

Dear Trading Partner,

Electronic Data Interchange (EDI) functionality, including batch processing and trading partner enrollment, will transition from the Medicaid Management Information System (MMIS) operated by Gainwell Technologies to a new module operated by Cotiviti (formerly Edifecs). Refer to the <u>August 2025 Provider Bulletin</u> for more information on the EDI transition.

A standardized file naming convention for X12 files will be implemented for all trading partners as part of this transition.

Trading partners are encouraged to start implementing this new structure as soon as possible.

### What Happens if Files Are Not Named and Uploaded Correctly?

There will be a grace period for trading partners to make the necessary updates to the file names. The files with incorrect naming conventions will not be rejected during this time. The files will still be processed, and the Trading Partner will receive a warning file in their MOVEit secure file transfer protocol (SFTP) folder (e.g.,

<Originalx12SubmissionNamingConvention>\_warn.txt) that explains the error.

More communication will be sent prior to the enforcement of the new file naming requirement. The Department is committed to allowing adequate time to make adjustments in trading partner's individual systems. The transition is a large effort and trading partners are encouraged to prepare as soon as possible.

#### **File Naming Convention Components**

Below is the standardized file naming convention that trading partners must use to name all files before uploading them:

<TPID>-<TransactionType>-<yyyymmddhhmmssSSS>-<MiscParameter>.<File Extension>

- 1. **TPID:** Trading Partner ID is the same ID that is used for the MOVEit SFTP server. Upon submission, x12s must include 'tp' in front of the ID number (e.g., tp12345).
- 2. **Transaction Type:** The Transaction Type is the number for the transaction Trading Partners are submitting (i.e., 270, 276, 837P, 837I, 837D).

- 3. **Time Stamp (yyyymmddhhmmssSSS):** The Time Stamp is the time Trading Partners are generating the file down to the millisecond. Military time (24-hour) and Mountain Time (MT) are required. The time stamp must include the four-digit year, two-digit month, two-digit day, two-digit hour, two-digit minutes, two-digit seconds, and three-digit millisecond (e.g., 202509261322435).
- 4. **Miscellaneous Parameter:** The Miscellaneous Parameter is the sequence number of the file and must be included. Enter the value "1of1".
- 5. **File Type (File Extension):** The File Type indicates the format of the file. Trading Partners should only name outbound files with the extension .x12, but Trading Partners may receive inbound files with different extensions (e.g., .html, .x12, .txt).

File names are not case sensitive.

Below are examples for each transaction Trading Partners may submit:

- 270: tp12345-270-yyyymmddhhmmssSSS-1of1.x12
- 276: tp12345-276-yyyymmddhhmmssSSS-1of1.x12
- 837P: tp12345-837P-yyyymmddhhmmssSSS-1of1.x12
- 837I: tp12345-837I-yyyymmddhhmmssSSS-1of1.x12
- 837D: tp12345-837D-yyyymmddhhmmssSSS-1of1.x12

Below are some constraints around file naming conventions:

- The maximum file name length is 255 characters.
- Hyphens (-) must be used in between components (e.g., tp2345-270).
- No other special characters are allowed.

# **Response and Acknowledgement Files**

Trading partners will need to retrieve the response and acknowledgement files from the MOVEit SFTP server once the file has been processed. These file names will also change. Trading partners should configure their system to allow for these changes to the responses such as 999, 271, 277, 835, 834 and 820 and encounter response files.

**Tracking ID:** The Tracking ID is created by the source system once a file is submitted or generated. It is a unique system-generated value containing ten alphanumeric characters (i.e., 0-9, A-Z) and will be included in the Response and Acknowledgement files received by the Trading Partners.

Underscores will be used to separate sub-elements, e.g., "1of1 999" or "270 TrackingID".

Examples include:

# Acknowledgement Files

- tp12345-270\_TrackingID-yyyymmddhhmmssSSS-1of1\_999.x12
- tp12345-270\_TrackingID-yyyymmddhhmmssSSS-1of1\_TA1.x12
- tp12345-270\_TrackingID-yyyymmddhhmmssSSS-1of1\_rpt.html

# Response Files

- tp12345-271\_TrackingID-yyyymmddhhmmssSSS-1of1.x12
- tp12345-277\_TrackingID-yyyymmddhhmmssSSS-1of1.x12
- tp12345-820\_TrackingID-yyyymmddhhmmssSSS-1of1.x12
- tp12345-834\_TrackingID-yyyymmddhhmmssSSS-1of1.x12
- tp12345-835\_TrackingID-yyyymmddhhmmssSSS-1of1.x12
- tp12345-ENCR\_TrackingID-yyyymmddhhmmssSSS-1of1\_rsp.txt
- tp12345-ENCR\_TrackingID-yyyymmddhhmmssSSS-1of1\_rpt.txt

Timelines for naming changes to response files will also be published in future communication. These changes are anticipated to go into effect in late 2025.

Contact the **Provider Services Call Center** with any questions.

Thank you,

Department of Health Care Policy & Financing