



## OPERATIONAL MEMO

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<b>TITLE:</b>	<b>REGIONAL CENTER PROCEDURE CODE CHANGE</b>
<b>SUPERSEDES NUMBER:</b>	N/A
<b>EFFECTIVE DATE:</b>	<b>NOVEMBER 1, 2021</b>
<b>DIVISION AND OFFICE:</b>	<b>CASE MANAGEMENT &amp; QUALITY PERFORMANCE DIVISION, OFFICE OF COMMUNITY LIVING</b>
<b>PROGRAM AREA:</b>	<b>REGIONAL CENTERS AND COMMUNITY CENTERED BOARDS</b>
<b>KEY WORDS:</b>	<b>GRAND JUNCTION REGIONAL CENTER, GJRC, PUEBLO REGIONAL CENTER, PRC, GROUP RESIDENTIAL SERVICES AND SUPPORTS, GRSS, SPECIALIZE HABILITATION, SPEC HAB, SUPPORTED COMMUNITY CONNECTIONS, SCC, PROCEDURE CODE CHANGE, COMMUNITY CENTERED BOARD, CCB, HOME AND COMMUNITY BASED SERVICES WAIVER FOR PERSONS WITH DEVELOPMENTAL DISABILITIES, HCBS-DD, CASE MANAGEMENT, PRIOR AUTHORIZATION, PAR</b>
<b>OPERATIONAL MEMO NUMBER: HCPF OM 21-065</b>	
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<b>APPROVED BY: AMANDA LOFGREN</b>	

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### **Purpose and Audience:**

The purpose of this Operational Memo is to inform Case Management Agencies of a change to the procedure codes and modifiers for Residential Habilitation, Specialized Habilitation, and Supported Community Connections when provided by either the Pueblo Regional Center or Grand Junction Regional Center to individuals enrolled in the Home and Community-Based Services Waiver for Persons with Developmental Disabilities (HCBS-DD). This change is effective as of November 1, 2021.

**Information:**

Historically, members enrolled in HCBS-DD who were receiving services from a Regional Center required the Department of Health Care Policy & Financing (Department) to override members' Support Levels in the state data system (the Bridge) to ensure the correct rate was paid to the Regional Centers. The Department has developed Regional Center-specific procedure codes and modifier combinations to define services received by Regional Centers, which previously required Support Level overrides. Case managers will now be able to create or revise Prior Authorization Requests (PARs) in the Bridge for members, as needed, and authorize each Regional Center to provide services without Department involvement, approval, or overrides. This will also ensure accurate payment is made to Regional Centers and assist the Department to track members residing in the Regional Centers.

The Regional Center-specific procedure code/modifier sets are contained in the Department's HCBS billing manual for people with Intellectual and/or Developmental Disabilities, which can be found on the Department's [Billing Manuals Page](#) under the "HCBS" dropdown. The new codes can also be found on the Department's [Provider Rates and Fee Schedule Page](#) under the "HCBS Rate Schedule" heading. All changes are effective as of November 1, 2021.

Timelines & Key Dates:

Case Managers must revise all PARs in the Bridge for members receiving services from Regional Centers to reflect the Regional Center-specific services using the new procedure code and modifiers. The new procedure code(s) and modifier(s) must be used for all current and subsequent PARs beginning November 1, 2021. Revisions must be completed between October 1 and October 31, 2021. Case managers do not need to make a revision in the Benefits Utilization System (BUS) at this time.

For any certifications beginning on or after November 1, 2021, Case Managers shall postpone entering or revising PARs until October 1, 2021. This is imperative to ensure that allocation is calculated at the correct rate.

The Department will end-date all current Regional Center Level 7 overrides effective October 31, 2021. Case Management Agencies will need to ensure all necessary PAR revisions have been completed for the member to continue to have active line items for Residential Habilitation, Specialized Habilitation, and Supported Community Connections and prevent billing errors from occurring.

**Attachment(s):**

None

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