



**COLORADO**

**Department of  
Regulatory Agencies**

Public Utilities Commission

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## **FINGERPRINT-BASED CRIMINAL HISTORY RECORD CHECKS FOR CERTAIN DRIVERS OF PASSENGERS**

### **Frequently Asked Questions**

Revised March 6, 2020

- Q. Who is subject to the fingerprinting and background check process?**
- A. Only drivers for the following types of motor carriers are required to be fingerprinted: Taxicab, Luxury Limousine, Medicaid Client Transport, Off-Road Scenic Charter, Charter Bus, and Children's Activity Bus. Drivers who do not operate these types of vehicles are not subject to the fingerprint requirements.
- Q. I drive several different types of vehicles, or several different carriers, or I am going to drive for a different carrier. Do I need go through the process again?**
- A. No. The qualification is valid until it expires, no matter what vehicle, carrier, or authority. Since you are taking the same fingers to another PUC-related carrier, the same PUC qualification applies.
- Q. I have already submitted my fingerprints for another employer, in connection with: another regulated industry, for Denver International Airport, for the City, etc. Do I have to submit them again?**
- A. Yes. The PUC does not have access to fingerprints submitted in connection with any other employment. Nor does the PUC have access to the background check results from those submissions. Furthermore, the qualification requirements may differ between agencies.
- Q. What records are checked when I submit my fingerprints?**
- A. The criminal history records of both the Colorado Bureau of Investigations (CBI) and the Federal Bureau of Investigations are checked.
- Q. How can I get, or challenge, my FBI record?**
- A. Information regarding the FBI's Identity History Summary Checks is available at <https://www.fbi.gov/services/cjis/identity-history-summary-checks>



**Q. When do drivers need to be fingerprinted?**

- A. Drivers need to be fingerprinted *within ten days* of being employed or contracted to drive. Remember to submit your fingerprints early in order to avoid processing delays. A driver may drive for up to ninety days after the fingerprints have been submitted to the PUC/CBI.

**Q. How long does the fingerprint process take?**

- A. The fingerprint process can take two to three months. If the initial set of fingerprints is returned by the Colorado Bureau of Investigation as unreadable or unclassifiable, process will need to be repeated and will take longer. A driver may drive for up to ninety days after the fingerprints have been submitted to the PUC.

**Q. How do I start the fingerprint process?**

- A. You may be printed on a paper fingerprint card by your local law enforcement agency (police department or sheriff's office), if they offer that service. Most law enforcement agencies no longer roll paper fingerprints. If you are printed with ink and paper, you must submit that card to the PUC, with a check payable to the PUC for \$39.50, to 1560 Broadway, Suite 250, Denver, CO 80202.

Best practice is to use a CBI-approved vendor to submit your fingerprints electronically directly to CBI's Colorado Applicant Background Services (CABS). See [www.colorado.gov/cbi/employment-background-checks](http://www.colorado.gov/cbi/employment-background-checks).

**IdentoGO.** Information is available at [www.identogo.com/locations/colorado](http://www.identogo.com/locations/colorado). Begin the process at <https://uenroll.identogo.com> and enter the correct service code:

- 25YQ18 for taxicab drivers
- 25YQ2S for other transportation drivers

**Colorado Fingerprinting.** Information at [www.coloradofingerprinting.com/cabs](http://www.coloradofingerprinting.com/cabs). Select "I Need to Get Fingerprinted" and "Click Here to Register & Proceed". When asked, enter the correct service code:

- 0899TAXI for taxicab drivers
- 0899TRAI for other transportation drivers

**Colorado Correctional Industries (CCI):** 4999 Oakland St., Denver, CO 80239. Walk-in service Monday - Friday, 10:00 a.m. - 12:00 p.m. and 1 p.m. - 3 p.m., use service code CONCJ0899 for DORA/PUC Taxicab and Passenger Transport Drivers. <https://www.coloradoci.com/manufacturers/stateForms/index.html?finger>

**Q. What criminal offenses are disqualifying offenses?**

- A. An individual shall be disqualified and prohibited from driving if the criminal history reflects that:
- A driver is not of good moral character. A driver is not of good moral character if the driver has been convicted of a felony or misdemeanor involving moral turpitude. A felony or misdemeanor involving moral turpitude means:

## Frequently Asked Questions regarding Fingerprints

- a conviction in the State of Colorado at any time of any class 1 or 2 felony under Title 18, C.R.S
  - a conviction in the State of Colorado, within the ten years preceding the date the criminal history record check is completed, of a crime of violence, as defined in §18-1.3-406(2), C.R.S.;
  - a conviction in the State of Colorado, within the eight years preceding the date the criminal history record check is completed, of any class 3 felony under Title 18, C.R.S.,
  - a conviction in the State of Colorado, within the four years preceding the date the criminal history check is completed, of any class 4 felony under Articles 2, 3, 3.5, 4, 5, 6, 6.5, 8, 9, 12, or 15 of Title 18, C.R.S.; or
  - an offense in any other state or in the United States that is comparable to any offense listed above.
- Within the two years preceding the date the criminal history record check is completed, the individual was:
    - convicted in the State of Colorado at any time of any unlawful sexual offense against a child, as defined in § 18-3-411, C.R.S.
    - convicted in this state of driving under the influence, as defined in section 42- 4-1301(1)(f), C.R.S.; driving with excessive alcoholic content, as described in section 42-4-1301(2)(a), C.R.S.; driving while ability impaired, as defined in section 42-4-1301(1)(g), C.R.S.; or driving while an habitual user of a controlled substance, as described in section 42-4-1301(1)(c), C.R.S.; or
    - convicted of a comparable offense in any other state or in the United States.

### **Q. What laws and rules govern the submission of fingerprints?**

- A. Colorado Revised Statute 40-10.1-110: <http://www.lexisnexis.com/hottopics/Colorado/>  
Colorado Code of Regulations 4 CCR 723-6, Rule 6114: <http://www.sos.state.co.us/CCR>  
or <https://drive.google.com/open?id=0B8qvU2knU8BkSG9kMUIYYkFrejg>

### **Q. How am I notified of the background check results?**

- A. A motor carrier or a driver can access the qualification information on the PUC's Fingerprint Tracking System database at [www.dora.state.co.us/pls/fts/FTS.Logon](http://www.dora.state.co.us/pls/fts/FTS.Logon).

### **Q. I still have more questions; who can I contact?**

- The Colorado Bureau of Investigation's Identification Unit at 303.239.4208.
- PUC personnel at 303.894.2000, option 4, or [dora\\_puc\\_fingerprints@state.co.us](mailto:dora_puc_fingerprints@state.co.us).