



COLORADO
Department of Health Care
Policy & Financing

Department of Health Care Policy & Financing
1570 Grant Street
Denver, CO 80203

DRAFT MINUTES from Nov.20,2019
Nursing Facility Advisory Council
Department of Health Care Policy and Financing

303 E 17th Ave Denver, CO. 80203 7th Floor Conference Room 7B 3:00 PM -4:30PM

ATTENDEES: HCPF Richard Clark, Cathy Fielder, Heleena Hufnagel, Ginger Martinez, Joana Varquez, Breanne Benbenek, Patricia Arellano

Janice Brenner Leading Age Colorado, Jessica Steel Myers and Stauffer, Lonnie Hilzer, Continuum Health, Donna Zwierzynski Vivage, Josh Fant CHCA, Tracey Nickelson Vivage.

Welcome –Meeting Date Nov.20 2019 Confirm Minutes Richard Clark, HCPF Policy SME from Oct 16,2019

5615 Form – Discussion about best practice process to complete and submit 5615 form.

This form is to be completed for all MEDICAID applicants or recipients upon admission, readmission, discharge or transfer. This form is also used to notify of a change in patient payment. Once the County agency has acted, the original form shall be returned to the nursing facility and a copy is to be retained at the County Department.

Spreadsheet Form used by County Agencies to submit cola client information: Asked if the spreadsheet is ok to use. Agreed by Richard Clark, Policy SME and Breanne Benberek HCPF County Liaison.

For Questions Contact breanne.benbenek@state.co.us HCPF County Liaison who will be working on new process for counties to submit cola client information, so everyone will follow the same process.

COGNOS Report will allow Case Management Agencies to run agency specific enrollment and utilization reports. Counties can run report on the 15th of each month. If you have system problems, please call the help desk at 303-239-4357

TO Access COGNOS:

<https://access.truvenhealth.com/siamportal/webclnt/index.jsp#/?goto=http:%2F%2Fco.bidm.truvenhealth.com:80%2Fibmcognos%2F>



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Workload Backlog at County Agencies: A grant program is available to pay for supervisor staff members to work overtime to process backlog of applications. If you have more questions, please contact HCPF County Liaison Team breanne.benbenek@state.co.us

Training Needs: In order to provide all your training needs please send your suggestions to HCPF County Liaison breanne.benbenek@state.co.us and Richard.clark@state.co.us Let them know which topics you are most interested in.

Hospice Claims: Any Hospice PETI claim should be sent to the email address at hcpf_hospicepeti@hcpf.state.co.us

Contact Person is alexandra.koloskus@state.co.us for processing and questions.

Billing Problems: Send details with example to Richard Clark via email.

Correction: Billing for prosthetic and orthotics should be entered on the cost report

Next NFAC Meeting FEB,2020 Email notification will be sent out.

