



---

**Inpatient Prior Authorization Request Form - Confidential**

---

**Prior Authorization FAX: 800-922-3508**

**Acentra Health Customer Service Phone: 720-689-6340**

For Out-of-State (OOS) inpatient or for Transplant PAR requests, complete this form and either upload to the case in Atrezzo or fax to the PAR fax number listed above. Contact Acentra Health customer service at 720-689-6340 with any questions about this process.

☐ **New Request**      ☐ **Revision – Prior Authorization Number** \_\_\_\_\_

☐ **Cancel – Prior Authorization Number** \_\_\_\_\_

**Date of PAR Request (MMDDYYYY)**

**Admission Date (MMDDYYYY)** \_\_\_\_\_

**Admission Status (select one):**    ☐ **Prior Auth**    ☐ **Retro**    ☐ **Rapid**    ☐ **Expedited**

**Billing Provider name:** \_\_\_\_\_

**Billing Provider NPI/Health First Colorado ID Number:** \_\_\_\_\_

**Requesting/Ordering Provider Name:** \_\_\_\_\_

**Requesting Provider NPI/Health First Colorado ID Number:** \_\_\_\_\_

**Member Last Name:** \_\_\_\_\_

**Member First Name:** \_\_\_\_\_

**Member Health First Colorado ID Number:** \_\_\_\_\_ **Member DOB:** \_\_\_\_

**Does the member have primary insurance?**    ☐ **Yes**    ☐ **No**

**Primary Insurance Name:** \_\_\_\_\_

**Does the member reside in a nursing facility?**    ☐ **Yes**    ☐ **No**

**Setting:** ☐ **Inpatient**

**Service Type:** \_\_\_\_\_

(Service Types: OOS, Inpatient, Transplant)

**Primary Diagnosis Codes and Descriptions:**

Diagnosis Code	Description

**FOR TRANSPLANT SERVICE: Each service being requested must list each procedure code separately on this form.**

Procedure Code	Narrative Description	Units Requested	Dates of Service	
			From (mm/dd/yyyy)	To (mm/dd/yyyy)

**Severity of Illness:**

---

**Intensity of Services:**

---

**Additional Comments:**

---

**Contact Name:** \_\_\_\_\_**Contact Phone Number:** \_\_\_\_\_**Contact FAX Number:** \_\_\_\_\_

Revised August 2025

Improve health care equity, access and outcomes for the people we serve while saving Coloradans money on health care and driving value for Colorado.

[hcpf.colorado.gov](http://hcpf.colorado.gov)