



OPERATIONAL MEMO

TITLE:	JULY 1, 2023, CONSUMER-DIRECTED ATTENDANT SUPPORT SERVICES (CDASS) RATE INCREASE
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	MAY 17, 2023
DIVISION AND OFFICE:	BENEFITS AND SERVICES MANAGEMENT DIVISION, OFFICE OF COMMUNITY LIVING
PROGRAM AREA:	CONSUMER DIRECTED ATTENDANT SUPPORT SERVICES (CDASS)
KEY WORDS:	CONSUMER-DIRECTED ATTENDANT SUPPORT SERVICES, CDASS, RATE INCREASE, SEP, CCB, CASE MANAGEMENT AGENCY, CMA
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APPROVED BY: CANDACE BAILEY	

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Purpose and Audience:

The purpose of this Operational Memo is to inform case management agencies (CMAs) of a Base Wage and 3% Across the Board (ATB) rate increase for Consumer-Directed Attendant Support Services (CDASS) for Homemaker, Enhanced Homemaker, Personal Care, and Health Maintenance Activities effective July 1, 2023. In addition, there is a new process for case management CDASS Prior Authorization Request (PAR) revisions within the Bridge.

Information:

CDASS rates will be increased effective July 1, 2023, for the following Home and Community-Based Services (HCBS) waivers: Elderly, Blind and Disabled (EBD), Brain Injury (BI), Community Mental Health Supports (CMHS), Complementary and Integrative Health (CIH), and Supported Living Services (SLS). The following CDASS services are included: Homemaker, Enhanced Homemaker, Personal Care, and Health Maintenance Activities.

New CDASS Rate Change Process

Effective May 2023, the Department of Health Care Policy & Financing (HCPF) will automatically revise all CDASS PARs in the Bridge when there is a systemwide CDASS rate change. The automated revision process will run at the end of May 2023 and will apply the changes to the PAR effective on July 1, 2023. Gainwell Technologies will notify CMAs once the automated revision occurs in the Bridge.

Case managers are still responsible for updating the Financial Management Services (FMS) Vendor PAR and for sending the Member Allocation Change Notification Letter to members.

CMAs must ensure all Bridge and FMS PAR revisions are completed, validating the automation process was applied correctly. Case managers must log note when the FMS PAR is updated and when the Member Allocation Change Notification Letter has been sent to the Member in the Benefits Utilization System (BUS).

Additional Information for Case Managers

CMAs will receive additional information from the training and operations vendor, Consumer Direct of Colorado (CDCO), in mid-May 2023, which will include:

- FMS Rate Change Guides
- Member Allocation Change Notification Letter template

Monthly allocation worksheets will be made available to CMAs on Friday, June 30, 2023. When notifying Members of their new annual and monthly allocations, please use the allocations in the FMS portal.

CMAs can expect additional communications from Gainwell Technologies with updates about the automated PAR revisions. If case managers experience any issues with the Bridge, they should contact Gainwell at ccmhelpdesk@gainwelltechnologies.com.

PAR Scenarios at Time of Automated Revisions	Bridge Functionality	Case Manager (CM) Bridge Responsibilities
PAR is current in Bridge and has an active Prior Authorization (PA) number	PAR will update with new units and Bridge will submit the PAR	none
PAR is entered in Bridge, but does not have an active PA number	PAR will update with new units, but Bridge will not submit the PAR	<ul style="list-style-type: none"> • submit PAR in Bridge
PAR is entered in Bridge after the system automated revision occurs and has a CDASS start date earlier than 7/1/2023	PAR will not capture 7/1 rates	<ul style="list-style-type: none"> • complete a manual PAR revision for 7/1 with a new monthly allocation • submit PAR in Bridge
PAR is inactive	PAR will not update with new units	<ul style="list-style-type: none"> • complete a manual PAR revision for 7/1 with a new monthly allocation • submit PAR in Bridge
No PAR	Automated revision will not occur	<ul style="list-style-type: none"> • create PAR in Bridge • complete a PAR revision for 7/1 with a new monthly allocation • submit PAR in Bridge

Instructions for completing manual CDASS PAR Revisions can be found on the [HCPF Bridge Training website](#).

Utilization Management Reviews During Rate Change Period

Any PARs that exceed the Over Cost Containment (OCC) threshold of \$315/day solely due to the CDASS Rate Increase PAR revision will not require a Utilization Review/Utilization Management (UR/UM) review by Telligen. All PARs that require a Telligen review at the time of the initial assessment, continued stay review or service plan revision, should be submitted to Telligen following the standard process.

Timeline and Key Dates

Consumer Direct of Colorado (CDCO) provides rate change materials to CMAs	Mid-May 2023
FMS Vendor Question and Answer Sessions	<p>Palco</p> <ul style="list-style-type: none"> • May 30, 2023: 2:00 PM – 3:00 PM Register Here • June 8, 2023: 10:00 AM – 11:00 AM Register Here • June 13, 2023: 2:00 PM – 3:00 PM Register Here <p>PPL</p> <ul style="list-style-type: none"> • June 1, 2023: 9:00 AM – 9:45 AM Meeting Link Meeting ID: 872 3528 5984 Passcode: 209697 • June 6, 2023: 2:00 PM – 2:45 PM Meeting Link Meeting ID: 817 7858 3563 Passcode: 970822
FMS PAR Revision Window	June 6, 2023 – June 19, 2023
Member Allocation Change Notification Letter Deadline	June 20, 2023
7/1/2023 Monthly Allocation Worksheets Available	June 30, 2023
Rate Change Effective Date	July 1, 2023

Attachment(s):

None

Department Contact:

Participant-Directed Programs Unit

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