



## INFORMATIONAL MEMO

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<b>Title:</b> FY 2023-24 County Grant Program Competitive Applications	<b>Topic:</b> County Grant Program
<b>Audience:</b> County Departments of Human/Social Services	<b>Sub-Topic:</b> County Administration
<b>Supersedes Number:</b> HCPF IM 22-022	<b>Division:</b> Communications and Government Relations
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<b>Approved By:</b> Rachel Reiter	

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### Purpose and Audience:

The purpose of this Memo is to inform county departments of human/social services of grant funding available through the FY 2023-24 County Grant Program.

### Information:

As part of the FY 2023-24 Long Bill, the General Assembly appropriated \$1 million to the Department of Health Care Policy and Financing (Department) in funding for the FY 2023-24 County Grant Program. The total amount of funding available for competitive applications in FY 2023-24 is \$500,000; the remaining appropriation of \$500,000 is withheld for Targeted Grants, to be determined at a later date. All

county departments of human/social services are eligible to apply through the competitive application process. Please note that only applications from county departments of human/social services are accepted for this program.

To apply for funding, the county must submit a Grant Application and select three (3) possible interview slots from the schedule provided by the Department. Grant Application is for all proposed projects.

Potential applicants can submit proposed projects from either the preferred projects list, previous grant projects, or a project of their own making. Preferred projects are potential projects that align with the Department's [Strategic Pillars](#) which are part of the Department's [Performance Plan](#). Preferred projects are granted additional points in the scoring process and may be ranked higher than other potential projects. Previous grant project summaries can be found on the [County Administration](#) website. If an applicant chooses a project of their own making, the applicant must show how the project is in alignment with the Department's Strategic Pillars.

Applications are scored based on specific sections of each application, an interview score, and additional score for projects selected from the preferred projects list. Department staff are responsible for reviewing, scoring the applications and participating in the applicant interviews. Through the scoring process, a hierarchy of projects is created, with the highest-scoring projects eligible for funding first until all grant funding is exhausted.

Applications must be submitted through the [County Relations webform](#) by the close of business **Friday, June 23, 2023**. Once the applications are received, the Department will schedule an interview with the applicant. Interviews will be conducted June 27, 28, and 29, 2023. Once all applications are scored by Department staff, applicants will receive either an approval or denial notice for their grant application. The Department's final determination of funding for all projects is final and not subject to appeal.

Potential applicants should thoroughly review Appendix D, Conditions of Funding and Monitoring Plan, to ensure compliance with County Grant Program processes and rules. Applicants approved for funding must agree to the Conditions of Funding and Monitoring Plan to be granted access to the County Financial Management System

(CFMS) coding necessary to complete the proposed project. Finally, by accepting the Conditions of Funding and Monitoring Plan, the potential applicant is agreeing to: quarterly check-ins by call, submit a thorough quarterly matrix report, site visit, respond to follow-up questions from the Department, and travel to Denver (or attend virtually) for participation in the Year End Report Out.

Any questions regarding potential projects, the application or scoring process, or general County Grant Program inquiries should be directed to the Department contact listed below.

**Definition(s):**

**None**

**Attachment(s):**

FY 2023-24 County Grant Program Application - All Projects

FY 2023-24 County Grant Program Preferred Projects List

FY 2023-24 County Grant Program Interview Slots

Appendix D: County Grant Program Conditions of Funding and Monitoring Plan

**HCPF Contact:**

[County Relations webform](#) or [HCPF\\_CountyRelations@state.co.us](mailto:HCPF_CountyRelations@state.co.us)