COLORADO
Department of Health Care
Policy & Financing

Dear Trading Partner,

Electronic Data Interchange (EDI) functionality, including batch processing and trading partner enrollment, will transition from the Medicaid Management Information System (MMIS) operated by Gainwell Technologies to a new module operated by Edifecs (A Cotiviti business). Refer to the October 2025 Provider Bulletin for more information on the EDI transition.

Standardized file naming conventions for X12 files will be required as part of this transition. Trading Partners may review the X12 File Naming Standards email **that was sent on 9/15/2025. Trading Partners may review the** X12 File Naming Standards Quick Guide web page **and start implementing the new file name structure immediately.**

File Naming Standard Components
Below are the required standardized file naming convention components that must be used to name all files before they are uploaded.

Trading Partners cannot use their own unique tracking information such as batch ID, tracking ID or any other unique identifier when entering information into any of the fields below. No fields are customizable, and unique or specific values are not allowed. Trading Partners may use the Instruction Set Architecture (ISA) Control numbers or Audit logs to reconcile their file uploads.

File names are not case sensitive. File names must be structured as follows:

<TPID>-<TransactionType>-<yyyymmddhhmmssSSS>-<1of1>.<File Extension>

NOTE: <Examples> shown above include brackets that indicate specific configurable fields. Do not include < > in actual file names.

1. **TPID**: Trading Partner ID is the same ID that is used for the MOVEit SFTP server. Upon submission, x12s must include 'tp' in front of the ID number (e.g., tp12345).

2. **Transaction Type**: The Transaction Type is the number for the transaction Trading Partners are submitting (i.e., 270, 276, 837P, 837I, 837D).

3. **Time Stamp (yyyymmddhhmmssSSS)**: The Time Stamp is the time Trading Partners are generating the file down to the millisecond. Military time (24-hour) and Mountain Time (MT) are required. The time stamp must include the four-digit year, two-digit month, two-digit day, two-digit hour, two-digit minutes, two-digit seconds, and three-digit millisecond (e.g., 20250926132243505).

4. **1of1**: The "1of1" component describes that one out of one file is being submitted. The component "1of1" is static and does not change. Trading Partners cannot enter 1of2, 1of3 or any text other than 1of1 within the fourth segment of the file name to meet requirements. This field is not customizable, and unique or specific values are not allowed. **Note**: 1of 2 or 1of 3, etc. are not accepted. Files are not processed based on this sequence.

5. **File Type (File Extension)**: The File Type indicates the format of the file. **Trading Partners should only name files with the extension .x12**, however Trading Partners may receive response files with different extensions (e.g., .html, .x12, .txt).

Below are examples for each transaction that Trading Partners may submit:

Transaction	File Name Example
270	tp12345-270-yyyymmddhhmmssSSS-1of1.x12
276	tp12345-276-yyyymmddhhmmssSSS-1of1.x12
837P	tp12345-837P-yyyymmddhhmmssSSS-1of1.x12
837I	tp12345-837I-yyyymmddhhmmssSSS-1of1.x12
837D	tp12345-837D-yyyymmddhhmmssSSS-1of1.x12

Below are the constraints around file naming conventions:

Constraint	Details
Max File Name Length	255 Characters
Hyphens (-)	Only allowed between components (e.g., tp2345-270)
Special Characters	No special characters are allowed other than hyphens (-) and periods (.).

File Naming Standards – Timeline and Implementation
The Department of Health Care Policy & Financing is committed to allowing adequate time for Trading Partners to make adjustments to their individual systems.

There will be a grace period for Trading Partners to make the necessary updates to the file names. Files with incorrect naming conventions will not be rejected during this grace period.

If an X12 file name does not match the requirements above, the Trading Partner will receive a warning file in their MOVEit secure file transfer protocol (SFTP) folder (e.g., <Originalx12SubmissionNamingConvention>_warn.txt) that explains the error.

Warning: The file name is invalid. The files submitted were processed, however future file submissions will not be accepted if they do not meet the requirements. Refer to the Electronic Data Interchange (EDI) Support web page for more information about File Naming Convention formatting requirements.

Response and Acknowledgement Files
File Name Configuration: Trading Partners that use automated systems for file name pattern recognition may not find the corresponding file if it was originally created based on the prior file name construction.
Trading Partners should configure their system to allow for file naming changes to response and acknowledgement files such as 999, 271, 277, 835, 834 and 820.
Response files on the MOVEit site will be available for 15 days. After 15 days, files will

be unavailable.

File Retention: Response and acknowledgment files on the MOVEit site will be available for 15 days. After 15 days, files will be unavailable.
Note: Trading partners must retrieve all 835 files for providers within 15 days. If a script is used to retrieve the files, please update the script accordingly.

Tracking ID: The Tracking ID is created by the processing system once a file is retrieved by the processing system. It is a unique system-generated value containing ten alphanumeric characters (i.e., 0-9), preceded by a "M" or "E", and will be included in the Response and Acknowledgement or the Report files received by the Trading Partners. Underscores will be used to separate sub-elements, for example, "1of1_999" or "270_M123456".
Examples include:

Acknowledgement Files

- tp12345-270_TrackingID-yyyymmddhhmmssSSS-1of1_999.x12

- tp12345-270_TrackingID-yyyymmddhhmmssSSS-1of1_TA1.x12

- tp12345-270_TrackingID-yyyymmddhhmmssSSS-1of1_rpt.html

Response Files

- tp12345-271_TrackingID-yyyymmddhhmmssSSS-1of1.x12

- tp12345-277_TrackingID-yyyymmddhhmmssSSS-1of1.x12

- tp12345-820_TrackingID-yyyymmddhhmmssSSS-1of1.x12

- tp12345-834_TrackingID-yyyymmddhhmmssSSS-1of1.x12

- tp12345-835_TrackingID-yyyymmddhhmmssSSS-1of1.x12

- tp12345-ENCR_TrackingID-yyyymmddhhmmssSSS-1of1_rsp.txt

- tp12345-ENCR_TrackingID-yyyymmddhhmmssSSS-1of1_rpt.txt

File Naming Standards should be utilized now. After the first week of January 2026, Trading Partners will see new file names for response files. Trading Partners are

encouraged to adopt the new File Naming Standards in advance.

Contact the [Provider Services Call Center](#) with any questions.

Thank you,

Department of Health Care Policy & Financing