



OPERATIONAL MEMO

TITLE:	COMPLETE PROCESSING OF MEDICAID APPLICATIONS PRIOR TO APPROVAL OF CICIP SERVICES
SUPERSEDES NUMBER:	HCPF AGENCY LETTER 04-003
EFFECTIVE DATE:	JULY 15, 2021
DIVISION AND OFFICE:	MEDICAID OPERATIONS OFFICE
PROGRAM AREA:	ELIGIBILITY POLICY
KEY WORDS:	APPLICATION, CICIP, ELIGIBILITY, MEDICAID, DENIAL
OPERATIONAL MEMO NUMBER: HCPF OM 21-051	
ISSUE DATE: JULY 15, 2021	
APPROVED BY: RALPH CHOATE	

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Purpose and Audience:

This Operational Memo provides procedural clarification to all eligibility sites regarding medical assistance applications.

All medical assistance applications must go through the same eligibility determination process, **including medical assistance applications submitted for the sole purpose of obtaining a denial** in order to receive benefits under the Colorado Indigent Care Program (CICP).

Background:

A CICP provider, private entity, advocacy group, or agency may require a medical assistance denial prior to accepting an application for CICP.

Information:

Medical assistance denial notices should not be issued without meeting all the required processing rules, including issuing a Notice of Action with appeal rights.



An eligibility determination can only be provided to an individual who submits a complete medical assistance application. This application must be reviewed under all eligibility criteria as stated in 10 CCR 2505-10, section 8.100, et seq. The fact that an applicant does not appear to be eligible for Health First Colorado or Child Health Plan Plus does not permit the eligibility site to issue a denial notice without a completed medical assistance application and full eligibility determination.

Attachment(s):

None

Department Contact:

State Programs Unit

Special Financing Division

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