



INFORMATIONAL MEMO

Title: Support Level Review Auto Extension	Topic: Support Level Review Extension Process-Case Management
Audience: Case Management Agencies (CMA)	Sub-Topic: Support Level Reviews
Supersedes Number: N/A	Division: Case Management and Quality Performance Division
Effective Date: July 1, 2024	Office: Office of Community Living
Expiration Date: June 30, 2025	Program Area: Case Management
Key Words: Supported Living Services (SLS), Developmental Disabilities (DD), Home and Community-Based Services (HCBS), Support Level Review (SLR), Supports Intensity Scale (SIS), Support Level (SL), Extension, Waivers, Case Management Agency (CMA), Interdisciplinary Team (IDT)	
Legal Authority: 8.612.4.C.3	
Memo Author: NaDean Smith	
Informational Memo Number: HCPF IM 24-013	
Issue Date: June 18, 2024	
Approved By: Amanda Lofgren	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Informational Memo is to inform Case Management Agencies (CMAs) of action taken by the Department of Health Care Policy and Financing (HCPF) relative to Support Level Reviews for participants enrolled in the Home and Community-Based Services-Developmental Disabilities (HCBS-DD) and Home and Community-Based Services-Supported Living Services (HCBS-SLS) waivers. Based on feedback from CMAs and advocacy partners, and to better serve our members, their teams, and the case managers who support them, HCPF is announcing Support Level Review operational changes that will be effective July 1, 2024.

Background:

The Supports Intensity Scale (SIS) is an Assessment used by HCPF to determine a member’s Support Level when enrolled in the HCBS-DD or HCBS-SLS waivers. The

Support Level is determined using select domains of the SIS within the Support Level Algorithm. The SIS is a product of the American Association on Intellectual and Developmental Disabilities (AAIDD).

As outlined in 10 CCR 2505-10 8.8612.4, the Support Level Review (SLR) process is an exceptions process used when the member, their legally authorized representative, and/or the member's team feels that the Algorithm Support Level does not accurately meet the member's current overall support needs.

The member or their legally authorized representative may ask for a Support Level Review request to be written at any time by their Case Manager with assistance and input from the member, their legally authorized representative, and/or their team of providers. This request is written and submitted to HCPF's SLR review panel. Requests can be approved, partially approved, or denied.

To reduce the burden of Member Identified Teams which includes members, guardians (as applicable) and Case Management Agencies, HCPF will implement an auto approval of previously approved Support Level Reviews for Support Levels 1-6 until the Person-Centered Budget Algorithm is in place as part of the Care and Case Management (CCM) implementation process.

Auto Approval of Support Level Review Approvals:

- 1) Effective July 1, 2024, all previously approved Support Level Review (SLR) of Support Levels 1-6 will have a manual override to extend their approval until further notice.
 - a) This includes any SLR that has a June 2024 expiration date.
- 2) Support Level 7 requests shall continue to be submitted to HCPF at the re-exam date stated on their approval letter.
- 3) Members and their guardian/legally authorized representative may continue to request new Support Level Reviews.
 - a) If requested, the CMA must follow the existing SLR Request process.
- 4) This operational guidance will remain in effect until the new Colorado Single Assessment is implemented and the Person-Centered Budget Algorithm (PCBA) is developed and implemented, replacing the current SIS and Support Level process. The SIS-A Assessment will remain in effect in Colorado until June 30, 2025.

Attachments:

These forms can be found in the Supports Intensity Scale section of the [Long-Term Services and Supports Case Management Forms and Tools webpage](#):

- Support Level Review Request Form - Updated May 2023
- Support Level Review Panel Schedule - 2024

HCPF Contact:

hcpf_hcbs_casemanagement@state.co.us