



OPERATIONAL MEMO

TITLE:	LEVEL OF CARE OPERATIONAL CHANGES IN RESPONSE TO COVID-19
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	APRIL 1, 2020
DIVISION AND OFFICE:	CASE MANAGEMENT AND QUALITY PERFORMANCE DIVISION, OFFICE OF COMMUNITY LIVING
PROGRAM AREA:	CASE MANAGEMENT AGENCIES, NURSING FACILITIES, PROVIDERS
KEY WORDS:	COVID-19, CORONAVIRUS, CASE MANAGEMENT, FUNCTIONAL ELIGIBILITY ASSESSMENT, LEVEL OF CARE, ULTC 100.2, PROFESSIONAL MEDICAL INFORMATION PAGE, NURSING FACILITY TRANSFERS
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APPROVED BY: BONNIE SILVA	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Operational Memo is to inform Case Management Agencies (CMAs) and providers of temporary operational changes to the Level of Care Assessment requirements for certain programs based on Centers for Medicare & Medicaid Services (CMS) guidance in response to the COVID-19 pandemic.

Information:

The Department of Health Care Policy & Financing (the Department) is temporarily modifying the requirements for the completion of the Universal Long-Term Care Functional Eligibility Assessment (ULTC 100.2) for the following programs:

- Nursing Facility (NF)
- Program of All-Inclusive Care for the Elderly (PACE)
- Hospital Back Up (HBU)

- Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF-IID)
- Long Term Home Health (LTHH).

For assessments completed on or after April 1, 2020, for the programs identified above, case managers will complete the ULTC 100.2 Assessment to determine functional eligibility without the requirement for a completed Professional Medical Information Page (PMIP) for the duration of COVID-19 public health emergency.

For admissions, all facilities will continue to follow all applicable requirements for a physician to recommend/prescribe/certify admission as outlined at 42 CFR 483.20(a), 483.30, 483.440(b) and 456.360.

Additional Changes:

The Department is modifying the requirement for CMAs to complete a full ULTC 100.2 Assessment with a member requesting to transfer Nursing Facilities (NFs). When notified of the request for a member to transfer NFs, the case manager shall perform the following steps:

- Copy the member's existing ULTC 100.2 assessment as a Nursing Facility Transfer and issue a ULTC 100.2 certification indicating the new NF name and start date to the County Department of Human/Social Services.
- ULTC 100.2 end date will remain the same as the original certification.
- A new Professional Medical Information Page (PMIP) is not required to complete the transfer.
- Case manager will notify the appropriate County Department of Human/Social Services' Medicaid Financial Eligibility technician and the NF of the new ULTC 100.2 SNF certification.

Questions regarding this guidance can be sent to HCPF_HCBS_Questions@state.co.us.

Attachment(s):

None

Department Contact:

[HCPF HCBS Questions@state.co.us](mailto:HCPF_HCBS_Questions@state.co.us)

Department COVID-19 Webpage:

<https://www.colorado.gov/pacific/hcpf/COVID>

For specific information, please call the CDPHE Call Center at 303-692-2700.

For general questions about COVID-19: Call CO-Help at 303-389-1687 or 1-877-462-2911 or email COHELP@RMPDC.org, for answers in English and Spanish (Español), Mandarin (普通话), and more.