



## OPERATIONAL MEMO

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| <b>TITLE:</b>                                  | <b>HOME AND COMMUNITY-BASED SERVICES (HCBS) BASE WAGE RATE INCREASE ATTESTATION REMINDER</b>  |
| <b>SUPERSEDES NUMBER:</b>                      | N/A   |
| <b>EFFECTIVE DATE:</b>                         | MAY 1, 2022   |
| <b>DIVISION AND OFFICE:</b>                    | <b>OPERATIONS &amp; ADMINISTRATION DIVISION AND BENEFITS &amp; SERVICES MANAGEMENT DIVISION, OFFICE OF COMMUNITY LIVING</b>   |
| <b>PROGRAM AREA:</b>                           | <b>HCBS SERVICES</b>  |
| <b>KEY WORDS:</b>                              | <b>COVID-19, CORONAVIRUS, BENEFITS AND SERVICES, HOME AND COMMUNITY-BASED SERVICES, HCBS, RATE INCREASE, BASE WAGE, ADULT DAY, DAY HABILITATION, SCC, CDASS, NMT, SUPPORTED EMPLOYMENT, HOMEMAKER, IHSS, IRSS, MENTORSHIP, PREVOCATIONAL SERVICES, RESPITE CARE, ARPA, ARPA WAGE ATTESTATION, ARPA WAGE REPORTING, ARPA WAGE COMPLIANCE</b> |
| <b>OPERATIONAL MEMO NUMBER: HCPF OM 22-022</b> |   |
| <b>ISSUE DATE: MAY 4, 2022</b>                 |   |
| <b>APPROVED BY: CANDACE BAILEY</b>             |   |

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*HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>*

### **Purpose and Audience:**

The purpose of this Operational Memo is to provide service providers and case management agencies (CMAs) who are also service providers a reminder to complete the required attestation form for the ARPA base wage rate increase as outlined in [HCPF Operational Memo 22-004](#) and [HCPF Operational Memo 21-087](#) no later than June 30, 2022.

### **Information:**

A \$15 per hour base wage for Direct Care Workers providing specific Home and Community-Based Services (HCBS) waiver services and an increase to per diem rates

for Individual Residential Services and Supports (IRSS) Direct Care Workers went into effect on January 1, 2022.

Providers affected by the base wage and per diem increase requirements must complete the attached Base Wage Attestation Form and/or IRSS Per Diem Attestation Form and submit it to the Department to report compliance with the requirements. Attestation forms must be submitted to [HCPF\\_WageCompliance\\_FCU@state.co.us](mailto:HCPF_WageCompliance_FCU@state.co.us) no later than June 30, 2022.

The HCBS services and waivers impacted by this requirement include:

- Adult Day Services - BI, CMHS, EBD, SCI
- Alternative Care Facility (ACF) - BI, CMHS
- Community Connector – CES, CHRP
- Consumer Directed Attendant Support Services (CDASS) - BI, CMHS, EBD, SCI, SLS
- Group Residential Support Services (GRSS) - DD
- Homemaker - CES, CMHS, EBD, SCI, SLS
- Homemaker Enhanced – CES, SLS
- In-Home Support Services (IHSS) - CHCBS, EBD, SCI
- Individual Residential Support Services (IRSS) - DD
- Job Coaching – DD, SLS
- Job Development – DD, SLS
- Mentorship – SLS
- Personal Care – BI, CMHS, EBD, SCI, SLS, and state plan Pediatric Personal Care
- Prevocational Services – DD, SLS
- Respite – BI, CES, CLLI, CHRP, CMHS, EBD, SCI, SLS
- Specialized Habilitation – DD, SLS
- Supported Community Connections – DD, SLS
- Supported Living Program - BI

CDASS Authorized Representatives/Employers of Record are exempt from attestation requirements.

**Attachments:**

[Base Wage Attestation Form](#)

[IRSS Per Diem Increase Attestation Form](#)

**Department Contact:**

[HCPF WageCompliance\\_FCU@state.co.us](mailto:HCPF_WageCompliance_FCU@state.co.us) for submitting the attestation forms and for questions regarding the attestation form, reporting requirements, financial compliance reviews, and submitting supporting documentation.

[HCPF HCBS Questions@state.co.us](mailto:HCPF_HCBS_Questions@state.co.us) for questions regarding waiver services and rate increase.

[HCPF DCWorkforce@state.co.us](mailto:HCPF_DCWorkforce@state.co.us) for general questions or feedback relating to workforce issues.