



INFORMATIONAL MEMO

Title: FY 2025-26 County Grant Program	Topic: Competitive Grant Applications & Targeted Grant Letter of Intent
Audience: County Departments of Human/Social Services	Sub-Topic: N/A
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Approved By: Joshua Montoya	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Memo is to inform county departments of human/social services of grant funding available through the FY 2025-26 County Grant Program.

Information:

The General Assembly has approved \$1 million in funding for the Department of Health Care Policy and Financing's (HCPF) FY 2025-26 County Grant Program. The total amount of funding available for competitive applications in FY 2025-26 is \$300,000 with the remaining appropriation of \$700,000 reserved for Targeted Grants outlined below in four distinct groupings, though HCPF may adjust the funding caps based on projects submitted and available funds.

The Competitive Grant Application is for all proposed projects. Proposed projects can be from the preferred projects list, previous grant projects, or a project of the County's own making. Preferred projects are potential projects that align with HCPF's [Strategic Pillars](#) which are part of HCPF's [Performance Plan](#). Preferred projects are granted additional points in the scoring process and may be ranked higher than other potential projects. Previous grant project summaries can be found on the [County Administration](#) website. If an applicant chooses a project of their own making, the applicant must show how the project is in alignment with HCPF's Strategic Pillars.

Applications are scored based on specific sections of each application, an interview score, and additional score for projects selected from the HCPF Strategic Pillars or the preferred projects list. HCPF staff are responsible for reviewing, scoring the applications and participating in the applicant interviews. Through the scoring process, a hierarchy of projects is created, with the highest-scoring projects eligible for funding first until all grant funding is exhausted.

Applications must be submitted through the OnSpring public portal by the close of business **June 6, 2025**. Once the applications are received, HCPF staff will schedule an interview with the applicant. Interviews will be conducted during selected hours. Once all applications are scored by the HCPF staff, applicants will receive either an approval or denial notice for their grant application. HCPF's final determination of funding for all projects is final and not subject to appeal.

Potential applicants should thoroughly review the Conditions of Funding and Monitoring Plan to ensure compliance with County Grant Program processes and rules. Applicants approved for funding must agree to the Conditions of Funding and Monitoring Plan to be granted access to the County Financial Management System (CFMS) coding necessary to complete the proposed project. Finally, by accepting the Conditions of Funding and Monitoring Plan, the potential applicant is agreeing to quarterly check-ins by call, submit a thorough online quarterly matrix report, site visit, respond to follow-up questions from HCPF, and travel to Denver for participation in the Year End Report Out.

The Targeted Grants Intent to Apply is four distinct groupings of funding opportunities and includes a condensed application and approval process. Any County can submit an intent to apply for proposed projects from the following groupings:

Preferred Projects Ranging in Funding Level

- County Administration Rule Implementation: Implementing any changes to HCPF's county administration rules
 - Up to \$25,000 total project cost
- Internal Control Drafting: Drafting internal controls required for rule or those resulting from compliance reviews
 - Up to \$5,000 total project cost
- Community Collaborations: Building closer relationships through collaboration meetings and/or charters with community-based organizations, advocacy groups, providers or other Medical Assistance-related stakeholders
 - Up to \$5,000 total project cost

Create a project of their own making

- Create a project of the County's own making
 - Up to \$25,000 total project cost

Intent to apply must be submitted through the OnSpring public portal beginning **May 2, 2025 through close of business June 6, 2025**. Once the letter of intent is received, HCPF staff will notify targeted grantees with a notice of determination containing the CFMS coding necessary to complete the proposed project or a denial letter.

To Apply:

To apply for funding, county departments of human/social services must submit an intent to apply available through the OnSpring public portal. Counties can access the public application or the intent to apply by using the OnSpring links below.

Competitive Grant application link: <https://ohcpf.onspring.com/Survey/0d775b4c-47e5-467b-9ab4-1c94f1d9499f>

Targeted Grant application link: <https://ohcpf.onspring.com/Survey/945d2b87-ddfc-4062-b464-ce746b6daa7e>

Note regarding OnSpring application links: Counties are encouraged to use the "Save Progress" button at the bottom of the screen regularly, to ensure their progress isn't

lost. Counties can leave the application or intent to apply to finish it at a later time using the same link; however, they can only re-access their application through the same computer/IP address. They cannot start the application or intent to apply on one computer and continue it on another. The application or intent to apply also cannot be delegated or sent to another user to complete. Counties should be advised that the County Relations team does not have the capability to recover any applications or intents to apply that are "In Progress" or were not submitted.

Any questions regarding potential projects, the application or scoring process, intent to apply, or general County Grant Program inquiries should be directed to the HCPF contact listed below.

Attachment(s):

Data and Metrics Template: FY 2025-26 HCPF County Grant Program

Project Work Plan Template: FY 2025-26 HCPF County Grant Program

Project Budget Template: FY 2025-26 HCPF County Grant Program

Conditions of Funding and Monitoring Plan: FY 2025-26 County Grant Program

HCPF Contact:

HCPFCountyRelations@state.co.us

<https://hcpfdev.secure.force.com/HCPFCountyRelations>