



## OPERATIONAL MEMO

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| <b>TITLE:</b>                                  | <b>CHILDREN'S HABILITATION RESIDENTIAL PROGRAM WAIVER (CHRP) PROVIDER SPECIALTY ENROLLMENT REQUIREMENTS</b>  |
| <b>SUPERSEDES NUMBER:</b>                      | N/A  |
| <b>EFFECTIVE DATE:</b>                         | <b>OCTOBER 20, 2022</b>  |
| <b>DIVISION AND OFFICE:</b>                    | <b>OFFICE OF COMMUNITY LIVING</b>  |
| <b>PROGRAM AREA:</b>                           | <b>CHILDREN'S HABILITATION RESIDENTIAL PROGRAM WAIVER</b>  |
| <b>KEY WORDS:</b>                              | <b>HOME AND COMMUNITY BASED SERVICES, HCBS, CHILDREN'S HABILITATION RESIDENTIAL PROGRAM (CHRP), PROVIDER REQUIREMENTS, PROVIDER ENROLLMENT, OFFICE OF COMMUNITY LIVING, CHILD WELFARE, FOSTER CARE, HB 18-1328, PROVIDER SPECIALTY, CHRP RE-ENROLLMENT</b> |
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| <b>APPROVED BY: CANDACE BAILEY</b>             |  |

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### **Purpose and Audience:**

The purpose of this Operational Memo is to inform existing and prospective providers of the Home and Community-Based Services Children's Habilitation Residential Services (HCBS-CHRP) waiver of the re-enrollment process all providers must follow to continue to serve members on the HCBS-CHRP Waiver. These processes will be required for all newly enrolling providers as well.

### **Information:**

The Department of Health Care Policy & Financing (Department) recently made changes to the provider enrollment process for providers serving members enrolled in the HCBS-CHRP waiver. Previously, providers serving members enrolled on the HCBS-

CHRP waiver were only required to enroll in one specialty (specialty 619 - Children's Habilitation Residential Program).

Effective Nov. 1, 2022, provider enrollment for the HCBS-CHRP waiver will require existing providers to enroll in newly created CHRP specialties that reflect their specific qualifications for the CHRP services they currently provide.

**Action Required:**

Enrollment impact:

Existing providers must submit a maintenance application through the Provider Portal. A comprehensive list of the qualifications required for each specialty can be found [here](#).

The Department directs providers to use the "Find CHRP Providers" link on the [Department CHRP Waiver webpage](#) when initiating their maintenance application to ensure all specialties the provider qualifies for are included on one maintenance application.

Failure to complete this process timely may result in claim suspension or denial as the Department will phase out the use of specialty 619. All existing CHRP providers must be re-enrolled in the newly created specialties by Nov. 1, 2023.

Any provider currently enrolling using the specialty 619 can work directly with the Department to navigate the process.

Revalidation impact:

Revalidation of specialty 619 - Children's Habilitation Residential Program will be required for all providers until they complete the required re-enrollment processes outlined in this Memo.

**Attachment(s):**

None

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