



OPERATIONAL MEMO

TITLE:	CHILDREN'S HOME AND COMMUNITY-BASED SERVICES WAIVER (CHCBS)
SUPERSEDES NUMBER:	
EFFECTIVE DATE:	DECEMBER 17, 2021
DIVISION AND OFFICE:	CASE MANAGEMENT & QUALITY PERFORMANCE DIVISION, OFFICE OF COMMUNITY LIVING
PROGRAM AREA:	CHCBS
KEY WORDS:	CHCBS, CHILDREN'S HOME AND COMMUNITY-BASED SERVICES WAIVER, DOCUMENTATION, TRAINING, 100.2
OPERATIONAL MEMO NUMBER: HCPF OM 21-089	
ISSUE DATE: DECEMBER 17, 2021	
APPROVED BY: AMANDA LOFGREN	

HCPF Memo Series can be accessed online: hcpf.colorado.gov/memo-series

Purpose and Audience:

The purpose of this Operational Memo is to notify Case Management Agencies (CMAs) of upcoming training for the Children's Home and Community-Based Services (CHCBS) waiver and to remind CMAs of guidance for requirements for Activities of Daily Living (ADL) documentation in the 100.2 assessment.

Information:

The Department of Health Care Policy & Financing (Department) has identified inconsistencies in the way that Case Managers are completing 100.2 assessments for the CHCBS waiver. The Department will hold a training dedicated to providing guidance and information about the waiver, eligibility for the waiver and requirements for Case Managers to mitigate the inconsistencies. CMAs should continue to follow all guidance outlined in 100.2 training and Age-Appropriate Guidelines training. Once the Department transitions away from the 100.2, required training will be provided on the new assessment and support plan.

Highlights of the Training:

- Eligibility, Level of Care, Targeting Criteria



- Services in CHCBS - IHSS and Case Management
- Case Management Responsibilities
- Documentation – Where to document needs, information regarding medical complexities and medical fragility should be documented in the corresponding Activity of Daily Living (ADL) that the condition impacts, and medical fragility and complexities should not be solely documented in the Supervision/Memory Cognition, Supervision/Behavior ADLs unless the child's memory, cognition or behavior is directly impacted by the medical fragility and complexities
- Support Planning and Monitoring
- Utilization Review Contractor (URC)

CHCBS Training for Case Managers Registration Information:

When: (Select one session to attend)

January 5, 2022, 10 a.m. – 12 p.m. MT

Capacity: 300

[Register Now](#) for this session

OR

January 6, 2022, 2 – 4 p.m. MT (Repeat Session)

Capacity: 300

[Register Now](#) for this session

Description: This virtual training is intended for Case Managers who work with CHCBS waiver members. You will learn the basics about the CHCBS Waiver, regulations and requirements, and some tips and strategies for case management for this waiver.

Advance registration is required. After registering, you will receive a confirmation email containing information about joining the webinar.

Webinar recording and training materials will be available online on the [Long-Term Services and Supports Training Webpage](#) following the last training session.

Attachment(s):

None

Department Contact: hcpf_hcbs_questions@state.co.us