

Host Home Oversight Stakeholder Meeting

Presented by: Victoria Rodgers, Meg Janeba,
Cassandra Keller, Mission Analytics

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COLORADO

Department of Health Care
Policy & Financing

Our Mission

Improving health care equity, access and outcomes for the people we serve while saving Coloradans money on health care and driving value for Colorado.



Agenda

- Introductions
- Review and Summary of Provider Requirements
 - Discussion with Mission Analytics - Environmental Scan
- Review and Summary of Provider Training
 - Discussion with Mission Analytics - Environmental Scan
- Monitoring
- Logistics
- Questions

Introductions

- Cassandra Keller - HCBS Section Manager
- Meg Janeba - HCBS Benefits Supervisor
- Victoria Rodgers - HCBS Residential Benefits Specialist
- Mission Analytics - Peggy O'Brien and Catherine McCoy

Review of Provider Requirements - Background Checks

- Background Checks: Primarily, most Program Approved Service Agencies (PASA's) currently require federal background checks and fingerprinting to be done for onboarding providers. Your feedback included “What do you do when a provider comes up negatively on a background check?”
- Exclusions other states have: Sexual abuse/assault, incident, first or second degree murder, kidnapping, arson, felony offenses within previous ten years, can include the manufacture of or distribution of dangerous/narcotic drugs, robbery, aggravated assault, etc.



Review of Provider Requirements - Background Checks Continued

- Most states will review: the extent of the criminal record, length of time from the offense, nature of the offense, and the degree of the person's participation in the offense, as well as personal references attesting to the person's rehabilitation since the offense.
- California has stricter requirements as opposed to other states. Should a background check beyond a minor traffic violation appear (including ongoing), the provider must request exemption by the state for approval or denial.

Review of Provider Requirements - DMV Checks

- Department Motor Vehicle (DMV) Checks: Much of the feedback received from you all is that DMV checks should be considered a standard practice, and be completed yearly. This would also assist with providers attempting to utilize multiple names.
- Six states from the environmental scan concluded that DMV checks are a consistent requirement for providers. Primarily these checks consist of the providers driving status, violations, and accidents. Certain exclusions states have are if the provide has a suspended or expired license and are unlawfully able to provide transportation to individuals within the home.

Review of Provider Requirements - References

- Professional References: Feedback regarding professional references was mixed. Ultimately, PASA's are requesting professional references for providers. However, there is difficulty surrounding this due to providers being contractors as opposed to being employees. Furthermore, lack of information being provided in these references poses further issues into the truthfulness of the reference, and the benefits for this.
- From the five states included within the environmental scan for this area, Arizona was a state that requires the applicant to submit at minimum one employment reference related to experience working with people with disabilities. This reference cannot be made by blood or marriage related individual. The reference is to include the applicant's character and ability to care for individuals with disabilities.

Reminders of Provider Requirements - Termination

- Provider Termination Notification: If a contract is terminated with a contracted Individual Residential Services and Supports (IRSS) provider due to health, safety, or welfare concerns, the PASA MUST report to the following parties:
 - Within 4 days to the Department of Health Care Policy and Financing (HCPF) or its agent regarding the cited reason for termination
 - Within 4 days to the guardian or authorized representative and case manager for the member

Citation: [10 CCR 2505-10 8.609.7.B](#)



Review of Provider Training Requirements

- Most states have similar or the same requirements for providers to participate in from the results of the environmental scan. The scan revealed that many states require providers to participate in general state-mandated employee training. However, it is the requirement and responsibility of the provider agency to ensure providers are participating in these mandated trainings, and maintaining record of training. Primarily, most trainings mandated by the state offer virtual and some in person class requirements.

Current Monitoring Requirements

Program Approved Service Agency (PASA):

- Quarterly monitoring visits within the Host Home
- Evaluation of safety plans and evacuation procedures
- 1 unannounced visit per year

Case Management Agency (CMA):

- Quarterly monitoring visits face-to-face where services are delivered
- The Level of Care (LOC;100.2) assessment is separate from quarterly monitoring visits
- HCPF may approve monitoring visits to take place in an alternative location, via phone or other virtual technology methods

Department of Local Affairs (DOLA):

- Inspection to take place within the first 90 days of member placement
- Inspections will take place every 2 years

Introduction to Proposed Monitoring Requirements

Program Approved Service Agency (PASA):

- 2 unannounced visits per year
- To include weekends and evenings, beyond normal business hours
- All visits to be conducted in person and documented
- Documentation will be reviewed by the Colorado Department of Public Health and Environment (CDPHE) every 3 years for survey to demonstrate compliance

Case Management Agency (CMA):

- 1 unannounced visit per year
- 1 in person visit - cannot be combined with unannounced visit or LOC
- 1 virtual visit
- LOC does not count for the above

Department of Local Affairs (DOLA):

- Will continue to be a requirement for inspections to be completed every 2 years
- Should a PASA or a provider fail to comply with this requirement, a payment suspension will take place until compliance is achieved.



Logistics

- Next meeting is scheduled for February 21, 2024
- Discussion will be a continuation of Monitoring as well as discussing Complaints & Grievances
- Please continue to check our [Host Home Oversight Stakeholder Workgroup](#) website for updates and meeting agendas



Questions?



Contact Info

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Thank you!



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