

On behalf of

#### HEALTH FIRST COLORADO

Inpatient Hospital Transition







# Table of Contents

Acentra Health

Scope of Services

Acentra Health Services for Providers

<u>Inpatient Hospital Review Program 2.0</u>

Inpatient Hospital Transition

**IHT Components** 

**Creating a Case** 

Consumer Search

**Creating Temporary Consumer** 

Add Providers

Add Attending Physician

Fax Number

Service Details

**Entering Diagnosis** 

Request Type

Length of Stay

Questionnaires

Non-NICU Questionnaire

**NICU Questionnaire** 

Jump to Submit

Review Case

<u>Disclaimer</u>

Case ID

Recap











In 2021, Kepro was awarded the Department of Health Care Policy and Financing (HCPF) contract for Utilization Management and Physician Administered Drug (PAD) review.

With over six decades of combined experience, CNSI and Kepro have come together to become:

Our purpose is to accelerate better health outcomes through technology, services, and clinical expertise

Our vision is to be the vital partner for healthcare solutions in the public sector

Our mission is to continually innovate solutions that deliver maximum value and impact to those we serve







#### About Acentra Health

In addition to UM review, Acentra Health will administer or support in:

- Client Overutilization Program (COUP)
- Annual HCPCS code review
- Quality Program
- Reporting
- Review Criteria selection
- Customer Service Line
- Appeals, Peer-to-Peer, and Reconsiderations
- Fraud & False Claims reporting





# Scope of Services

- Audiology
- Diagnostic Imaging
- Durable Medical Equipment
- Inpatient Hospital Transition
- Medical Services including, but not limited to, select surgeries such as bariatric, solid organ transplants, transgender services, and elective surgeries

- Molecular/Genetic Testing
- Out-of-State Inpatient Services
- Outpatient Physical Therapy
- Outpatient Occupational Therapy
- Outpatient Speech Therapy
- Pediatric Behavioral Therapy
- Private Duty Nursing
- Personal Care Services
- Physician Administered Drugs







# Acentra Health's Services for Providers

- 24-hour/365 days provider portal accessed at: <a href="https://portal.kepro.com">https://portal.kepro.com</a>
- Provider Communication and Support email: <a href="mailto:coproviderissue@acentra.com">coproviderissue@acentra.com</a>
- Provider Education and Outreach, as well as system training materials (including Video recordings and FAQs) are located at: <a href="https://hcpf.colorado.gov/par">https://hcpf.colorado.gov/par</a>
- Prior Authorization Review (PAR)
- Retrospective Review (when allowed by CO HCPF)
- PAR Reconsiderations & Peer-To-Peer Reviews
- PAR Revisions
- Access to provider reports and case statuses with Atrezzo Portal
- Provider Manual is posted at: <a href="https://hcpf.colorado.gov/par">https://hcpf.colorado.gov/par</a>







# Inpatient Hospital Review Program 2.0

- Health First Colorado is required by statue to have an inpatient hospital review program.
- Health First Colorado collaborated with the RAE's and hospitals after implementation of IHRP 2.0 and recognized that it duplicated other programs designed to help with hard to place, high needs patients and effective transitions of care.
- The Inpatient Hospital Transition (IHT) program has been tailored to enhance the existing inpatient hospital review program to be of most use to the RAE's and hospitals.
- Colorado Revised Statues, 25.5-4-402. Providers-hospital reimbursement hospital review program rules





# Inpatient Hospital Transitions (IHT)

- IHT is not associated with authorization for inpatient stay or provider reimbursement.
- A mechanism for hospitals to share focused memberspecific information with the RAEs to ensure successful discharge planning.
- The first step in the official communication from hospitals to the RAEs when the hospitals need assistance for a member discharge or transition.
- Focused on complex inpatient hospital transitions from one level of care to another.





# Inpatient Hospital Transitions Components

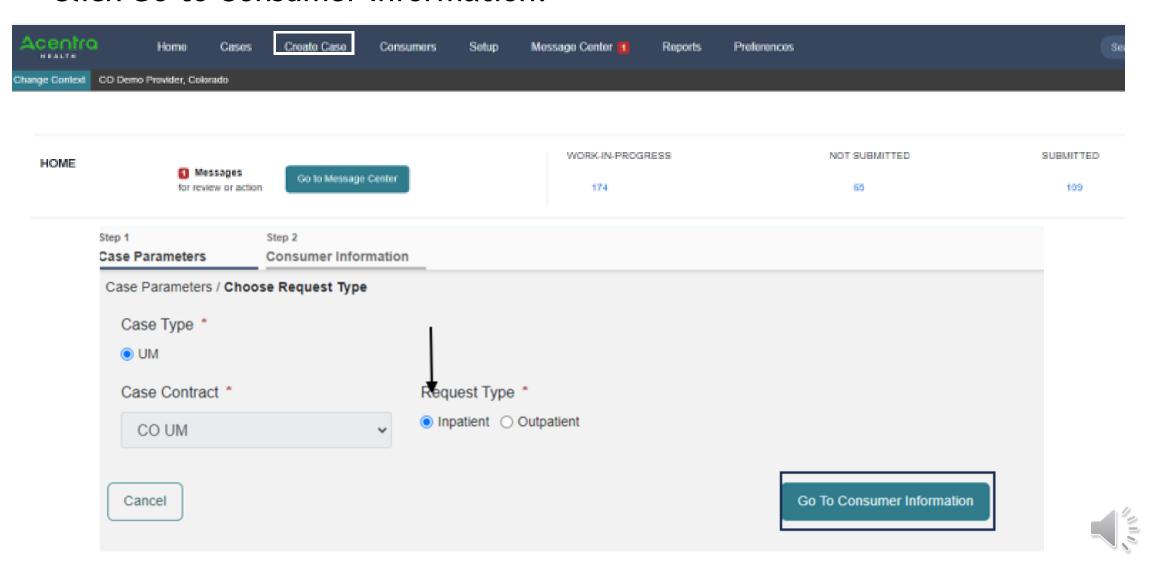
- Hospitals will follow the current process of submitting the request for RAE assistance as part of the newly designed "IHT Questionnaire" housed in Acentra's PAR Platform (Atrezzo).
- Includes all hospitalized non- Neonatal Intensive Care Unit (NICU)
  patients, which the hospital determines to have a complex
  discharge plan, rather than a subset of select diagnosis.
- All inpatients (non-NICU) at hospital day 30 and every 30 days thereafter.
- NICU members only:
  - Hospitals need only submit one time on every NICU admission
  - NICU Level I: Well Newborn Nursery and NICU Level II: Special Care Nursery are exempt.





#### Create Case

- From home screen select Create Case.
- Case Contract will pre-populate.
- If Case Type does not pre-populate, select UM.
- Select Request Type. For IHT this will be Inpatient.
- Click Go to Consumer Information.

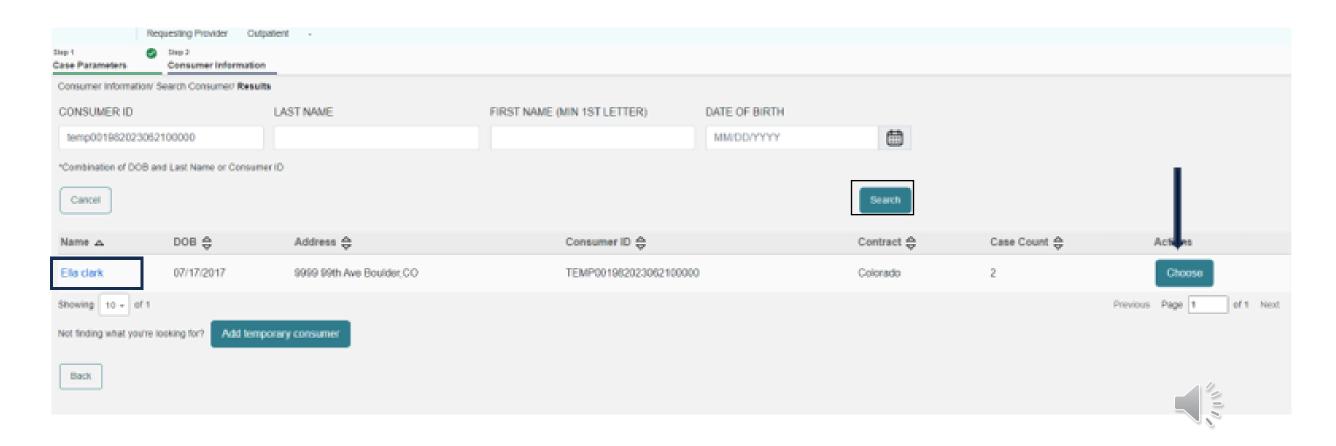






#### Consumer Search

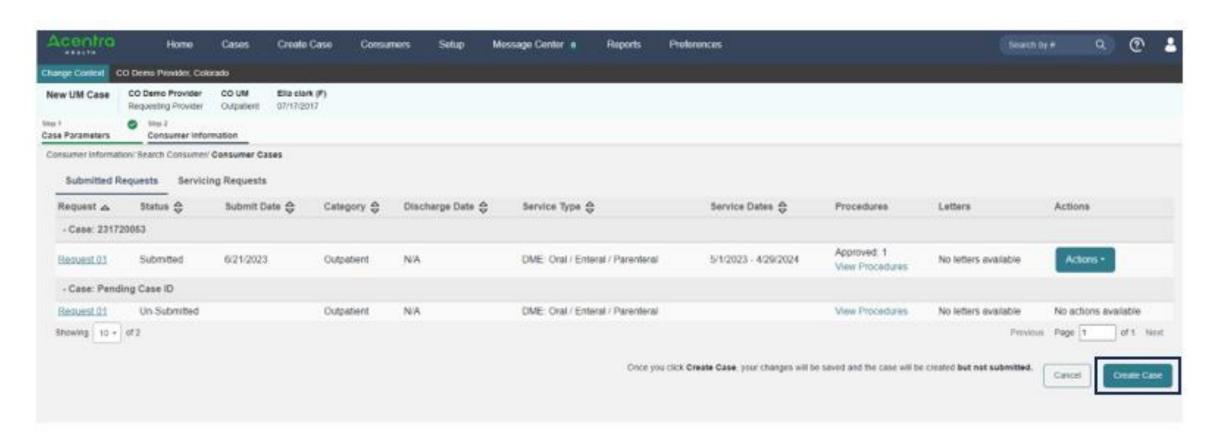
- Place the member's Medicaid ID in the Consumer ID box and select Search.
- If you do not have the member ID, you will need to enter the last name and date of birth.
- The Member's name will generate at the bottom.
- Click Choose to select the appropriate member.





#### Consumer Search

- Review previous submitted requests to ensure there are no duplicates.
- If no duplicates are found, click Create Case.



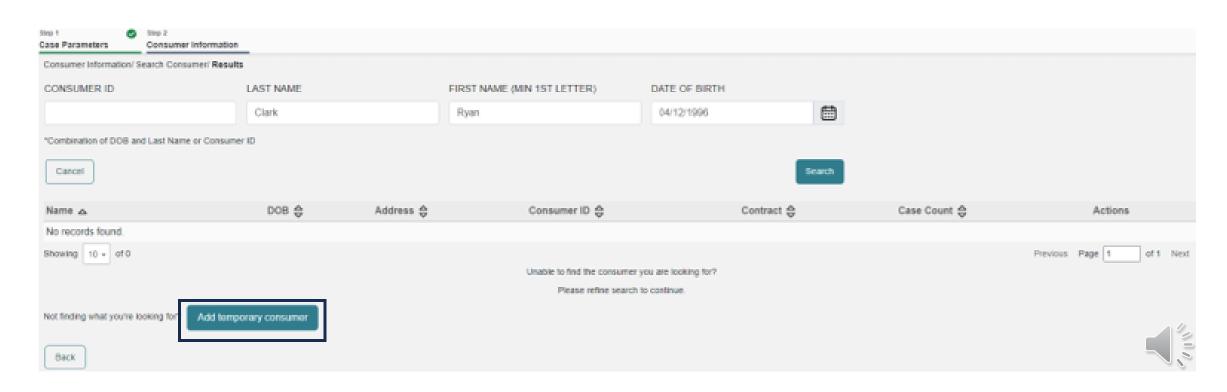






# Creating Temporary Consumer

- Enter member's name and date of birth.
- Click Search
- If member does not have a Medicaid ID yet, results will show no records found. (Verify correct spelling and/or ID number were entered)
- Click Add Temporary Consumer.





# Creating Temporary Consumer

- Complete all required fields with member's demographics.
- Click Create Temporary Consumer and then Create Case

Step 1 Step 2 Case Parameters Consumer Information	<u>.                                    </u>				
CONSUMER DETAILS					
PREFIX	FIRST NAME *	MIDDLE NAME	LAST NAME *	SUFFIX	
Select One -	Ryan		Clark	Select One +	
GENDER *					
Male    Female					
DATE OF BIRTH *	LANGUAGE				
04/12/1996					
CONTACT INFORMATION					
Use Facility Address					
ADDRESS LINE 1 *	ADDRESS LINE 2	CITY *	COUNTRY *		
999 99th Ave		Boulder	○ Canada • United States		
			· Criter outes		
STATE/PROVINCE *	COUNTY *	POSTAL CODE *			
Colorado * =	Boulder +	99999	J		
PHONE NUMBER	EMAIL				
				Cancel	Create Temporary Consumer
Case Parameters Step 2 Consumer Information					
Consumer Information/ Search Consumer/ Cons	umer Cases				
Submitted Requests Servicing Re	equests				
Request 🛆 Status 👄	Submit Date 👄 Category	⇔ Discharge Date  ⇔	Service Type 💠 Service	Dates 🖨 Procedures	Letters Actions
Showing 10 + of 0				Prev	ious Page 1 of 1 Next
			Once you click <b>Create Case</b> , your changes will be s	aved and the case will be created <b>but not submitte</b>	Cancel Create Case

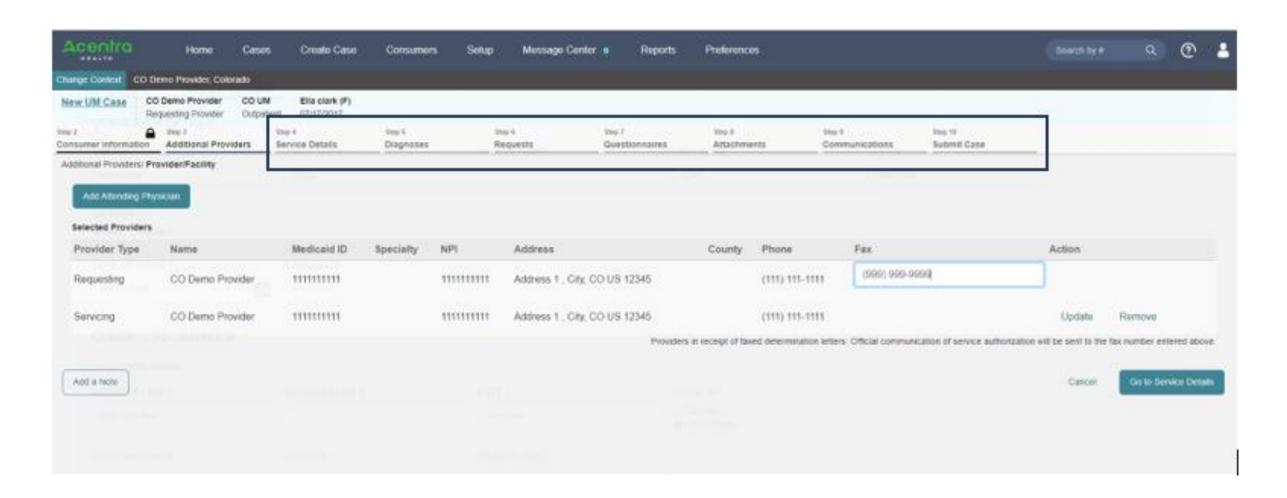






#### Create Case

At this point, the case has been created; notice the additional steps for case completion now listed across the top.



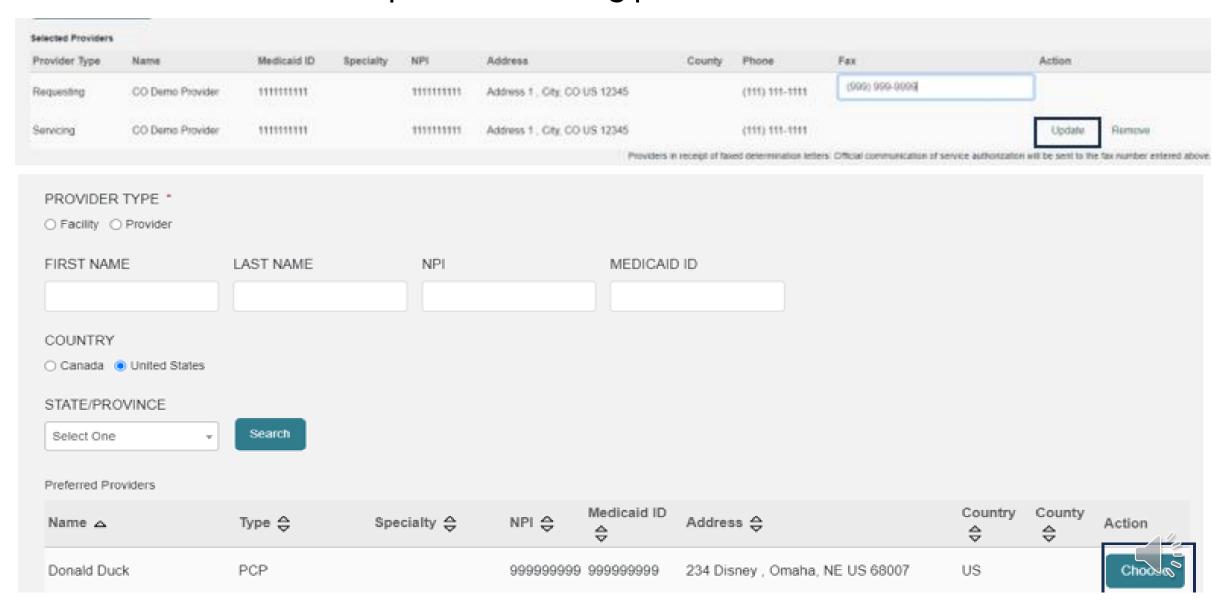
https://hcpf.colorado.gov/par





#### Add Providers

- Review selected providers.
- Click Update to make changes to servicing providers if necessary.
- Search for new provider.
- Click Choose to add the updated servicing provider.

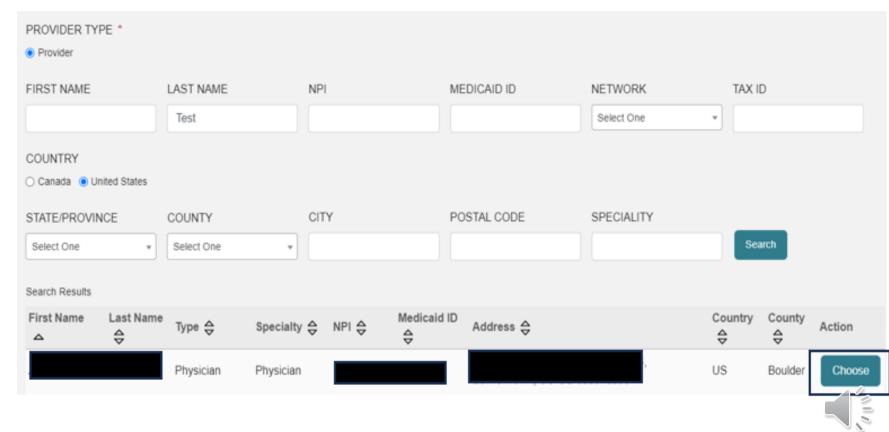




# Add Attending Physician

- Click Add Attending Physician if applicable.
- Place the NPI in the NPI field to search.
- If you do not have the NPI, place the Last Name in the Name field to search.
- Search for Physician.
- Click Choose to add the attending physician.



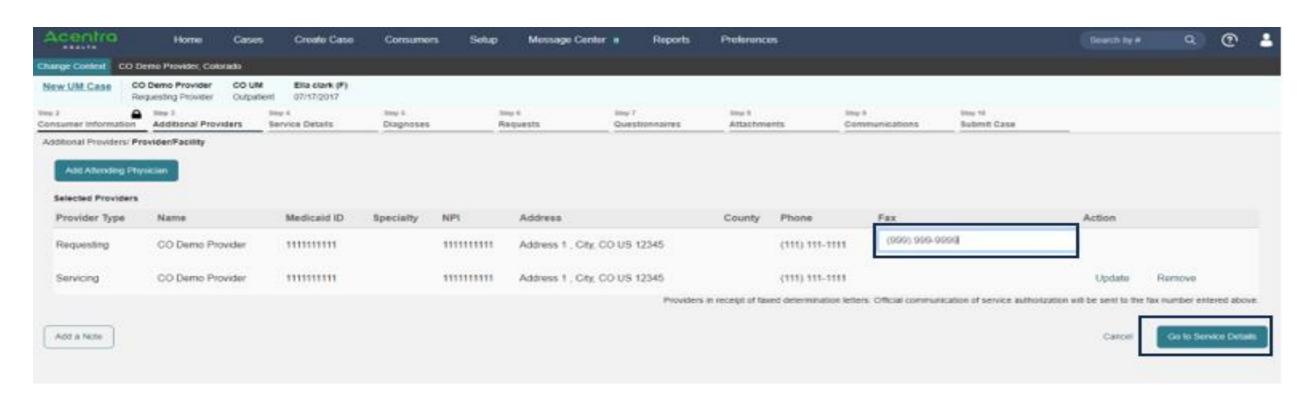






#### Fax Number

- Fax number is required, enter it in the field if not auto populated.
- Click Go to Service Details.



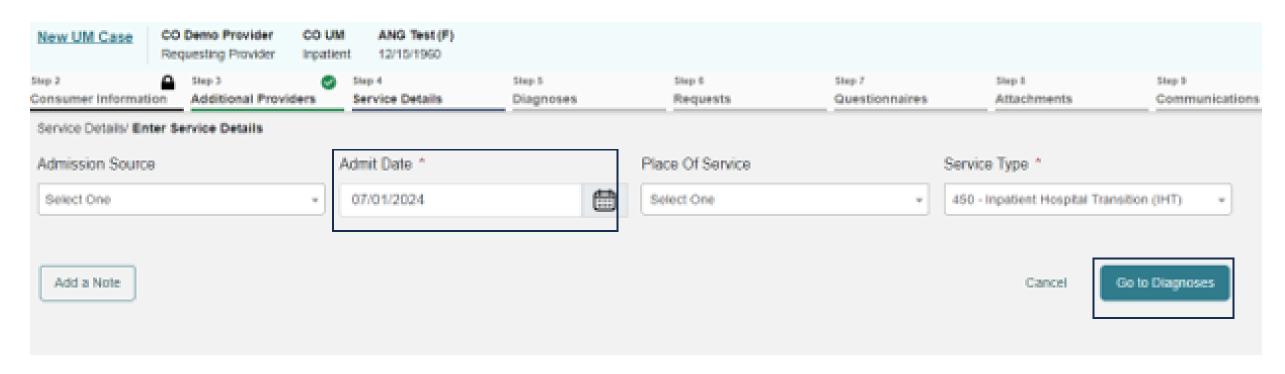






### Service Details

- Enter Admit Date
- Select Service Type Inpatient Hospital Transition (IHT) from dropdown.
- Click Go to Diagnosis.



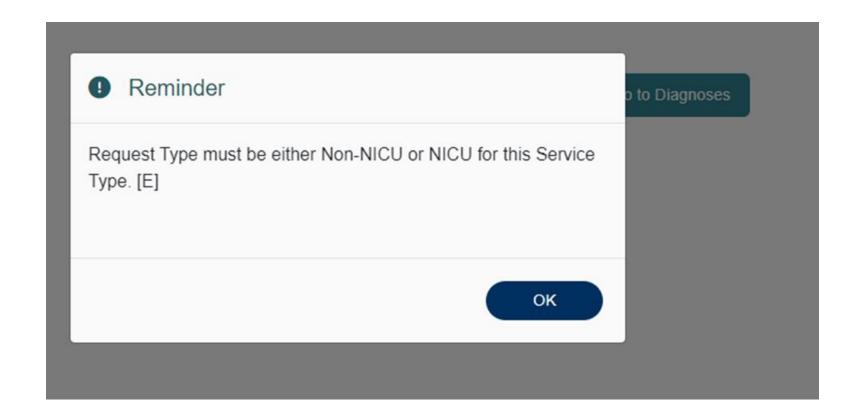






# Pop Up Reminder

- Pop up will appear, select ok.
- Click Go to Diagnosis.



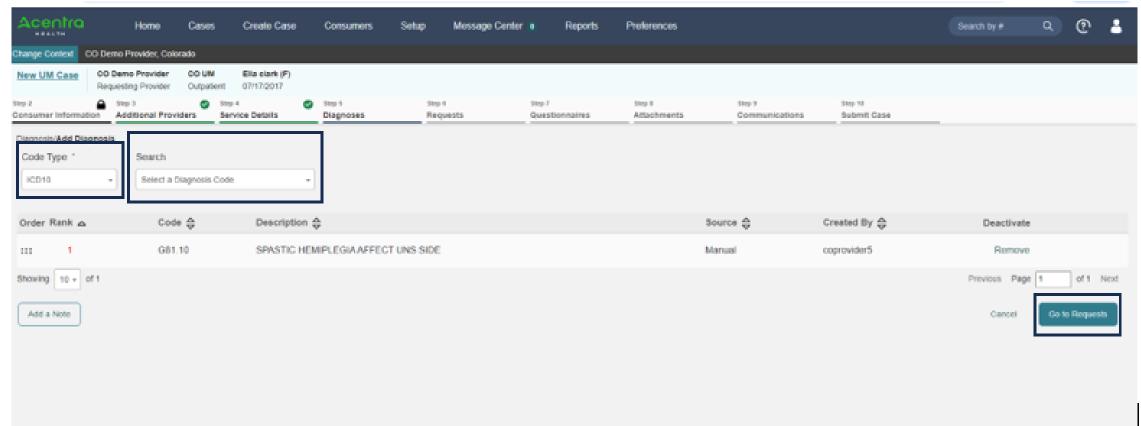






# Enter Diagnosis

- Select the appropriate Code Type.
- Enter diagnosis code or description in search box.
- Select the proper code from the results returned.
- Repeat these steps to add all necessary diagnosis codes.
- To set primary diagnosis, you can drag and drop it to the top of the list.
- Click Go to Requests once all diagnosis codes are entered.



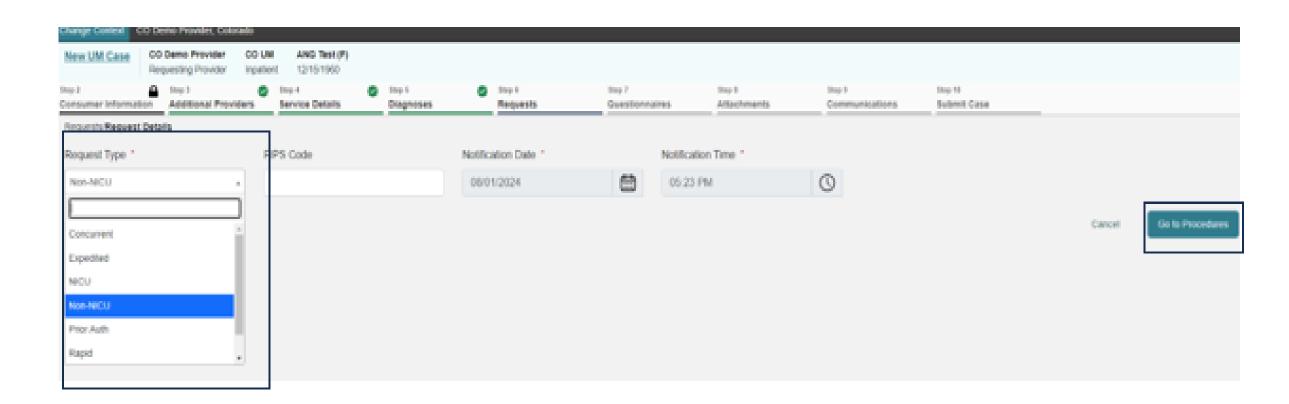






# Request Type

- Select NICU or Non- NICU from the dropdown.
- Click Go to Procedures.



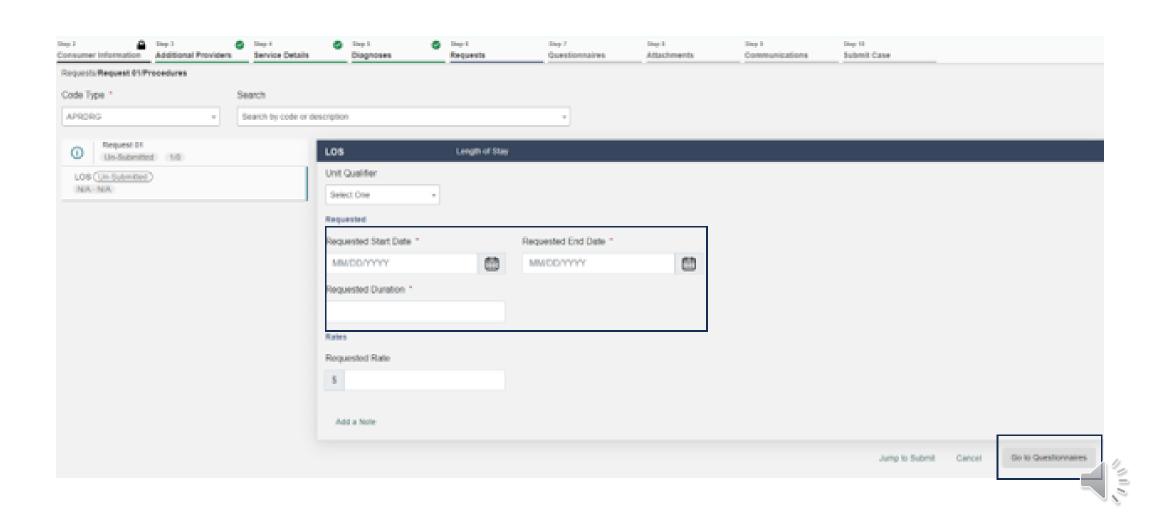






# Length of Stay

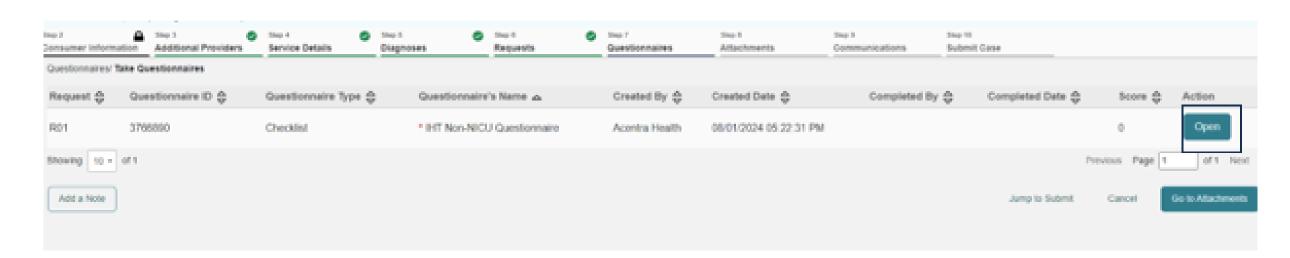
- Code Type is required but code is not needed. Will default but can be changed if needed. Leave as APR-DRG
- Enter Requested Start Date and Requested End Date.
- Click Go to Questionnaires.





# Questionnaires

- Open Questionnaire
- Answer questions.
- For any "Yes" answers a text box will open for explanation.









Case ANG Test (F) TEMP001982021011200000 Create Questionnaire / IHT Non-NICU Questionnaire 12/15/1960 (63 Yrs) UM Consumer ID **HT Non-NICU Questionnaire** 1. This submission is for information regarding Post Admission review: \* IHT Non-NICU Questionnaire O Upcoming Discharge O 30-Day Interval 2. Anticipated level of care upon discharge/transition? \* ☐ Assisted Living Facility ☐ Home ☐ Home with Skilled Nursing □ Long Term Acute Care ☐ Skilled Nursing Facility □ Other













4 . Are medication barriers a risk post discharge? *		
4.1.1 . What types of barriers? *		
☐ Dependence on High Flow Oxygen		
☐ Financial Constraints		
☐ Frequent Changes in Medications		
☐ High Risk Medications		
☐ Knowledge Deficit		
□ Logistical Challenges		
□ Polypharmacy		
☐ Reduced Mobility		
☐ Transportation		
☐ Ventilator Dependence		
□ Other		







5 . Member is pending transition/discharge but has needs that may be a barrier to transition/discharge? *
☐ Behavioral Health Needs
☐ Cognitive Disability
□ Durable Medical Equipment
☐ Home Heath
□ Occupational Therapy
□ Personal Care Services
☐ Physical Disability
☐ Physical Therapy
☐ Private Duty Nursing
☐ Skilled Nursing Need
☐ Speech Therapy
□ Supplies
☐ Wound Care





□ Other



6 . Has	6 . Has the hospital identified a risk of readmission for the member? *		
<ul><li>Y</li></ul>	Yes ○ No		
6.1.	.1 . Please explain: *		
7 . Ple	ease provide any additional information for the RAEs not previously mentioned: *		







Fill out contact demographics then select mark as complete.

8 . Point of Contact Name: •	
9 . Point of Contact Hospital: *	
10 . Point of Contact Phone Number: *	
44. Point of Control Frank	
11 . Point of Contact Email: *	
	Autosaved MARK AS COMPLETE >
	MARK AS COMPLETE 7







IHT NICU Questionnaire

<ul> <li>Simple Discharge-RAE assistance declined</li> <li>Complex Discharge-RAE assistance requested</li> <li>What is the anticipated level of care upon discharge/transition? ■</li> <li>Home</li> <li>Home with Skilled Nursing</li> <li>Long Term Acute Care</li> <li>Other</li> <li>Are there comorbidities and/or chronic conditions impacting the member's transition or discharge? ■</li> <li>Yes</li> <li>None</li> <li>3.1.1. Please explain: ■</li> </ul>	<ol> <li>Member discharge/transition plan, does the hospital request outreach and assistance from the Member's RAE?</li> </ol>
Complex Discharge-RAE assistance requested  Note: What is the anticipated level of care upon discharge/transition?  Home Home with Skilled Nursing Long Term Acute Care Other  Are there comorbidities and/or chronic conditions impacting the member's transition or discharge?  Yes None	○ Simple Discharge-RAE assistance declined
2 . What is the anticipated level of care upon discharge/transition?   O Home  Home with Skilled Nursing  Long Term Acute Care  Other  3 . Are there comorbidities and/or chronic conditions impacting the member's transition or discharge?   Yes  None	○ Complex Discharge-RAE assistance declined
O Home  ■ Home with Skilled Nursing  □ Long Term Acute Care  □ Other  3 . Are there comorbidities and/or chronic conditions impacting the member's transition or discharge?  ■ Yes  □ None	Complex Discharge-RAE assistance requested
<ul> <li>None</li> <li>None</li> <li>Home with Skilled Nursing</li> <li>Long Term Acute Care</li> <li>Other</li> <li>Are there comorbidities and/or chronic conditions impacting the member's transition or discharge? ▶</li> <li>Yes</li> <li>None</li> </ul>	2 . What is the anticipated level of care upon discharge/transition? .
Other  3 . Are there comorbidities and/or chronic conditions impacting the member's transition or discharge?  Yes  None	○ Home
Other  3 . Are there comorbidities and/or chronic conditions impacting the member's transition or discharge?  • Yes  O None	Home with Skilled Nursing
3 . Are there comorbidities and/or chronic conditions impacting the member's transition or discharge?  See Yes  None	○ Long Term Acute Care
Yes  None	○ Other
○ None	3 . Are there comorbidities and/or chronic conditions impacting the member's transition or discharge? •
	Yes
3.1.1 . Please explain: •	○ None
J. I. I : Produce express.	3.1.1 Please evolain:
	J. I. F. Floado Oxpiani.







4 . Are medication barriers a risk post discharge? *			
Yes ○ No			
4.1.1 . What types of barriers? *			
☐ Dependence on High Flow Oxygen			
☐ Financial Constraints			
☐ Frequent Changes in Medications			
☐ High Risk Medications			
☐ Knowledge Deficit			
☐ Logistical Challenges			
□ Polypharmacy			
□ Reduced Mobility			
☐ Transportation			
□ Ventilator Dependence			
□ Other			







5	5. Is the Member expected to discharge/transition with more than 10 medications? *		
	Yes ○ No		
	5.1.1 . Please explain: *		







6. Member is pend	ding transition/discharge but has needs that may be a barrier to transition/discharge? *
☐ Behavioral Health I	Needs
☐ Cognitive Disability	
☐ Durable Medical Ed	quipment
☐ Home Heath	
☐ Occupational Thera	ару
☐ Personal Care Serv	vices
☐ Physical Disability	
☐ Physical Therapy	
☐ Private Duty Nursir	ng
☐ Skilled Nursing Nee	ed
☐ Speech Therapy	
☐ Supplies	
☐ Wound Care	
□ Other	







7	7 . Has the hospital identified a risk of readmission for the member? *		
_			
	● Yes ○ No		
	U Tes O NO		
	7.1.1 . Please explain: *		
8	. Please provide any additional information for the RAEs not previously mentioned: *		







#### Fill out contact demographics then select mark as complete

9 . Point of Contact Name: *	
10 . Point of Contact Hospital: *	
11 . Point of Contact Phone Number: *	
12 . Point of Contact Email: •	
12 . Point of Contact Enfail.	
	✓Autosaved MARKAS COMPLETE >

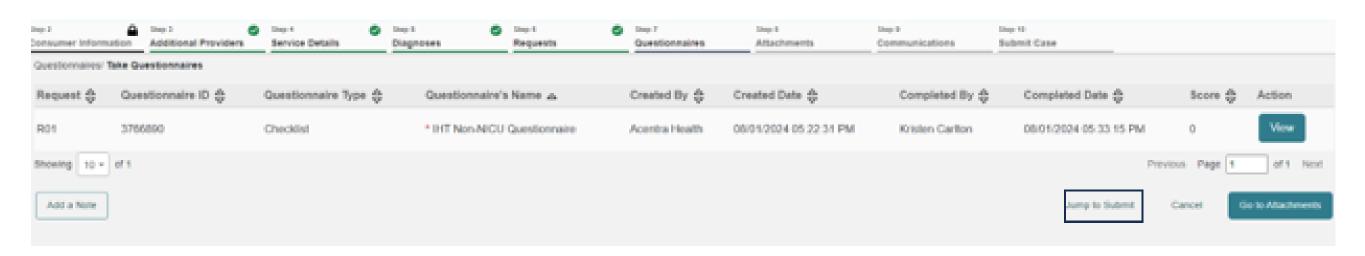






# Jump to Submit

- Once the questionnaire is complete, no other items are required.
- Select Jump to Submit.



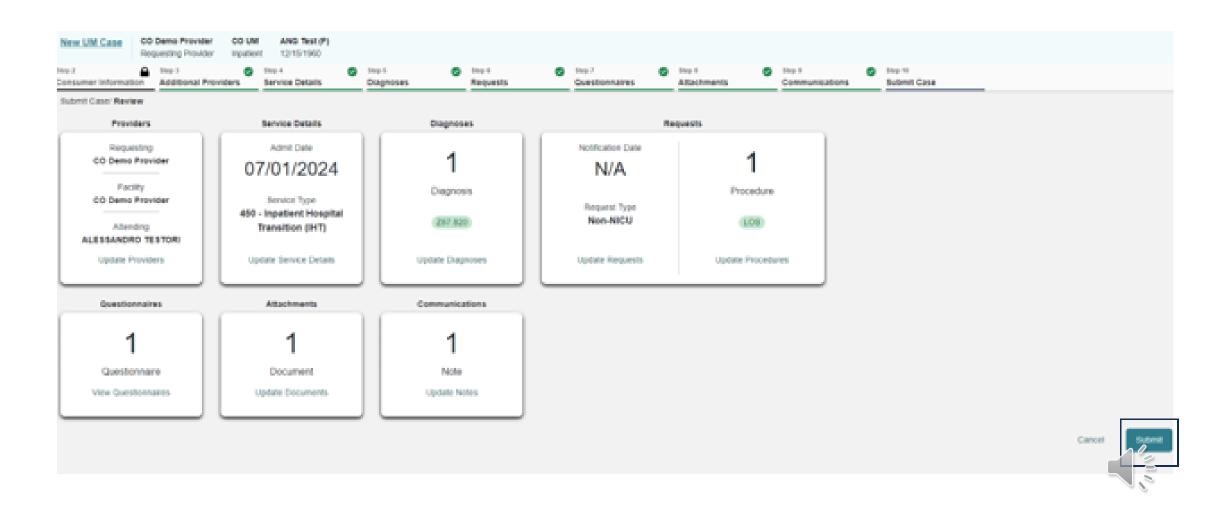






### Review Case

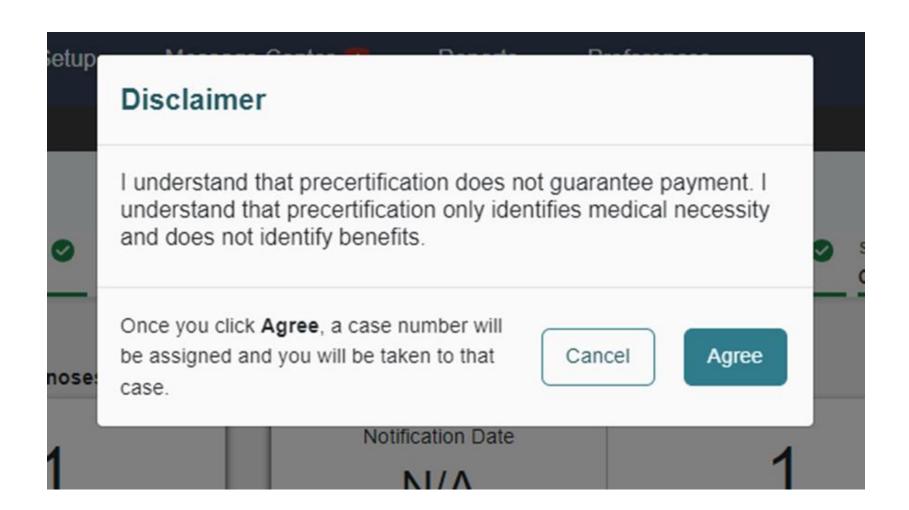
- The review page will now display a card of all information entered.
- If needed, click Update on the appropriate card to edit a specific section.
- Once your review is complete, click Submit.





#### Disclaimer

Read the disclaimer that pops up and click Agree.



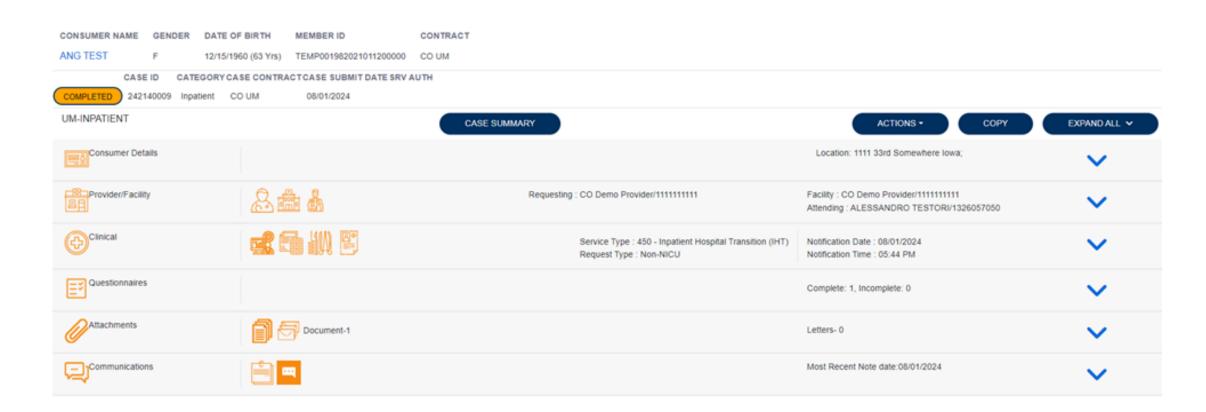






#### Case ID

- The system will submit the case and the submitted case will display.
- Make note of the Case ID which is specific to this request and can be used for tracking status later.









# Acentra Health Services for Providers - Recap

- 24-hour/365 days provider **Atrezzo Portal** may be accessed at: <a href="https://portal.kepro.com">https://portal.kepro.com</a>
- System Training materials (including Video recordings and FAQs) and the Provider Manual are located at: <a href="https://hcpf.colorado.gov/par">https://hcpf.colorado.gov/par</a>
- Provider Communication
   and Support email: <a href="mailto:coproviderissue@acentra.com">coproviderissue@acentra.com</a>









# Thank you for your time and participation!

- For Escalated Concerns please contact: <a href="https://hcpf\_um@state.co.us">hcpf\_um@state.co.us</a>
- Acentra Health Customer Service: (720) 689-6340
- PAR Related Questions: coproviderissue@acentra.com





