



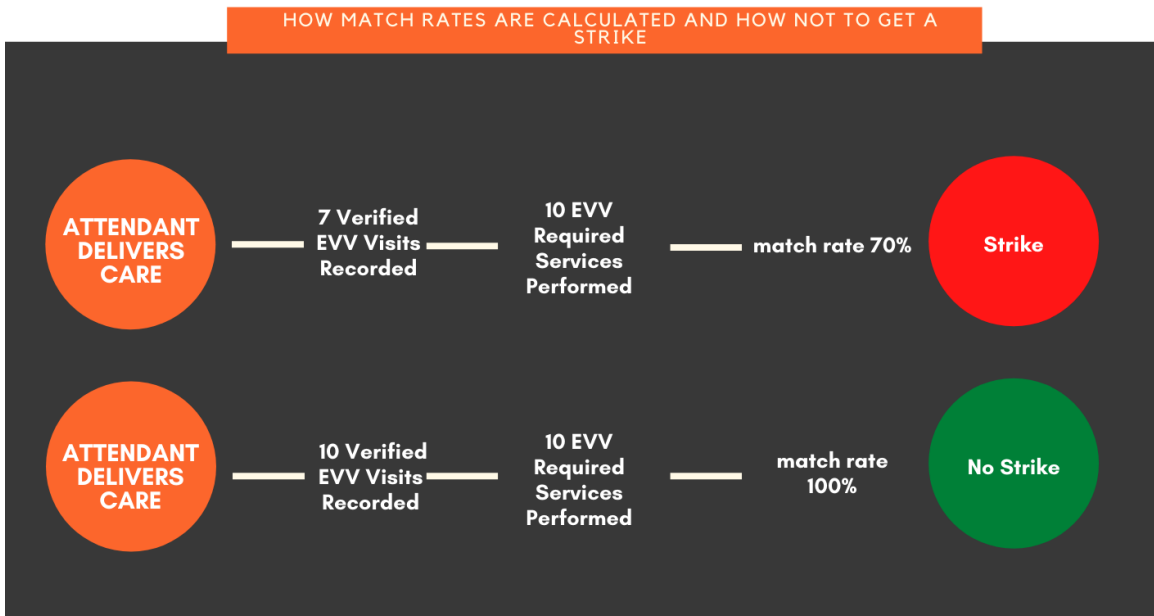
# CDASS EVV Compliance Protocol

Created by Colorado Department of Health Care Policy and Financing in collaboration with CDASS Participants, FMS Vendors, and Consumer Direct Care Network.

This protocol is continuous and applies to the duration of the client's participation in CDASS. Employers, case managers, and members should always review the full protocol. This protocol outlines EVV compliance expectations for CDASS employers. Employer (Member/Authorize Representative (AR)) must satisfy monthly compliance standards to meet the requirements of the CDASS Program. Below is a summary of the protocol:

- Monthly Match Rate: Each month 80% or more of CDASS EVV claims must have a matching EVV record. If less than 80% of EVV claims have a matching EVV record the member will receive a strike
- Five (5) strike protocol, each strike results in a unique consequence
- Strikes reset to zero (0) on January 1<sup>st</sup>
- Failure to complete requirements of a strike within a reasonable amount of time may result in additional strike(s).

## Match Rates



## CDASS EVV COMPLIANCE PROTOCOL HIGHLIGHTS

	STRIKE 1	STRIKE 2	STRIKE 3	STRIKE 4	STRIKE 5
Notice to FMS & Member	✓	✓	✓	✓	✓
Recommend CDCO Training	✓				
Required FMS Vendor Training		✓			
Required CDCO Re-training			✓		
Performance Improvement Plan				✓	
Termination					✓

Below are the full details and requirements of each strike within the EVV CDASS Compliance Protocol.

### Strike 1:

- Notify Employer within 5 business days of 1<sup>st</sup> Strike
- Employer informed of EVV purpose and requirements
- Employer informed of voluntary CDCO training. (Optional)

### Strike 2:

- Notify Employer within 5 business days of 2<sup>nd</sup> strike and requirements
- Notify Employer need to re-complete FMS Vendor EVV Training
- Employer required to re-complete FMS vendor EVV training

### Strike 3:

- Notify Employer within 5 business days of 3<sup>rd</sup> strike and requirements
- Employer required to complete CDCO EVV training

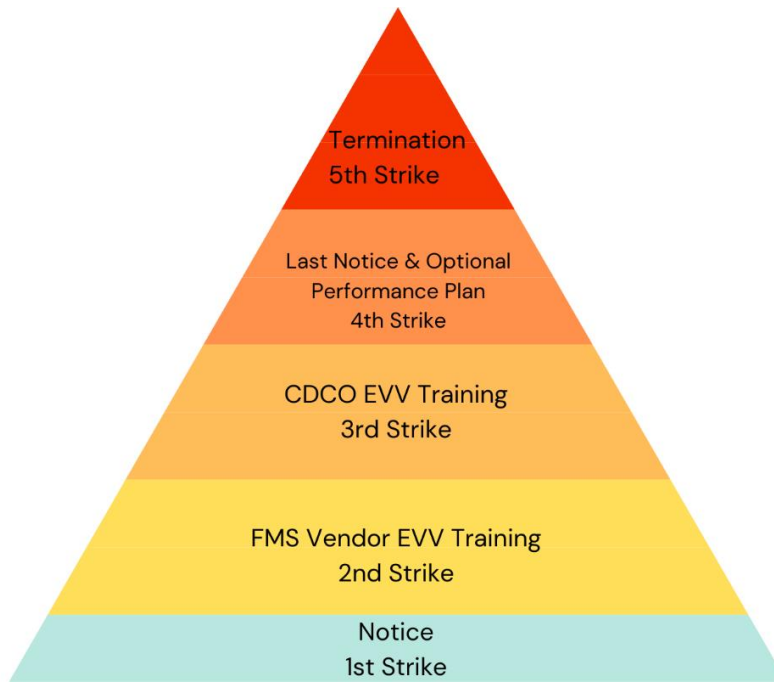
### Strike 4:

- Notify Employer within 5 business days of 4<sup>th</sup> strike
- If EVV non-compliance continues will be terminated from CDASS.
- Performance Improvement Plan (optional): Employer may complete EVV Performance Plan
- Submit performance improvement plan to Department before 1<sup>st</sup> of the following month
- Satisfactory completion results in a one time removal of a strike



**Strike 5:**

- Notify Employer within 5 business days of 5<sup>th</sup> strike
- Employer will be terminated from CDASS within 30 days and will not be eligible to re-enroll in CDASS for 365 days.
- Case manager will collaborate with member to find new services
- Case manager mails 803 to client for termination
- Case Manager follows prior authorization request portal closure process



By signing below, I \_\_\_\_\_ attest that I have read this CDASS EVV Compliance Protocol and understand the policy in its entirety. I further understand and agree that episodes of EVV violations will adhere to this protocol and formal action steps may include, but are not limited to, termination of the member from the CDASS delivery option.

Signature of Member or Authorized Representative: \_\_\_\_\_  
Date: \_\_\_\_\_

To sign up for the CDCO training, call 844-381-4433. Questions about how to properly record EVV or how to use your EVV Solution, contact your FMS Vendor directly.

Questions about what’s required for EVV, contact the Department at [evv@state.co.us](mailto:evv@state.co.us) or 303-866-3580, Jordan Larson, EVV Policy Analyst.

[EVV Resources Website](#)

