

Notes

Exceptions Review Request = Increase in services or SPAL (not level) Approval not to exceed 1 certification year, can request again annually

Support Level Review = Temporary increase in Support Level

SIS Re-Assessment = Permanent change to Support Level

- 1. SIS assessment:** There has been a change in the member's life circumstances or condition resulting in a significant change to the amount of services and supports needed to keep the member safe; The member or his or her legal guardian, authorized representative, family member or case manager as appropriate, has reason to believe that the results of the most recent SIS assessment do not accurately reflect his or her current support needs: A subsequent SIS assessment shall be conducted only when approved by the Department or when the Department deems it necessary to complete a new assessment in order to ensure its accuracy.
- 2. Support Level Review:** If substantially higher needs than that in the support level they are assigned. The member, his or her legal guardian, authorized representative, family member, or Case Management Agency, as appropriate, may request a review regarding the Support Level assigned to meet the member's needs. In cases where the panel finds that the member does have substantially higher support needs than those in the initial Support Level, the panel may assign the member to a Support Level that is a closer representation of the member's overall support needs.
- 3. Other options to explore:**
 - Long-Term Home Health Nursing Services
 - [Elderly, Blind and Disabled \(EBD\) Waiver](#)
 - [Community Mental Health Supports \(CMHS\) Waiver](#)
 - Participant Directed Services - [In-Home Support Services \(IHSS\)](#) / [Consumer Directed Attendant Support Services \(CDASS\)](#)
 - Emergency Enrollment Request for [Developmental Disabilities \(DD\)](#) waiver
 - State Supported Living Services (SLS) Services
 - [Family Support Services Program \(FSSP\)](#) Funding
- 4. SLS Exceptions Review Request:** If the member is at risk of an emergency HCBS-DD waiver enrollment request and has utilized most of their SPAL and/or have exhausted available services because of current service unit limitations then it is appropriate to complete a request for additional service units and/or SPAL funding through the SLS Exceptions Review Process. The request will be reviewed by the Department's third-party reviewer to ensure the member meets the eligibility criteria and will approve or deny the request.
- 5.** If results from circle ending do not help with situation, flow chart starts over again.