

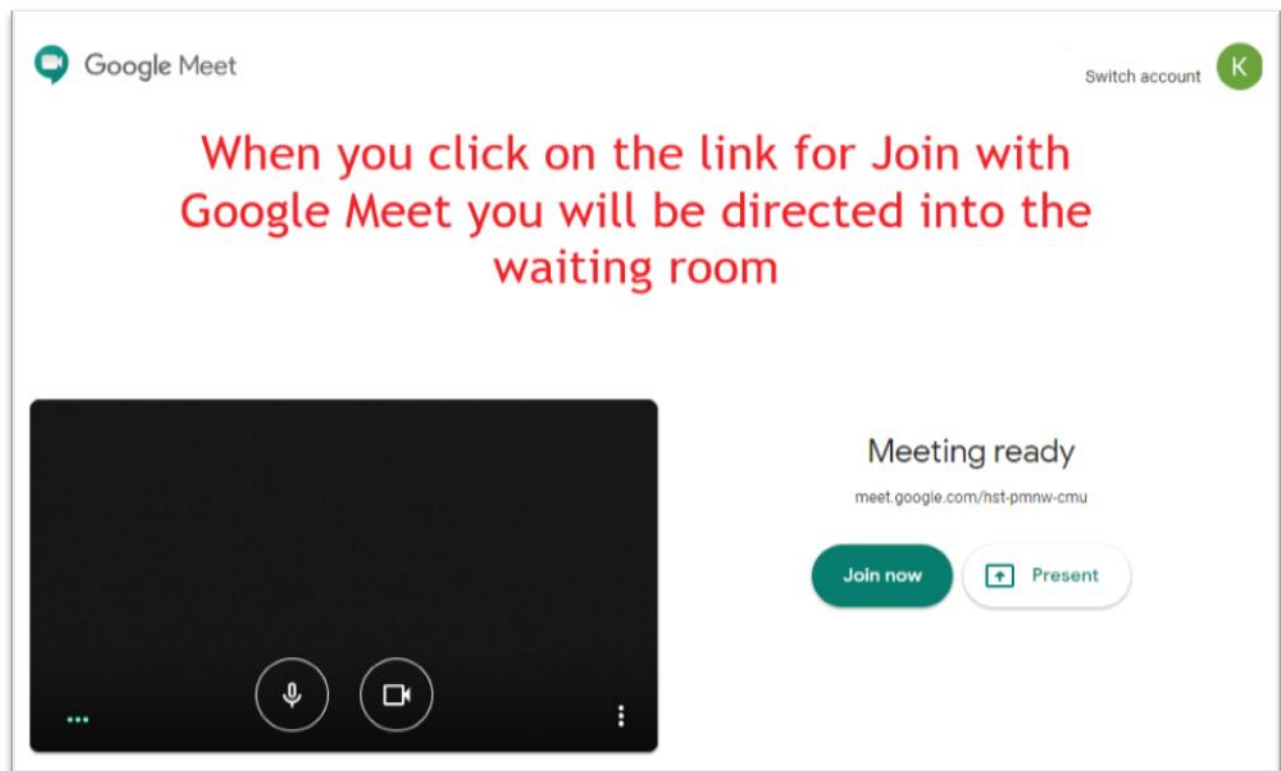
Google Meet Platform Orientation

Use this as a guide to help navigate the application of Google Meet

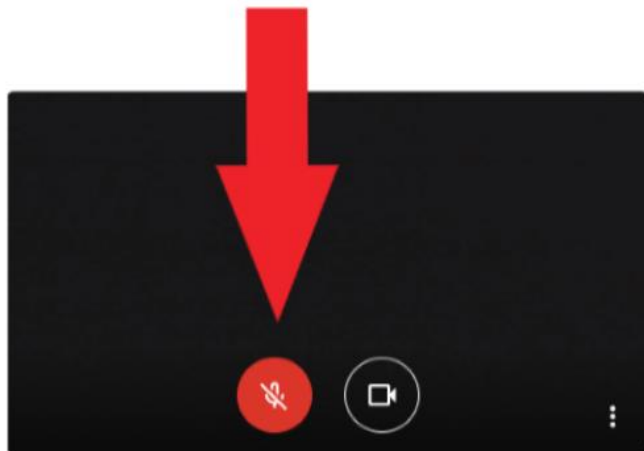
You have two options for joining the meeting

1. Join Online Google Meet Platform to use video or “call in” using your computer
2. Call in using your phone

How To Use Online Google Meet Platform



To MUTE yourself click on the microphone button.
If this icon is RED it means you are muted, if it is CLEAR it means others can hear you



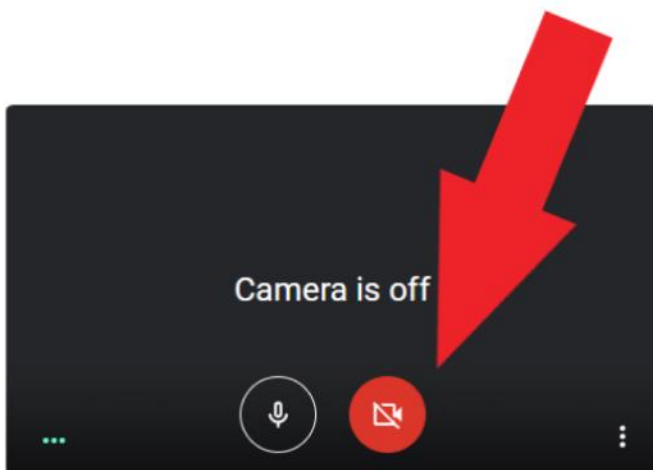
Meeting ready

meet.google.com/hst-pmnw-cmu

Join now

 Present

To turn your camera off click the video button.
If the icon is RED it means your camera is off, if it is CLEAR it means other will see you



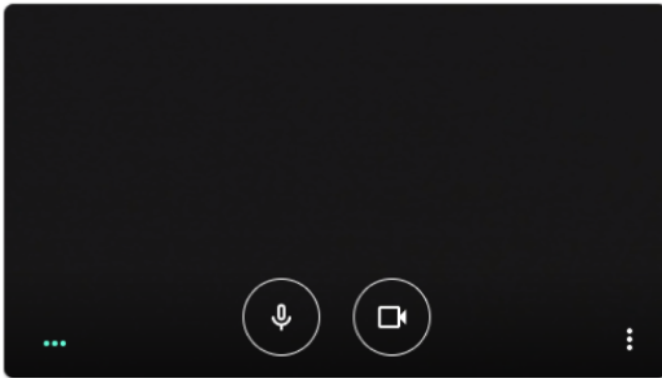
Meeting ready

meet.google.com/hst-pmnw-cmu

Join now

 Present

Click on the "Join now" button to enter the meeting



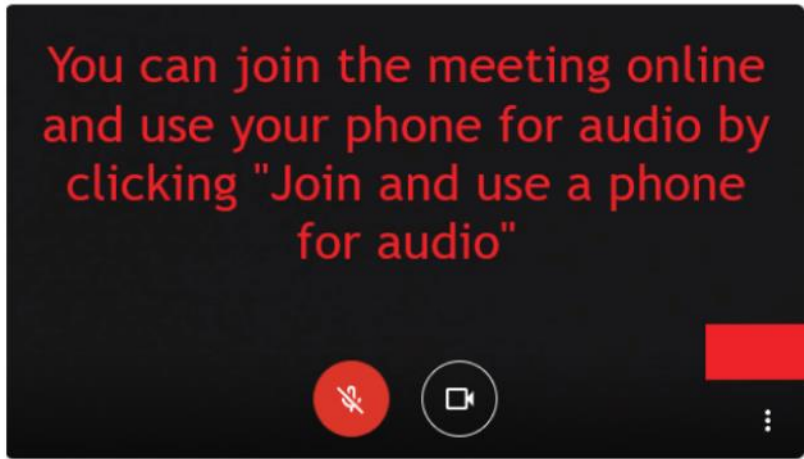
Meeting ready

meet.google.com/hst-pmnw-cmu

Join now

 Present

You can join the meeting online and use your phone for audio by clicking "Join and use a phone for audio"



Ready to join?

No one else is here

Join now

 Present

Other options

 Join and use a phone for audio

Enter your phone number and then click the "Call me and join" Button.

You have to press 1 to connect to the meeting.

Join and use a phone for audio ✕

Call me Dial in

Meet calls your phone so you can use it to listen and speak to the video call. When you answer the call, press 1 to connect to the call.

Select your country and enter your number.

Country Phone number

Enter a phone number

Call me and join

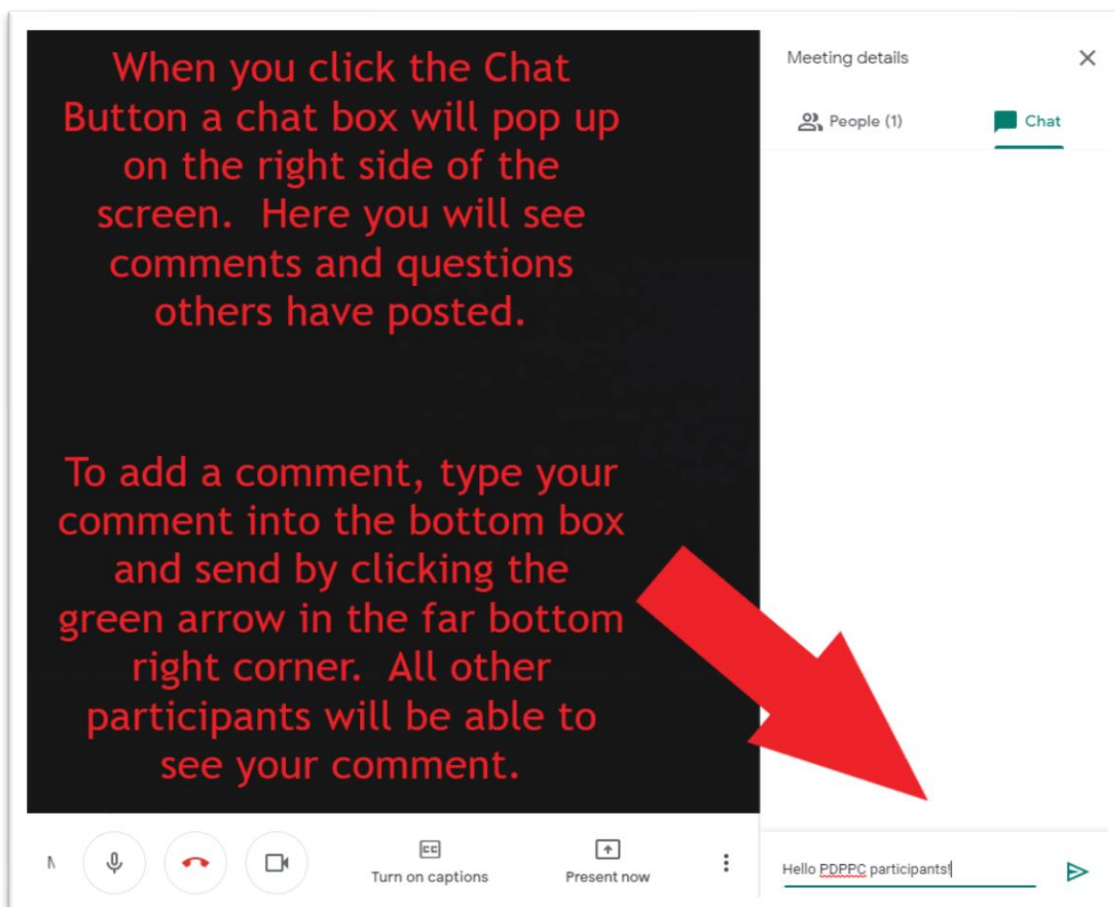
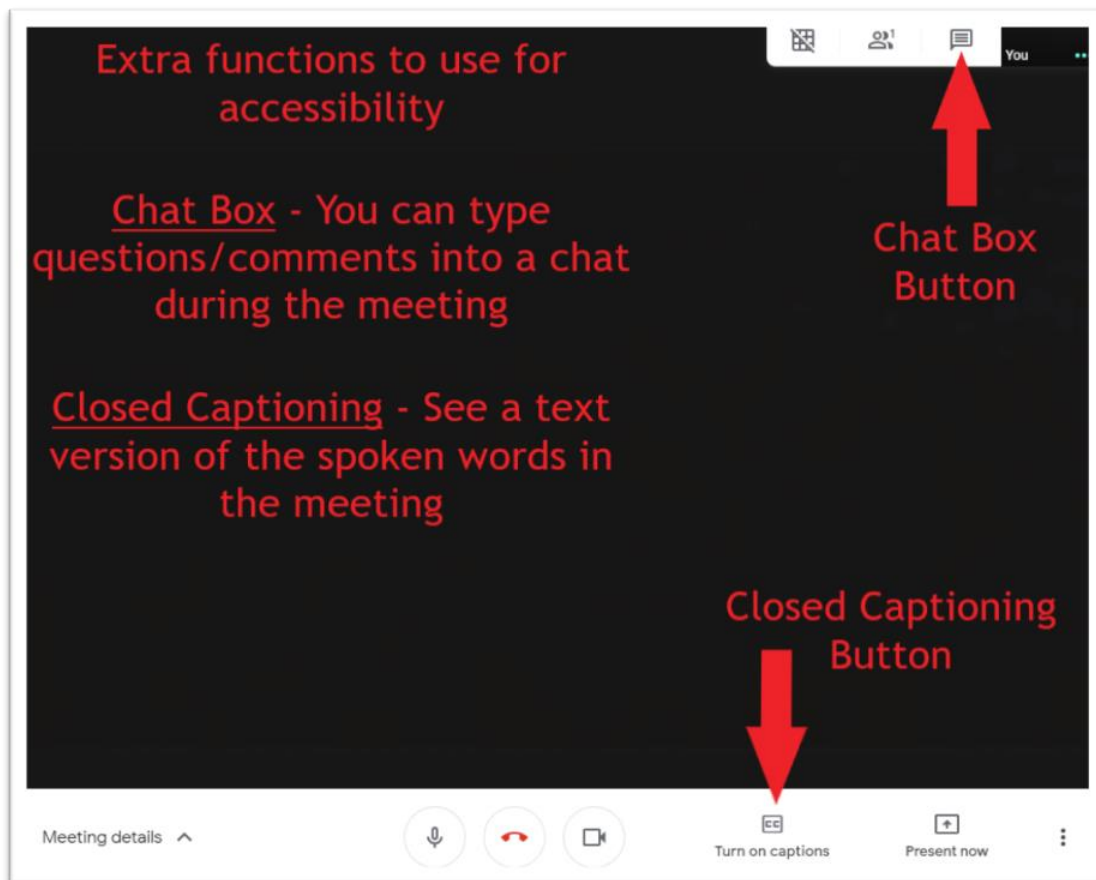
This is what the Goggle Meet room looks like once you Join the meeting.

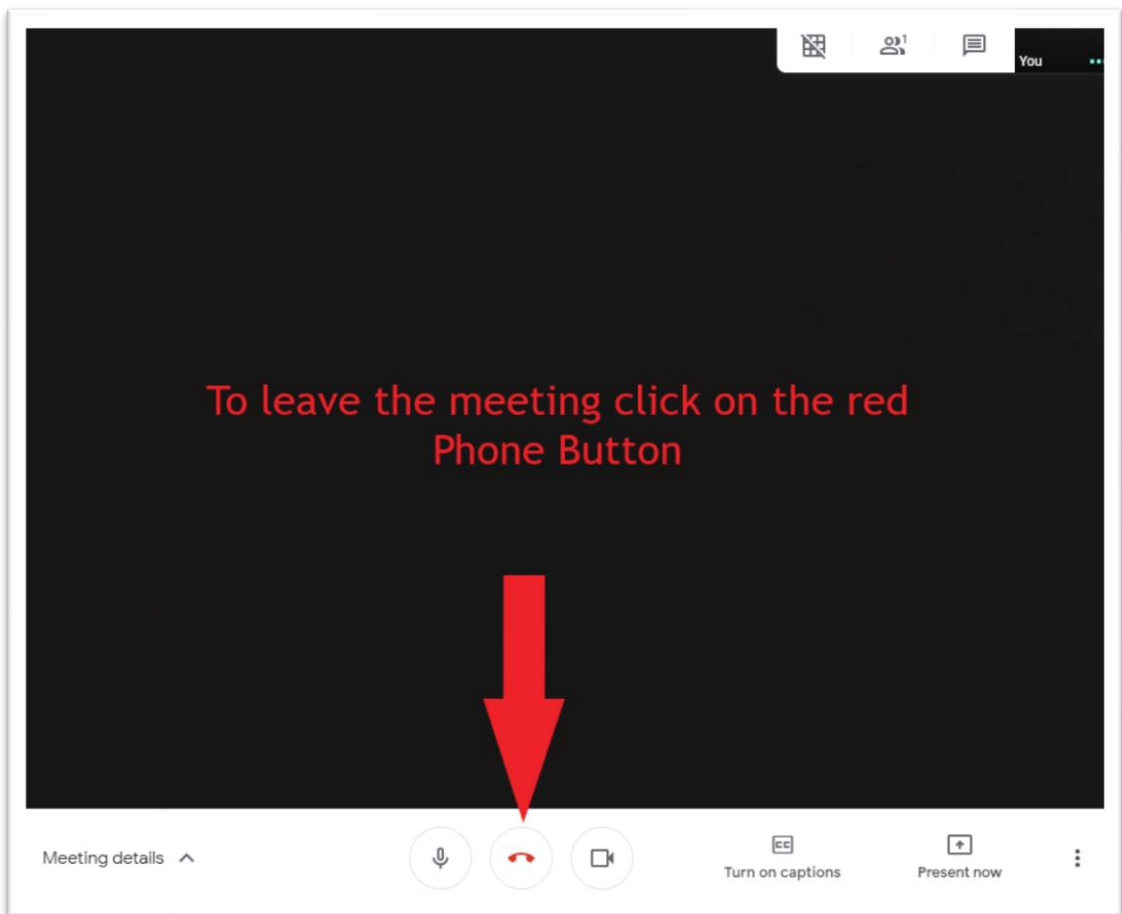
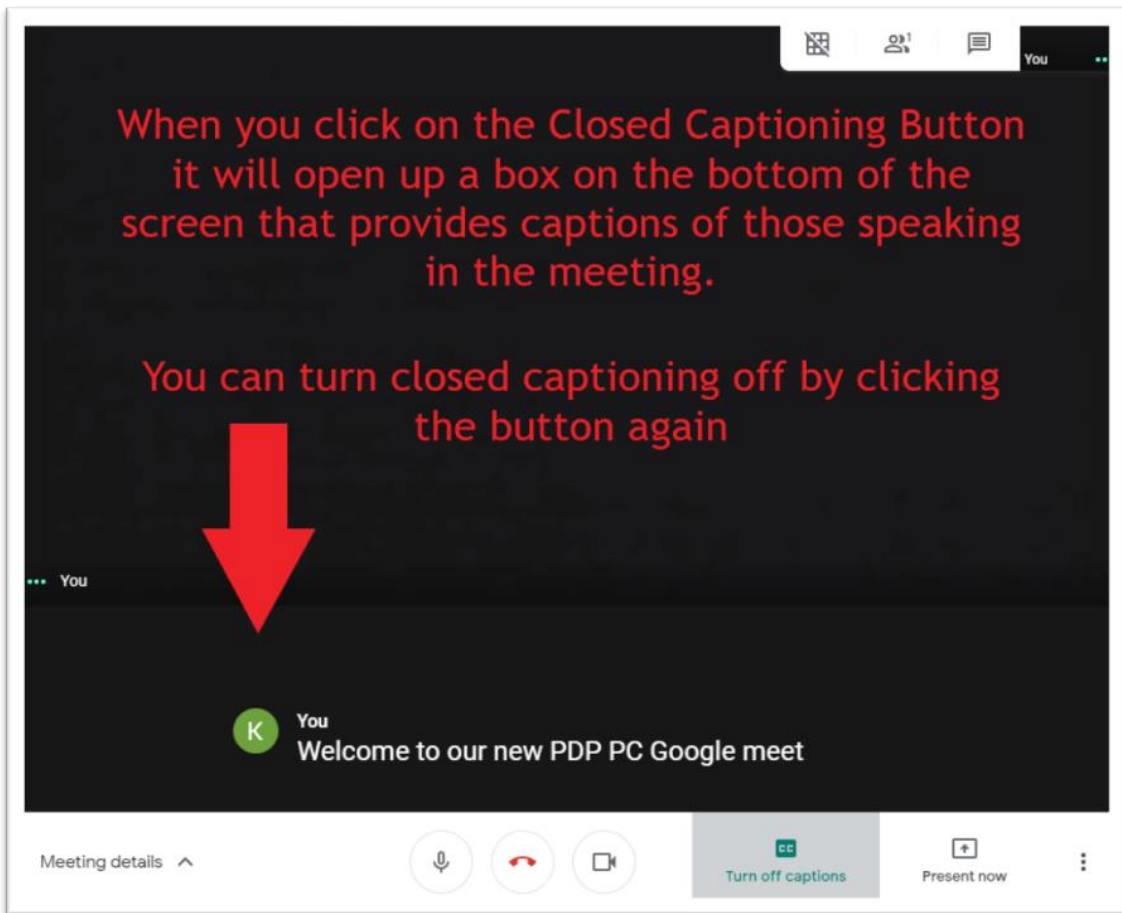
If others are in the room you will see their video.

The microphone button and camera button are located at the bottom of the screen and function the same way.

Meeting details ^

Turn on captions Present now





How to Call in Using a Phone

- Dial 1-917-268-7675
- Enter the meeting PIN 390 609 052 #
- To MUTE your phone press *6
- To UNMUTE your phone press *6 again

For additional Questions Contact:

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