



## INFORMATIONAL MEMO

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**INFORMATIONAL MEMO NUMBER: HCPF IM 18-012**

**TITLE: WAIVER IMPLEMENTATION COUNCIL MEMBERSHIP**

**ISSUE DATE: JULY 9, 2018**

**EFFECTIVE DATE: JULY 10, 2018**

**DIVISION AND OFFICE: OFFICE OF COMMUNITY LIVING**

**PROGRAM AREA: SERVICE DEVELOPMENT & EVALUATION UNIT**

**APPROVED BY: BONNIE SILVA**

**KEY WORDS: WAIVER IMPLEMENTATION COUNCIL, WIC, MEMBERSHIP**

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*HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>*

### **Purpose and Audience:**

The purpose of this Informational Memo is to notify all stakeholders of the individuals that were selected as the new members for the Waiver Implementation Council, and those that elected to continue as members.

### **Background:**

The Waiver Implementation Council (WIC) consults and advises the Department with the design and implementation plan for a redesigned Home and Community-Based Services (HCBS) waiver to serve adults with Intellectual and Developmental Disabilities (IDD), as set forth in [HB 15-1318](#).

To enhance the diversity of perspectives on the WIC, the Department has increased the amount of members from 25 to 30. On May 30 2018, the Department solicited interest forms for new members and also asked current members to elect to continue their ongoing membership on the WIC.

### **Information:**

The Department has completed the review process of the interest forms that were submitted for the next iteration of the Waiver Implementation Council (WIC).

### Process for Interest Form Review

There were two parts of the WIC membership selection process, a quantitative part and a qualitative part. The selection process evaluated the applicant's narrative response and identified stakeholder perspective and distributed additional weight to underrepresented perspectives; specifically, individuals receiving services (self-advocates), family members and/or guardians of a person with an intellectual or

developmental disability, professional or volunteer advocates for people with disabilities, and stakeholders with multiple perspectives.

The Quantitative Process weighted scores based on type of affiliation(s) and the geographic area represented. Self-Advocates/Family Members had the most points allocated, then Volunteer or Paid Advocates, and lastly Providers and CCBs. Additional points were allocated for additional affiliations indicated in multiple categories.

Similarly, those representing rural areas had the most points allocated, then those representing other Metro areas outside of Denver, and lastly those representing Denver Metro weighted with the least amount of points. Geographic weighting helps ensure representation from across Colorado.

The Qualitative Review Process included a team of 3 Department staff, and 2 community members that are not directly involved with the work of the WIC, and volunteered to provide input as an outside party. These two community members were discovered through outreach to current and previous members of the [Member Experience Advisory Council \(MEAC\)](#). Members of the MEAC serve to help the Department develop a culture of person-centeredness by engaging the voices of members and their families and caregivers who are not usually at the table.

The qualitative review placed consideration on information identified in the interest form, including the applicant's experience and interest in joining the Council. These scores were included with the quantitative score to make the final determination on who would be selected.

#### Members for the Waiver Implementation Council

The individuals listed below have been selected through the Qualitative and Quantitative review process, described above, as the newest members for the Waiver Implementation Council:

Audrey Levy  
Bob Lawhead  
Dawn Caldwell  
Jeff Newman  
Jennie Stormes  
Jodi Walters  
Michelle Szydlowski  
Pat Chamberlain  
Paul Malinowski  
Shawna Boller  
Stephen Shaughnessy  
Zoe Ann Holmes

The individuals listed below will continue in their role as members for the Waiver Implementation Council:

Carol Meredith  
 Danna Snedden  
 David Bolin  
 Gerrie Frohne  
 Heidi Haines  
 J. Patrick Hackney  
 Joanne Elliott  
 Kendra Kettler  
 Kevin Graves  
 Kidron Backes  
 Laurel Rochester  
 Linda Medina  
 Molly Kennis  
 Robert DeHerrera  
 Roman Krafczyk  
 Sara Leeper  
 Stacey Honeyman  
 Tamara French

**The first meeting is scheduled for July 25 from 11:30 a.m. - 1:00 p.m.**

Link to Online Adobe Connect Presentations:

**<https://cohcpf.adobeconnect.com/wic/>**

Date	Time	Room	Discussion Topic
7/25/2018	11:30 a.m. – 1:00 p.m.	In Person 303 E 17 <sup>th</sup> Ave., Denver, 80203 7 <sup>th</sup> floor- 7AB  Conference Call Local: 720-279-0026 Toll Free: 1-877-820-7831  Participant Code: 869804#	<ul style="list-style-type: none"> <li>• Introduction to new WIC members</li> <li>• WIC background</li> <li>• Review Working Agreement</li> <li>• WIC Online Forum Orientation</li> </ul>

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