



COLORADO

Department of Health Care
Policy & Financing

Dear Health First Colorado Member Guardian:

This letter is in reference to the Health First Colorado Member (member), for whom you are listed as the legal guardian. The Colorado Department of Health Care Policy & Financing would like your help. As the legal guardian of this member, we would like your permission for this person to take part in this project.

This member has been randomly chosen from a list of Colorado residents receiving long-term services and supports to participate in a survey called *National Core Indicators (NCI)*. Their opinion is very important to us and will be used to help improve supports and services provided in the state for adults with intellectual and developmental disabilities. All surveys this year will be conducted remotely using either video conferencing or telephone surveying. An individual can participate in the video meeting using a computer, tablet, smart phone, or telephone.

We are working with an independent firm, Vital Research, to schedule and conduct the NCI survey. As the guardian of someone receiving long-term services and supports, an interviewer from Vital Research may be contacting you between now and May for your permission for this member to participate. **Your decision will not affect their services or benefits in any way.**

The survey is confidential, which means all information provided by the member or a proxy authorized to speak on their behalf will be kept confidential and will not be identifiable in any report that is released publicly. Their answers to questions will not be shared with their providers, case manager, or others who provide assistance.

We hope you will allow this member to take part in this important project if contacted by Vital Research. If you decide that they will participate, the Vital Research interviewer will send you an electronic consent form via email after speaking to you.

Please visit the following websites for more information about this study:

<https://hcpf.colorado.gov/nci-survey> and
<https://vitalresearch.com/colorado/nci/>

If you have any questions or would like additional information, please call Vital Research toll-free at 1-888-833-9956.

Sincerely,

Sarah Hoerle

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