



OPERATIONAL MEMO

Title: Medical Assistance (MA) Ending Pregnancy Records	Topic: Choose an item.
Audience: Eligibility Sites	Sub-Topic: Choose an item.
Supersedes Number: N/A	Division: Eligibility
Effective Date: April 2023	Office: MOO
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Key Words: Pregnancy, Pregnancy Record, Overdue, 12 month postpartum, End date pregnancy record.	
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Purpose and Audience:

The purpose of this memo is to provide guidance to eligibility sites on the requirement to end date pregnancy records in CBMS.

Information:

End-dating overdue pregnancy records timely will ensure all pregnant members receiving Health First Colorado Medicaid or CHP+ receive the 12-month postpartum benefit per 42 CFR 435.170(c). If pregnancy records are not end-dated timely, this can result in incorrect eligibility determinations, an inaccurate postpartum period (per 42 CFR 435.170(c)), and inaccurate copay exemptions.

Eligibility sites should utilize the weekly Cognos report "MA Overdue Pregnancy Records" to assist with identifying active Medical Assistance members with overdue pregnancy records that need to be addressed.

These records are considered overdue when the record has not been ended, and the expected due date is 15 calendar days in the past and there is no Pregnancy End Date, End Reason, Verification, and Source entered.

As this is a cumulative report once the record is ended, it will fall off the report and not be reflected on the next week's report. If these records are not resolved timely, they can impact eligibility determinations and spans. Memo OM-19-039 was released with this report information.

The weekly report was part of the CBMS Project 12208, *MA Eligibility Span Updates*, was implemented in February 2019.

CBMS Project 6652, *MA Overdue Pregnancy Records*, was implemented in February 2023. This project was a one-time mass cleanup of overdue pregnancy records that were overdue at least 365 calendar days from the expected date.

Pregnancy records that were impacted with this project were auto-ended with an End Date of 2/28/2023, End Reason of "Overdue" and a Verification Source of " State Report." Med spans were updated for these members as well to indicate that the member is no longer pregnant as of 3/1/2023. This project also implemented measures to help with the future accumulation of overdue pregnancy records, such as data conflicts for a case that has a pregnancy record with an expected due date that is 15 days or more in the past.

Action To Be Taken:

To prevent future accumulation and ensure timely and accurate eligibility determinations, Eligibility Site users should continue to end-date pregnancy records timely when reported by entering the Pregnancy End Date and appropriate End Reason as reported by the member or another source. Users should continue to monitor the existing weekly Cognos MA Overdue Pregnancy Records Report and act in a timely manner.

If pregnancy records are not end-dated timely, this can result in incorrect eligibility determinations, an inaccurate post-partum period (per 42 CFR 435.170(c)), and inaccurate co-pay exemptions.

When a member reports a change in circumstance, such as the report of the termination of pregnancy, Eligibility sites are required to process the change in circumstance within 15 calendar days.

The Department recommends each Eligibility Site create a business process to include at minimum the following steps:

1. Designate a manager, supervisor, lead worker, or data analyst to download the “MA Overdue Pregnancy Records” report located in Cognos within the Eligibility Reports folder.
 - a. This report is available each week on Monday.
2. Establish how this work will be distributed within your Eligibility Site.
 - a. This will vary on the size and operational structure of each Eligibility Site.
3. Eligibility Sites will resolve pregnancy records by completing the following;
 - a. If info has not been provided, staff should conduct case research to inquire if there has been a new addition to the household, or new program due to the birth of the child.
 - i. Use DOB as date for Pregnancy End Date and End Reason-birth of child.
 - ii. If info not available via case research, staff should call the member to the member to confirm the pregnancy end date and end reason.
 1. If unable to reach by phone, staff should leave voicemail for member to report the change via PEAK or change request form.
 - b. In CBMS enter the pregnancy end date, end reason, verification, and source as reported by the member or another source.
 - c. In CBMS run EDBC, ensure case complete is “Yes”, authorize the MA case, and case comment the action.
4. Designated staff monitors report and follow up is completed by a manager(s), supervisor(s), or lead worker(s) when pregnancy record(s) remain on the report from the previous week.

Definition(s):

Timely- entering end date in pregnancy record within documented timeframe.

Attachment(s):

- Operational Memo OM-19-039 - Eligibility Span Error Report Guidance (2019 Operations Memos)
- Agency Letter HCPF-18-002 - Timely Disenrollments (2018 Agency Letters)
- CBMS MA Overdue Pregnancy Records Desk aid (SDD Document Library)

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