

Direct Certification CBMS Project 2586

Implementation
February 24, 2013



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Objective

- Express Lane Eligibility (ELE) will make sure all children who are currently receiving Colorado Work (CW) and/or Food Assistance (FA) will potentially be eligible to receive Family Medicaid (FM) or Child Health Plan *Plus* (CHP+)
- The same criteria will be applied to all the children who will be approved for CW and/or FA in the future
- All the households who have a child(ren) who will be eligible for FM or CHP+ will get a ELE Speed letter to opt-in for receiving Medical Assistance benefits for their child(ren)
 - A household must choose to opt-in for potential FM and CHP+ eligibility determination to be made.



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Direct Certification Selection Criteria



Selection Criteria

- One or more children who are
 - Approved for CW and/or FA
 - Under the age of 19 years old and NOT the head of household
 - Currently not receiving Medical Assistance
 - Did not opt-in within 180 days for medical assistance



System Generated FM/CHP+ Application

- If selection criteria IS met
 - A new application will be created in CBMS with an application date of the CW and/or FA approval date
 - ❖ **If case is active CW and FA, the application date will be the FA approval date**
 - Application source will be FAELE (Food Assistance Express Lane Eligibility) or CWELE (Colorado Works Express Lane Eligibility)
 - FM/CHP+ case will be set to pend for the opt-in period (10 + 5 Days)



New Application Source

Applicant Information (Signed, 01/29/2013)

Page Actions

Detail

Application

*Date: 01/29/2013 *Type: Initial/New Input Date: 01/29/2013

*Source: CWELE Location:

Applicant Details

*Last Name: *First Name: Middle Name: Suffix:

*Gender: Male DOB: SSIt:

Language

*Primary: *Written: Interpreter: Yes No

Contact Information

Primary: Secondary: E-mail Address:



System Generated FM/CHP+ Application

- An opt-in speed letter will be sent to the head of household for child(ren) that meets the selection criteria
- The pending FM/CHP+ case will be assigned to the County Transfer Caseload
 - Pending reason in Display Individual Eligibility Summary will be “Pending ELE Notification”



Pending Reason

The screenshot shows two overlapping browser windows from the CBMS system.

The top window is titled "Display Individual Eligibility Summary". It shows a "Payment Month" of 02/2013 and tabs for "Food Stamps", "Family Medical", and "CHP+". A table is partially visible with the following data:

Individual	Participa Status	result	Program	Limited to EMS	Fl S
	Ineligible -	DENIED	1931		
	Ineligible -	PENDING	1931		
	Ineligible -	PENDING	1931		

The bottom window is titled "Display Reasons". It shows a table with the following data:

Reason
Pending ELE Notification



Newly Added Children to Approved FA and/or CW Cases

- When a child is added and approved for CW and/or FA
 - The same selection criteria and process will be applied for a system generated FM/CHP+ application
 - A new FM/CHP+ application will be created



Case Individual



Case Individual

- New fields have been added to Case Individual
 - ELE (Express Lane Eligibility)
 - ELE Opt In
 - ELE Opt In Date

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Case Individual

Case Individual
– Application, Details D (Open-01/23/2013, Alerts-13) – Programs

*Name:

Effective Begin Date	Effective End Date	Program Group	Request Date	Requesting	Ancillary Member
01/23/2013		Childrens Health	01/23/2013	Yes	No
01/22/2013		Colorado Works	01/22/2013	Yes	
01/23/2013		Family Medical	01/23/2013	Yes	
01/22/2013		Food Stamps	01/22/2013	Yes	

Program Requested Detail

*Effective Begin Date: 01/23/2013

Effective End Date: MM/DD/YYYY

*FA Use Month: 01/2013

*Reason: Needs Medical Assist.

ELE field will automatically be set to Yes for individual

ELE: Yes No

ELE Opt In: Yes No

*ELE Opt In Date: 01/23/2013

AwDC Benchmark II: Yes No

*Date Reported: 01/23/2013

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Case Individual

Case Individual
- Application, Details D (Open-01/23/2013, Alerts-13) - Programs

*Name:

Effective Begin Date	Effective End Date	Program Group	Request Date	Requesting	Ancillary Member
01/23/2013		Childrens Health	01/23/2013	Yes	No
01/22/2013		Colorado Works	01/22/2013	Yes	
01/23/2013					
01/22/2013					

Program Requested Detail

*Effective Begin Date: 01/23/2013

Program Group: Family Medical Assist

*Requesting Assistance: Yes No

ELE: Yes No

AwDC Benchmark II: Yes No

ELE Opt In: Yes No

*ELE Opt In Date: 01/23/2013

*Date Reported: 01/23/2013

The **Opt In** field will only be available for 16 business days after the Opt-in Speed Letter is generated. It will become disabled the night of the 16th business day OR if it is updated by the worker within the 16 business days.

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Colorado Department of Health Care Policy and Financing

Case Individual

Case Individual
- Application, Details D (Open-01/23/2013, Alerts-13) - Programs

*Name:

Effective Begin Date	Effective End Date	Program Group	Request Date	Requesting	Ancillary Member
01/23/2013		Childrens Health	01/23/2013	Yes	No
01/22/2013		Colorado Works	01/22/2013	Yes	
01/23/2013		Family Medical	01/23/2013	Yes	
01/22/2013		Food Stamps	01/22/2013	Yes	

Program Requested Detail

*Effective Begin Date: 01/23/2013

Program Group: Family Medical Assist

*Requesting Assistance: Yes No

ELE: Yes No

AwDC Benchmark II: Yes No

Effecti: MM/DD

*Req: 01/23

*Anc: Yes No

ELE Opt In: Yes No

*ELE Opt In Date: 01/23/2013

*Date Reported: 01/23/2013

ELE Opt In Date becomes enabled once ELE Opt In field set to Yes. Populated and saved, it will be come disabled

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Colorado Department of Health Care Policy and Financing

ELE Opt-In Field and Date

- Updating the ELE Opt In field and date after the 16 business days if client's opt-in request was not processed prior to the 16th business day
 - Special update access will be given to county/Medical Assistance (MA) Site Supervisors
 - FM/CHP+ programs will need to be rescinded
 - Recession Reason = Reopen
 - ELE Opt-In field will need to be updated to Yes
 - ELE Opt-In Date = the date client submitted their request to opt-in

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System Generated FM/CHP+ Applications

- The following information will be system generated for the FM/CHP+ application
 - Effective Begin Dates (application date)
 - All pages that require an entry for Date Reported and Date Verified
 - Type=Initial/New
 - State ID request will be run if not already assigned
 - If Sidmod error is received, the worker will need to manually go into the case to request the State ID
 - Requesting Aid=Yes

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System Generated FM/CHP+ Applications

- Programs Requested as FM/CHP+ = Yes
- In the Home=Yes
- Question for 50% Support = Yes
- US Citizenship (if US Citizen=Yes, Acceptable Document=No)
- Data Entry Complete=Yes for FM/CHP+



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Client Correspondence



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Colorado Department of Health Care Policy and Financing

Opt-In Speed Letter

- The head of household will have 10 business days to Opt-In (if a response is not received, case will close on the 16th business day)
- Return the Opt-In speed letter to their county
 - By phone
 - Verbally
 - Electronic Signature (PEAK)
 - Not currently available but will be in a future build

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Opt-In Speed Letter

Search/View Client Correspondence in the Print Queue

Case #:

Case Name:

Last: _____ First: _____

Mi: _____ Suffix: _____

Search

Case #	Program	Type	Action	Reason Description	Elig Month	Corr
		Speed Letter		send job followup letter		CL-4
	Colorado Works	Notice Of Action	Approval	Approval - Colorado Works BCA	01/01/2013	NOA
	Food Stamps	Notice Of Action	Approval	Food Stamp benefits approved	01/01/2013	NOA
	Food Stamps	Forms		<u>Simplified Reporting Change</u>	01/01/2013	FS3
	Family Medical	Forms		ELE Opt In Notification		ELE

Online Print Batch Print Delete More Details

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Opt Out

Case Individual (Open-01/31/2013, Alerts-3) - Programs

*Name:

Effective Begin Date	Effective End Date	Program Group	Request Date	Requesting	Ancillary Member
02/01/2013		Childrens Health	02/01/2013	Yes	
12/01/2012		Colorado Works	12/01/2012	Yes	
02/01/2013		Family Medical	02/01/2013	Yes	

Program Requested Detail

*Effective Begin Date: 02/01/2013

Effective End Date: MM/DD/YYYY

*FA Use Month: 02/2013

Program Group: Family Medical Assist

*Request Date: 02/01/2013

*Reason: Needs Medical Assist

*Requesting Assistance: Yes No

*Ancillary Member: Yes No

ELE: Yes No

ELE Opt In: Yes No

*ELE Opt In Date: 02/01/2013

AWDC Benchmark II: Yes No

*Date Reported: 02/01/2013

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Opt Out

CBMS - Display Individual Eligibility Summary -- Webpage Dialog

https://cbmssr02.state.co.us/CBMSIDESR02/ModalPopupPage.jsp

Display Individual Eligibility Summary (Open-01/31/2013, Alerts-3) - Programs

Page Actions

Payment Month: 02/2013

Colorado Works Family Medical CHP

Individual	Participa Status	Result	Program	Limited to EMS	Fi S
	Exclude	DENIED	1931		
	Ineligible -	DENIED	1931		
	Exclude	DENIED	1931		

CBMS - Display Reasons -- Webpage Dialog

https://cbmssr02.state.co.us/CBMSIDESR02/ModalPopupPage.jsp

Display Reasons (Open-01/31/2013, Alerts-3) - Programs

Reason
No Opt In Notification

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Batch Process

- Batch will run everyday after 12AM and will create FM/CHP+ cases that meet the selection criteria



Eligibility Determination Benefit Calculation (EDBC)

- If EDBC is run prior to the 16th business day of the Opt-In speed letter generated date
 - FM/CHP+ will remain in a pending status if the opt-in period is not past due
- If EDBC is run after the 16th business day of the Opt-In speed letter generated date
 - If ELE Opt In=Blank or No, FM/CHP+ will deny
 - If ELE Opt In=Yes, FM/CHP+ eligibility will be determined



Reports



Reports

- Three different monthly (12th of month) reports available in Cognos
 - **CBMS Medical Assistance Direct Certification ELE Source Application Detail List**
 - Creates a listing CBMS Medical Assistance Direct Certification ELE Source individuals that have been created
 - **CBMS Medical Assistance Direct Certification ELE Source Application County – Med Site Summary**
 - Creates a Summary of the Detail listing of CBMS Medical Assistance Direct Certification ELE Source individuals for each county/med site
 - **CBMS Medical Assistance Direct Certification ELE Source State Summary**
 - Creates a monthly State Summary of the Detail Listing of CBMS Medical Assistance Direct Certification ELE Source individuals for each County/Med Site



Reports

- Security Access
 - County/Med Sites will have access to their county only
 - State workers will have access to entire report



CBMS Medical Assistance Direct Certification ELE Source Application Detail List



*CBMS Medical Assistance Direct Certification
ELE Source Application Detail List*

Report Month: 08/2012



County:
Office:
Primary Medical Worker:

HLPG	Application Source	Case #	Application #	Case Name	Individual Name	Application Date	Client Status
CH	Walk In					06/24/2012	Pass
						07/24/2012	Cancel
	Mail In					08/01/2012	Pass
						08/07/2012	Cancelled
						08/02/2012	Pass
PH	Walk					08/02/2012	Pending

Summary

HLPG	Application Source	Total Pending Individuals	Total Active Individuals	Total Denied/Cancelled/Withdrawn Individuals	Total Individuals
CH	Walk In	0	1	1	2
	Mail In	0	1	1	2
	Total for Program	0	1	1	2
PH	Walk In	0	1	1	2
	Mail In	0	1	0	2
	Total for Program	0	2	1	3
Grand totals for User		0	2	1	3

Page break

County:
Office:
Primary Medical Worker:

HLPG	Application Source	Case #	Application #	Case Name	Individual Name	Application Date	Client Status
CH	Walk In					06/24/2012	Pass
						07/24/2012	Cancel
	Mail In					08/01/2012	Pass
						08/07/2012	Cancelled
						08/02/2012	Pass
PH	Walk					08/02/2012	Pending

Summary

HLPG	Application Source	Total Pending Individuals	Total Active Individuals	Total Denied/Cancelled/Withdrawn Individuals	Total Individuals
CH	Walk In	0	1	1	2
	Mail In	0	1	1	2
	Total for Program	0	1	1	2
PH	Walk In	0	1	1	2
	Mail In	0	1	0	2
	Total for Program	0	2	1	3
Grand totals for User		0	2	1	3



CBMS Medical Assistance Direct Certification ELE Source Application County – Med Site Summary



CBMS Medical Assistance Direct Certification ELE Source Application County Med Site Summary
Report Month: August, 2012



County:						
Primary Medical Worker	HPLG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals
	CH	Walk in	0	3	3	6
		Totals for Program	0	3	3	6
	FM	Mail In	0	1	1	2
		Peak	0	1	1	2
Totals for Program			0	2	2	4
Totals for Medical Worker			0	5	5	10
	CH	Walk in	0	1	1	2
		Totals for Program	0	1	1	2
	FM	Mail In	0	1	1	2
		Peak	1	1	1	3
Totals for Program			1	2	2	4
Totals for Medical Worker			1	3	3	6
County/Med Site Totals			1	8	8	16
Summary						
HPLG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	
CH	Walk in	0	2	2	4	
	Totals for Program	0	2	2	4	
FM	Mail In	0	1	1	2	
	Peak	0	1	1	2	
County/Med Site Totals			0	2	2	4

County: MEDICAL ASSISTANCE SITES						
Primary Medical Worker	HPLG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals
	CH	Walk in	0	1	1	2
		Totals for Program	0	1	1	2
CBMS	FM	Mail In	0	1	1	2
		Peak	1	1	1	3
Totals for Program			1	2	2	4
Totals for Medical Worker			1	3	3	6
County/Med Site Totals			1	3	3	6
Summary						
HPLG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	
CH	Walk in	0	1	1	2	
	Totals for Program	0	1	1	2	
FM	Mail In	0	1	1	2	
	Peak	1	1	1	3	
County/Med Site Totals			1	2	2	4

Grand Totals for State: Totals for Program: 1, 2, 2, 4



CBMS Medical Assistance Direct Certification ELE Source State Summary



CBMS Medical Assistance Direct Certification ELE Source State Summary
Report Month: August, 2012



County Med/Site	HPLG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals
	CH	Walk in	0	2	2	4
		Mail In	0	2	2	4
	FM	Peak	2	0	0	2
		Totals for Program	2	2	2	4
County/ Med Site Totals			2	4	4	12
MEDICAL ASSISTANCE SITES	CH	Walk in	0	1	1	2
		Mail In	0	1	1	2
	FM	Peak	1	1	0	2
		Totals for Program	1	2	2	4
County/ Med Site Totals			1	3	3	6
State Totals			3	9	6	18
Summary						
HPLG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	
CH	Walk in	0	3	3	6	
	Mail In	0	3	3	6	
FM	Peak	3	0	0	3	
	Totals for Program	3	3	3	6	
State Totals			3	9	6	18

County/ Med Site Totals	HPLG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals
CH	Walk in	0	1	1	2	
	Mail In	0	1	1	2	
FM	Peak	1	1	0	2	
	Totals for Program	1	2	2	4	
County/ Med Site Totals			1	3	3	6

Grand Totals for State: Totals for Program: 1, 2, 2, 4



Reminders

- Review all training materials and reference documents located on the HCPF website
- Submit help desk tickets through the Service Desk Portal at <https://ondemand.ca.com>
 - You do not have to call and wait on hold
 - You will create a ticket number immediately
 - You can track the status of your ticket
- Read all CBMS Communications
 - If you are not signed up for communications, contact cdhs_pc_helpdesk@state.co.us



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Where to Get More Information

- HCPF Website - Colorado.gov/hcpf
- Medicaid Eligibility Email Address - Medicaid.eligibility@hcpf.state.co.us
- CHP+ Eligibility Email Address - CHP+.eligibility@hcpf.state.co.us



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How to Request Additional Training

- Complete training request form located:
Colorado.gov/hcpf Partners and Researchers->County and Medical Assistance Site>Training and Reference Documents
- Submit to:
HCPF.EligibilityTrainingRequest@hcpf.state.co.us

