterday. We will provide more information and guidance as it comes in. <p>Board discussion</p> <ul style="list-style-type: none"> ● There may be other things people can come up with. Can we get examples of the type of things we would approved? <ul style="list-style-type: none"> ● We will send out this information once we have clarification from CMS. 	Jo Tansey - CDPHE
11:45-12:00	<p>Board commissions expiring</p> <ul style="list-style-type: none"> ● Richard received the re-appointment applications from Jenny, Stacey, and Hope. ● Waiting on application from Steve. ● Need a family member or resident, and resident. ● Will send Portal. Board members will reach out to their contacts 	Richard Clark - HCPF
12:00 - 12:10	<p>Additional items</p> <ul style="list-style-type: none"> ● Annual Training coming up. Training will be online. We will have more details at the next meeting. ● Change meeting start time from 10:00 to 10:30. 	

Next meeting: Oct 23th, 10 am - 1 pm

Nursing Home Innovations Grant Board Meetings Schedule

2020

January	Friday, 1/31/20	10 am - 1 pm	Room C1E
February	Friday, 2/28/20	10 am - 1 pm	Room C1E
March	Friday, 3/27/20	10 am - 1 pm	Remote meeting
April	Friday, 4/24/20	10 am - 1 pm	Remote meeting
May	Friday, 5/22/20	10 am - 1 pm	Remote meeting
June	Friday, 6/19/20	10 am - 1 pm	Remote meeting
July	Friday, 7/24/20	10 am - 1 pm	Remote meeting
August	Friday, 8/28/20	10 am - 1 pm	Remote meeting
September	Friday, 9/25/20	10 am - 1 pm	Remote meeting
October	Friday, 10/23/20	10:30 am - 1:30 pm	Remote meeting
November	Friday, 11/20/20	10:30 am - 1:30 pm	Remote meeting
*December	No Dec Meeting		



