



## INFORMATIONAL MEMO

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<b>TITLE:</b>	<b>FY 2020-21 COUNTY GRANT PROGRAM COMPETITIVE APPLICATIONS</b>
<b>SUPERSEDES NUMBER:</b>	<b>IM 19-034</b>
<b>EFFECTIVE DATE:</b>	<b>SAME AS ISSUE DATE</b>
<b>DIVISION AND OFFICE:</b>	<b>COMMUNICATIONS AND GOVERNMENT RELATIONS, POLICY, COMMUNICATIONS &amp; ADMINISTRATION OFFICE</b>
<b>PROGRAM AREA:</b>	<b>COUNTY RELATIONS AND ADMINISTRATION</b>
<b>KEY WORDS:</b>	<b>FY 20-21, COUNTY GRANTS, GRANT PROGRAM, GRANT FUNDING</b>
<b>INFORMATIONAL MEMO NUMBER: HCPF IM 20-022</b>	
<b>ISSUE DATE: MAY 26, 2020</b>	
<b>APPROVED BY: RACHEL REITER</b>	

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*HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>*

### **Purpose and Audience:**

The purpose of this Memo is to inform county departments of human/social services of grant funding available through the FY 2020-21 County Grant Program.

### **Information:**

As part of the FY 2020-21 Long Bill, the General Assembly appropriated \$1 million to the Department of Health Care Policy and Financing (Department) in funding for the FY 2020-21 County Grant Program. The total amount of funding available for competitive applications in FY 2020-21 is \$500,000; the remaining appropriation of \$500,000 is withheld for Targeted Grants to be determined at a later date. All county departments of human/social services are eligible to apply through the competitive application

process. Please note that only applications from county departments of human/social services are accepted for this program.

Due to ongoing budget discussions related to impacts from COVID-19, the County Grant Program's appropriation may be subject to change during the application period. If funding is impacted, the Department will communicate that impact to applicants.

To apply for funding, the county must submit either a Track 1 or Track 2 Grant Application and select three (3) possible interview slots from the schedule provided by the Department. Track 1 Applications are for all proposed projects except for Equipment Requests. Track 2 Applications are specific to Equipment Requests that do not encompass business process changes.

Potential applicants can submit proposed projects from either the preferred projects List, previous grant projects, or a project of their own making. Preferred projects are potential projects that align with the Department's [Strategic Policy Initiatives](#), which are part of the Department's [Performance Plan](#). Preferred projects are granted additional points in the scoring process and may be ranked higher than other potential projects. Previous grant project summaries can be found on the [County Administration](#) website. If an applicant chooses a project of their own making, the applicant must show how the project is in alignment with the Department's Strategic Policy Initiatives.

Applications are scored based on specific sections of each application, an interview score, and additional score for projects selected from the preferred projects list. Department staff are responsible for scoring the applications and participating in the applicant interviews. Through the scoring process, a hierarchy of projects is created, with the highest-scoring projects eligible for funding first until all grant funding is exhausted.

Applications are due to [HCPFCountyRelations@state.co.us](mailto:HCPFCountyRelations@state.co.us) by close of business **Friday, June 12, 2020**. Once received, the Department will schedule an interview with the applicant. Interviews will be conducted June 25 and June 26, 2020. Once all applications are scored by Department staff, applicants will receive either an approval or denial notice for their grant application. The Department's final determination of funding for all projects is final and not subject to appeal.

Potential applicants should thoroughly review Appendix D, Conditions of Funding and Monitoring Plan, to ensure compliance with County Grant Program processes and rules. Applicants approved for funding must agree to the Conditions of Funding and Monitoring Plan to be granted access to the County Financial Management System (CFMS) coding necessary to complete the proposed project. Finally, by accepting the Conditions of Funding and Monitoring Plan, the potential applicant is agreeing to

quarterly check-ins by call, site visit, or travel to Denver for participation in the Year End Report Out.

Any questions regarding potential projects, the application or scoring process, or general County Grant Program inquiries should be directed to the Department contact listed below.

**Attachment(s):**

FY 2020-21 County Grant Program Track 1 Application – All Projects except Equipment Requests

FY 2020-21 County Grant Program Track 2 Application – Equipment Requests Only

FY 2020-21 County Grant Program Preferred Projects List

FY 2020-21 County Grant Program Interview Slots

Appendix D, Conditions of Funding and Monitoring Plan

**Department Contact:**

[HCPFCountyRelations@state.co.us](mailto:HCPFCountyRelations@state.co.us)