

## HTP Community Advisory Council Call Notes January 24, 2020

Present: Stephanie Brooks, Liane Jollon, Erin Miller, Allison Summerton  
HCPF Staff: Nancy Dolson, Courtney Ronner, Cynthia Miley

### Welcome and introductions

### Update on Waiver Submission & Next Steps

The Hospital Transformation Program (HTP) waiver was submitted on December 31, 2019. Federal public comment period is open until February 9. The Department of Health Care Policy & Financing (the Department). The Department is thankful for the all the input received to date. Once the comment period is closed, CMS will engage in conversations with the Department.

### Community and Health Neighborhood Engagement (CHNE) Engagement Process

Committee members received HCPF's guidelines and instructions for community engagement, the Guidance document from HCPF, and an example of one hospital's CHNE process and how input was incorporated. These items were shared with committee members in order for them to provide input on processes going forward.

Dolson reviewed the draft Guidance document with references to the Guidebook. The Department is looking for feedback from the advisory committee on future guidance, the Guidebook, and the reporting by mid-February.

Recommendations related to future reporting from committee members:

- Reports should have a date on them including the timeframe of community engagement.
- Accountability to address the power imbalance between hospitals and community ; committee recommends the accountability should come from the Department.
- Hospitals should consider creating local consumer advisory committees or partnering with local community organizations.
- Is there a place for community partners in the HTP-mandated Learning Symposium?
  - How can relationships be fostered in this or other trainings?
- Require hospitals to accept public comment on metrics, record and share with the Department for publication on Department website.
- Hospitals should provide notice of where discussion on metrics and programs should happen.
- Be more specific related to organizations involved in community feedback; not just general consumer advocacy, but more specifically recognizing organizations representing children, people with disabilities, people of color or underserved communities.
- How do we get to meaningful engagement and building relationships over time?
- Need to develop an understanding of the benefit/ business case for hospitals to engage community for this process.

- Designate a contact person to engage if the community wants to get involved. Can HCPF make that more transparent?
- How to best measure community engagement and the meaningfulness of that engagement?
  - Can we incentivize community partnership in the assessment with reimbursement?
  - Can this be promoted as a best practice? There are places for alignment with co-planning.
- Roundtable with community organizations; including community health centers, could be regional with shared agenda setting and opportunities to connect.

How do we develop a culture of community engagement within hospitals and make it meaningful?  
How do we better align efforts – but needs to have time to align and be on an iterative process.

### **Closing Questions, Comments & Next Steps**

Notes from this meeting will be shared with the group in order to get additional feedback.