



OPERATIONAL MEMO

TITLE:	HOME AND COMMUNITY BASED SERVICES CHILDREN’S HABILITATION RESIDENTIAL PROGRAM-(HCBS-CHRP) – RESIDENTIAL CHILD CARE FACILITIES NEW RATES
SUPERSEDES NUMBER:	N/A
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DIVISION AND OFFICE:	BENEFITS AND SERVICES DIVISION, OFFICE OF COMMUNITY LIVING
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Purpose and Audience:

The purpose of this Operational Memo is to inform Case Management Agencies (CMAs), Children’s Habilitation Residential Program (CHRP) providers, parents/legally responsible parties, families, and stakeholders of an upcoming change to reimbursement rates for CHRP Habilitation services provided in a Residential Child Care Facility (RCCF), as well as an additional process for a Negotiated Support Level 6 for RCCF Habilitation services.

Information:

As of January 1, 2021, the Department of Health Care Policy & Financing (the Department) is implementing new rates and procedure codes for CHRP Habilitation services provided in RCCFs. The new rates and procedure codes can be found on the [Provider Rates & Fee Schedule](#) webpage in the “HCBS Rate Schedule” drop-down list.

Negotiated Support Need Level 6 Process

The Inventory of Child and Agency Planning (ICAP) assessment tool will continue to be used to determine the Support Need Levels for Habilitation services. The CHRP Support

Need Level Review process, outside of the negotiated RCCF Level 6 process, remains unchanged. Please see [Operational Memo 19-026](#) for full details of the Support Need Level Review Process.

RCCF Support Need Levels 1 through 5 are set Per Diem rates. The Support Need Level 6 will be negotiated between the provider, case manager, and the Department. The member, his or her parent or legal guardian, authorized representative, family member, or CMA may request a Support Need Level 6.

The CMA shall complete the information required by the Department on the Google Form "[CHRP RCCF Negotiated Support Need Level Request Form](#)" to request a review for a negotiated Support Level 6 rate. Prior to submitting the request, the CMA shall provide an opportunity for the Member, his or her parent or legal guardian, authorized representative, or family member, as appropriate, to review and provide additional information to be submitted to the Department.

The Department shall examine all the information submitted by the CMA and seek to identify any significant factors not included in the Support Need Level calculation, which may cause the Member to have higher support needs than those in the established Support Need Level.

In cases where the Department finds that the Member does have higher support needs than those in the initial Support Need Level that exceed Support Need Level 5, the Department will determine the per diem reimbursement rate for Support Need Level 6. The Department will notify the CMA in writing of the approved amount.

The case manager will submit a Prior Authorization Request (PAR) for RCCF Support Need Level 6. The PAR will be in "Pending State Approval" status. The Department will enter the approved Per Diem amount in the Bridge.

A Member who has been assigned a negotiated Support Need Level 6 rate shall have this assignment re-examined by the Department every three months or at a frequency determined by the Department.

As a reminder, the RCCF payment reimburses the provider for Habilitation Services and excludes Room and Board.

Attachment(s):

None

Department Contact:

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