



OPERATIONAL MEMO

Title: American Rescue Plan Act (ARPA) Enhanced Home Modification Benefit End and Close Out Timelines	Topic: Benefits
Audience: Case Management Agencies (CMAs), Case Managers	Sub-Topic: Home Accessibility Adaptations
Supersedes Number: HCPF OM 22-001	Division: Benefits and Services Management
Effective Date: October 1, 2023	Office: Office of Community Living
Expiration Date: December 30, 2024	Program Area: HCBS, ARPA, Home Modification
Key Words: Home and Community-Based Services, HCBS, American Rescue Plan Act, ARPA, Home Modifications, Home Accessibility Adaptations, Rate Increase End, Division of Housing, DOH, Department of Local Affairs, DOLA	
Legal Authority: N/A	
Memo Author: Emily Walsh	
Operational Memo Number: HCPF OM 23-065	
Issue Date: October 11, 2023	
Approved By: Candace Bailey	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Operational Memo is to provide updated information to case management agencies (CMAs), providers, and stakeholders on the closeout timelines for the temporary enhancement to the Home and Community-Based Services (HCBS) Home Modification benefit for the Elderly, Blind, and Disabled (EBD) waiver, Brain Injury (BI) waiver, Community Mental Health Supports (CMHS) waiver, Spinal Cord Injury (SCI) waiver, Supported Living Services (SLS) waiver, and the Children’s Extensive Supports (CES) waiver.

The funding for this temporary benefit enhancement is provided by the federal American Rescue Plan Act (ARPA) funding as part of the Department of Health Care Policy & Financing’s (HCPF) federally approved ARPA Spending Plan. ARPA spending must be completed by Dec. 31, 2024.

Information:

Beginning Jan. 1, 2022, participants of the EBD, CMHS, BI, SCI, SLS, and CES waivers have had access to an additional \$10,000 in Home Modification funding to be used towards all approved home modification projects. These funds can be utilized to enhance all current or new home modification projects. To utilize the ARPA funding, the enhanced home modification funds will be made available through Dec. 31, 2024. Providers must submit all claims by Dec. 20, 2024, to receive reimbursement. A detailed timeline for each step of the project is outlined below.

Action To Be Taken:

Case Managers shall submit any ARPA funded Home Modification projects to Division of Housing (DOH) for approval no later than March 31, 2024. Submitted requests must fully meet all criteria as specified in the Home Modification Checklist Tool.

All home modification projects shall be approved by DOH no later than April 30, 2024. This will allow time for approved projects to meet required timelines.

Projects must be completed by Sept. 30, 2024, to access ARPA funding. Contractors shall submit all requests to DOH for the release of the final payment for approved projects using ARPA funding no later Nov. 1, 2024. ARPA Enhanced Home Modification Benefit must be paid out by Dec. 20, 2024, and any ARPA claims received after this date will be denied.

Timeline:

March 31, 2024 - Deadline for Case Managers to submit complete project requests using ARPA funding

April 30, 2024 - Deadline for Division of Housing (DOH) to approve project requests using ARPA funding

Sept. 30, 2024 - Deadline for Home Modification projects using ARPA funding to be completed

Dec. 20, 2024 -Deadline for providers to submit claims for services rendered to receive reimbursement.

HCPF Contact:

Home Modification Benefit Specialist: Emily Walsh

Emily.Walsh1@state.co.us