



OPERATIONAL MEMO

TITLE:	HOME AND COMMUNITY-BASED SERVICES (HCBS) BASE WAGE RATE INCREASE ATTESTATION FINAL REMINDER
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	JUNE 8, 2022
DIVISION AND OFFICE:	OPERATIONS & ADMINISTRATION DIVISION AND BENEFITES & SERVICES MANAGEMENT DIVISION, OFFICE OF COMMUNITY LIVING
PROGRAM AREA:	HCBS SERVICES
KEY WORDS:	COVID-19, CORONAVIRUS, BENEFITS AND SERVICES, HOME AND COMMUNITY-BASED SERVICES, HCBS, RATE INCREASE, BASE WAGE, ADULT DAY, DAY HABILITATION, SCC, CDASS, NMT, SUPPORTED EMPLOYMENT, HOMEMAKER, IHSS, IRSS, MENTORSHIP, PREVOCAATIONAL SERVICES, RESPITE CARE, ARPA, ARPA WAGE ATTESTATION, ARPA WAGE REPORTING, ARPA WAGE COMPLIANCE
OPERATIONAL MEMO NUMBER: HCPF OM 22-029	
ISSUE DATE: JUNE 8, 2022	
APPROVED BY: COLIN LAUGHLIN	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Operational Memo is to provide service providers and case management agencies (CMAs) a final reminder to complete the required attestation form for the American Rescue Plan Act (ARPA) base wage rate increase as outlined in [HCPF Operational Memo 22-004](#) and [HCPF Operational Memo 21-087](#) by June 30, 2022.

Information:

This Operational Memo acts as the Department of Health Care Policy & Financing (Department) final reminder to Home and Community-Based Services (HCBS) service providers to submit the required attestation form by June 30, 2022.

A \$15 per hour base wage for Direct Care Workers providing specific HCBS waiver services and an increase to per diem rates for Individual Residential Services and Supports (IRSS) Direct Care Workers went into effect on January 1, 2022.

Providers affected by the base wage and per diem increase requirements must complete the attached Base Wage Attestation Form and/or IRSS Per Diem Attestation Form and submit them to the Department to report compliance with the requirements. Attestation forms must be submitted to HCPF_WageCompliance_FCU@state.co.us no later than June 30, 2022. **As a reminder, agencies that do not submit their attestation are subject to an audit which could lead to recoupment of funds and/or additional penalties.**

The HCBS services and waivers impacted by this requirement include:

- Adult Day Services - BI, CMHS, EBD, SCI
- Alternative Care Facility (ACF) - BI, CMHS
- Community Connector – CES, CHRP
- Consumer Directed Attendant Support Services (CDASS) - BI, CMHS, EBD, SCI, SLS
- Group Residential Support Services (GRSS) - DD
- Homemaker - CES, CMHS, EBD, SCI, SLS
- Homemaker Enhanced – CES, SLS
- In-Home Support Services (IHSS) - CHCBS, EBD, SCI
- Individual Residential Support Services (IRSS) - DD
- Job Coaching – DD, SLS
- Job Development – DD, SLS
- Mentorship – SLS
- Personal Care – BI, CMHS, EBD, SCI, SLS, and state plan Pediatric Personal Care
- Prevocational Services – DD, SLS
- Respite – BI, CES, CLLI, CHRP, CMHS, EBD, SCI, SLS
- Specialized Habilitation – DD, SLS
- Supported Community Connections – DD, SLS
- Supported Living Program - BI

Consumer-Directed Attendant Support Services (CDASS) Authorized Representatives/Employers of Record are exempt from attestation requirements.

Attachment(s):

[Base Wage Attestation Form](#)

[IRSS Per Diem Increase Attestation Form](#)

Department Contact:

[HCPF WageCompliance_FCU@state.co.us](mailto:HCPF_WageCompliance_FCU@state.co.us) for submitting the attestation forms and for questions regarding the attestation form, reporting requirements, financial compliance reviews, and submitting supporting documentation.

[HCPF HCBS Questions@state.co.us](mailto:HCPF_HCBS_Questions@state.co.us) for questions regarding waiver services and rate increase.

[HCPF DCWorkforce@state.co.us](mailto:HCPF_DCWorkforce@state.co.us) for general questions or feedback relating to workforce issues.