



OPERATIONAL MEMO

Title: MFP Transition Services Referral Form and MFP Rental Assistance	Topic: Transition Services
Audience: Transition Coordination Agencies and Options Counseling Agencies	Sub-Topic: Administrative Policy
Supersedes Number: N/A	Division: Compliance and Innovation
Effective Date: July 1, 2024	Office: Office of Community Living
Expiration Date: July 1, 2026	Program Area: Transition Services
Key Words: Transition Services, Transition Coordination, Options Counseling, In-reach counseling, Money Follows the Person, Transition Referral	
Legal Authority: Money Follows the Person; 10 CCR 2505-1, Sections 8.519.27, 8.555, and 8.763	
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Approved By: Jill Schnathorst	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

This memo notifies Transition Coordination Agencies (TCA), Options Counseling Agencies, and In-reach counselors that a new Money Follows the Person (MFP) Transition Services Referral form is being implemented to document member MFP eligibility.

Information:

MFP Program Eligibility Determination by Transition Coordination Agencies

Money Follows the Person is a Federal Demonstration grant that provides members with Supplemental Services that are otherwise unavailable under Medicaid. Money Follows the Person has different eligibility requirements than the State's Medicaid Transition Services.

To be eligible for MFP, a member must reside in a Nursing Facility (NF), Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF-IID), or Regional Center (RC) for more than sixty consecutive days with a desire to live in the community. Medicare and Rehabilitation stays are included in the sixty consecutive day requirement. Transition Coordination Agencies (TCA) will use the MFP Transition Services Referral Form to indicate program eligibility. The [MFP Transition Services Referral Form](#) is available online.

Transition Coordination Agencies (TCA) will identify whether members are eligible for MFP upon completion of the TCM-TC Community Needs and Preferences Assessment. Upon acceptance of a member referral, the TCA will verify the member's admission date in the Care and Case Management (CCM) system and confirm with facility staff to ensure that the admission date precedes the date of the referral by sixty days or more.

The TCA will enter the admission date in the MFP Transition Services Referral Form. The admission date will be used to document program eligibility as either MFP or Transition Services in the MFP Transition Services Referral Form.

The TCA will enter an activity note in CCM documenting the admission date and a statement about the member's eligibility for MFP or Transition Services based on the member's choice and length of stay in the facility.

HCPF's TCM-TC Program Quality Review (PQR) process will review the completion of this form for each member referred to Transition Services or Money Follows the Person.

MFP Rental Assistance

Money Follows the Person (MFP) members are eligible to receive MFP Rental Assistance, which provides up to six months of rental payments and may include payment for rental arrears. The MFP Transition Services Referral Form includes questions to indicate whether the member needs MFP Rental Assistance. TCAs will be required to complete these sections to refer an MFP-eligible member for MFP Rental Assistance.

Attachment:

None

HCPF Contact:

If you have any questions regarding MFP eligibility and TCA process, please contact:

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