



## INFORMATIONAL MEMO

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<b>TITLE:</b>	<b>HOME AND COMMUNITY-BASED SERVICES CHILDREN’S HABILITATION RESIDENTIAL PROGRAM (HCBS-CHRP) AND HOME AND COMMUNITY-BASED SERVICES CHILDREN’S EXTENSIVE SUPPORT (HCBS-CES) WAIVER PROGRAMS INFORMATION FOR COUNTIES</b>
<b>SUPERSEDES NUMBER:</b>	N/A
<b>EFFECTIVE DATE:</b>	<b>AUGUST 1, 2021</b>
<b>DIVISION AND OFFICE:</b>	<b>BENEFITS AND SERVICES DIVISION, OFFICE OF COMMUNITY LIVING</b>
<b>PROGRAM AREA:</b>	<b>HOME AND COMMUNITY-BASED SERVICES FOR CHILDREN, REFERRALS FOR ELIGIBILITY</b>
<b>KEY WORDS:</b>	<b>HCBS, CHRP, CES, ELIGIBILITY, CCB, COUNTY, HUMAN SERVICES, CHILD WELFARE</b>
<b>INFORMATIONAL MEMO NUMBER: HCPF IM 21-047</b>	
<b>ISSUE DATE: AUGUST 2, 2021</b>	
<b>APPROVED BY: MICHELE CRAIG</b>	

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### **Purpose and Audience:**

The purpose of this Informational Memo is to provide county departments of social/human services (counties) and county child welfare staff with information on children’s Home and Community-Based Services (HCBS) waivers, so that they might increase referrals to Case Management Agencies (CMAs) for HCBS waivers assessments.

### **Information:**

What are the HCBS-CHRP and HCBS-CES waiver programs?

Home and Community-Based Services (HCBS) waivers offer services for children/youth with complex medical or behavior needs in addition to their Health First Colorado benefits and Early and Periodic Screening, Diagnostic and Treatment (EPSDT) services. The Children’s Habilitation Residential Program (CHRP) and Children’s Extensive Supports (CES) are two of four waivers available to children/youth offered in Colorado. HCBS waivers can provide additional benefits to help children/youth remain at home

and in the community. Each waiver program offers different benefits to specific populations that meet special eligibility criteria. In order to qualify for the waiver, the child/youth must meet waiver criteria and the appropriate level of care, as determined by the State prescribed assessment tools. Please see the [Children's HCBS Waiver Chart](#) on the [Long-Term Services and Supports Training page](#) for an explanation of all children/youth waivers.

### Children's Extensive Supports (CES) Waiver

The target population for CES is children and youth from birth through age 17 with a developmental delay or an intellectual / developmental disability (I/DD). CES provides services and supports to eligible children and youth who demonstrate a medical or behavioral condition that is intense and requires direct human intervention more intense than verbal prompts at least once every two hours average during the day and a weekly average once every three hours during the night to keep the child/youth and others safe. Children and youth must be living in their family home or in an out-of-home placement with a plan to return home in order to receive services through CES. CES services must remain within an overall spending (service plan) limit.

### Children's Habilitation Residential Program (CHRP) Waiver

The target population for CHRP is children and youth from birth through age 20 with a developmental delay or an intellectual / developmental disability. The goal of the CHRP waiver is to help eligible children/youth and their families live well and safely in their homes and communities while preventing the need for out-of-home placement or institutional care. CHRP helps children and youth with intensive behavioral or medical support needs that put them at risk of out-of-home placement or institutional care. Benefits and services provided by the CHRP waiver help children/youth and their families (or foster families) during times of crisis – when the child/youth's support needs become more severe than normal, unmanageable or poses a danger to the child/youth and/or their family, caregiver(s) or community. The crisis may be identified by the child/youth, their family, caregiver(s) or an outside party.

#### *Why do Counties need to know about CHRP?*

HCBS waiver services can cover needed services for eligible children/youth, potentially preventing unnecessary expenditures to a county's core services fund. Core services dollars must not supplant or be spent on services or items that are covered under a waiver.

### What are the benefits in the CHRP and CES waivers?

As part of Health First Colorado's HCBS programs, the CHRP and CES waivers provide members who are eligible access to the following benefits and services:

<b><u>Benefits / Services</u></b>	<b><u>CES</u></b>	<b><u>CHRP</u></b>
Adaptive & Therapeutic Recreational Equipment and Fees	Yes	No
Assistive Technology	Yes	No
Community Connector Services	Yes	No
Habilitation (24-hour out-of-home Residential Services)	No	Yes
Hippotherapy	Yes	Yes
Home Accessible Adaptations	Yes	No
Basic or Enhanced Homemaker Services	Yes	No
Intensive Support Services (Wraparound Planning, Wraparound monitoring and follow-up, Child & Youth Mentorship)	No	Yes
Massage Therapy	Yes	Yes
Movement Therapy	Yes	Yes
Parent Education	Yes	No
Respite Care	Yes	Yes
Specialized Medical Equipment/Supplies	Yes	No
Transition Support Services (Wraparound Planning, Wraparound monitoring and follow-up, Child & Youth Mentorship)	No	Yes
Vehicle Modifications	Yes	No
Youth Day	Yes	No

**Refer for HCBS Services:**

County child welfare staff should refer a potentially eligible child/youth as soon as possible to the appropriate Community Centered Board (CCB) or Case Management Agency (CMA) for an assessment of eligibility. The time to refer is *before* the child or

youth needs immediate or crisis CHRP or CES services. The CCB will need to complete a Developmental Disability determination in order to determine eligibility. This process can take 30-90 days once all application materials have been received.

Some possible indicators for I/DD in children/youth may be:

- An IQ of 70 and below;
- Special Education; or
- Diagnosis of Attention Deficit Hyperactivity Disorder (ADHD) or Autism Spectrum Disorder (ASD)

Please refer immediately to the CCB or CMA for their review and determination of I/DD and eligibility for a waiver. If the member is not eligible for waiver services, the CCB can connect them to the area's Single-Entry Point (SEP) or other programs.

### Waiver Eligibility and Enrollment

Once the Referral to the CCB or CMA is completed, the CCB or CMA will review eligibility for a waiver. At this stage, the CCB or CMA will review Functional Criteria and Targeting Criteria. The following criteria are evaluated:

- Are less than 21 years of age (CHRP) and less than 18 for (CES);
- Have been determined to have a developmental disability which includes developmental delay if under five years of age;
- Functional Criteria: Meet the intermediate care facility for people with I/DD level of care as outlined in state and federal regulations;
- Targeting Criteria: (CHRP) Have intensive behavioral or medical support needs that put them at risk or in need of out of home placement or (CES) The child/youth requires caregiver intervention every two hours during the day and on average of once every three hours during the night.
- Meet the Health First Colorado financial determination for Long-Term Services and Supports eligibility. Financial determination requirements are outlined in the Colorado Code of Regulations 10 CCR 2505-10, Section 8.100. Children/youth enrolled in Medicaid through Trails do not need to meet Financial determinations for Medicaid.

### Waiver Enrollment

Once eligibility has been determined, the child/youth and families will be enrolled in the waiver of their choice. Waiver enrollment can take up to 90 days. It is important to refer for eligibility and enrollment prior to crisis or need for placement.

As a reminder, the CCB or CMA will help the eligible child/youth and family apply for services and support that meet their individual needs. The CCB or CMA will help with:

- Waiver eligibility and enrollment,
- Screenings and assessments as appropriate,
- The development of a service plan,
- Arrangement for services - Connects the child/youth , family and/or caregiver(s) with local service provider(s),
- Referrals for other programs, as needed and if possible,
- Service and support coordination and monitoring, and
- Transitioning and/or stopping services.

Children/youth with an I/DD can be enrolled onto the Adult Developmental Disabilities (DD) Waiver waitlist on their 14<sup>th</sup> birthday. Child welfare staff within the county department should make a referral to the CCB or CMA at least by age 14 for youth when the youth has or likely has an I/DD in order to determine eligibility for adult waiver services and to plan for the transition.

Additional Information Needed to Access Waiver Services:

The following documentation will be needed for eligibility and enrollment:

- Birth certificate
- Social Security card
- Medicaid card or approval letter
- Private Health Insurance card
- Photo ID or signed Affidavit of Identity
- Social Security Administration (SSA) Award Letter (if available)
- Adoption Paperwork
- Name Change Paperwork
- Guardianship Paperwork
- Special Needs Trust State Approval Letter

**Who to contact if you need something more:**

[CCBs \(or CMAs\)](#) assist a person in accessing necessary services and supports to meet his or her needs. Services include intake, eligibility determination, service plan development, arrangement for services, delivery of services, service and support coordination, monitoring, any safeguards necessary to prevent conflict of interest between case management and direct service provision, and termination and discharge from services.

**Links:**

[CHRP / CES comparison Chart](#)

[Children's Waivers chart](#)

[Children's Waiver flow chart](#)

[Adult Waivers chart](#)

[Adult Waiver flow chart](#)

[Long-Term Services and Supports Program](#)

**Attachment(s):**

None

**Department Contacts:**

Contact info for CCB/CMA:

<https://www.colorado.gov/pacific/hcpf/community-centered-boards>

For questions related to CHRP, please email:

[HCPF\\_CHRP@state.co.us](mailto:HCPF_CHRP@state.co.us)

For questions related to HCBS Waiver services, please email:

[hcpf\\_hcbs\\_questions@state.co.us](mailto:hcpf_hcbs_questions@state.co.us)

For questions related to Medicaid Benefits, please email:

[HCPF\\_benefitsupport@state.co.us](mailto:HCPF_benefitsupport@state.co.us)

EPSDT Information:

<https://hcpf.colorado.gov/early-and-periodic-screening-diagnostic-and-treatment-epsdt>

For questions related to EPSDT, email:  
[HCPF\\_EPSDT@state.co.us](mailto:HCPF_EPSDT@state.co.us)