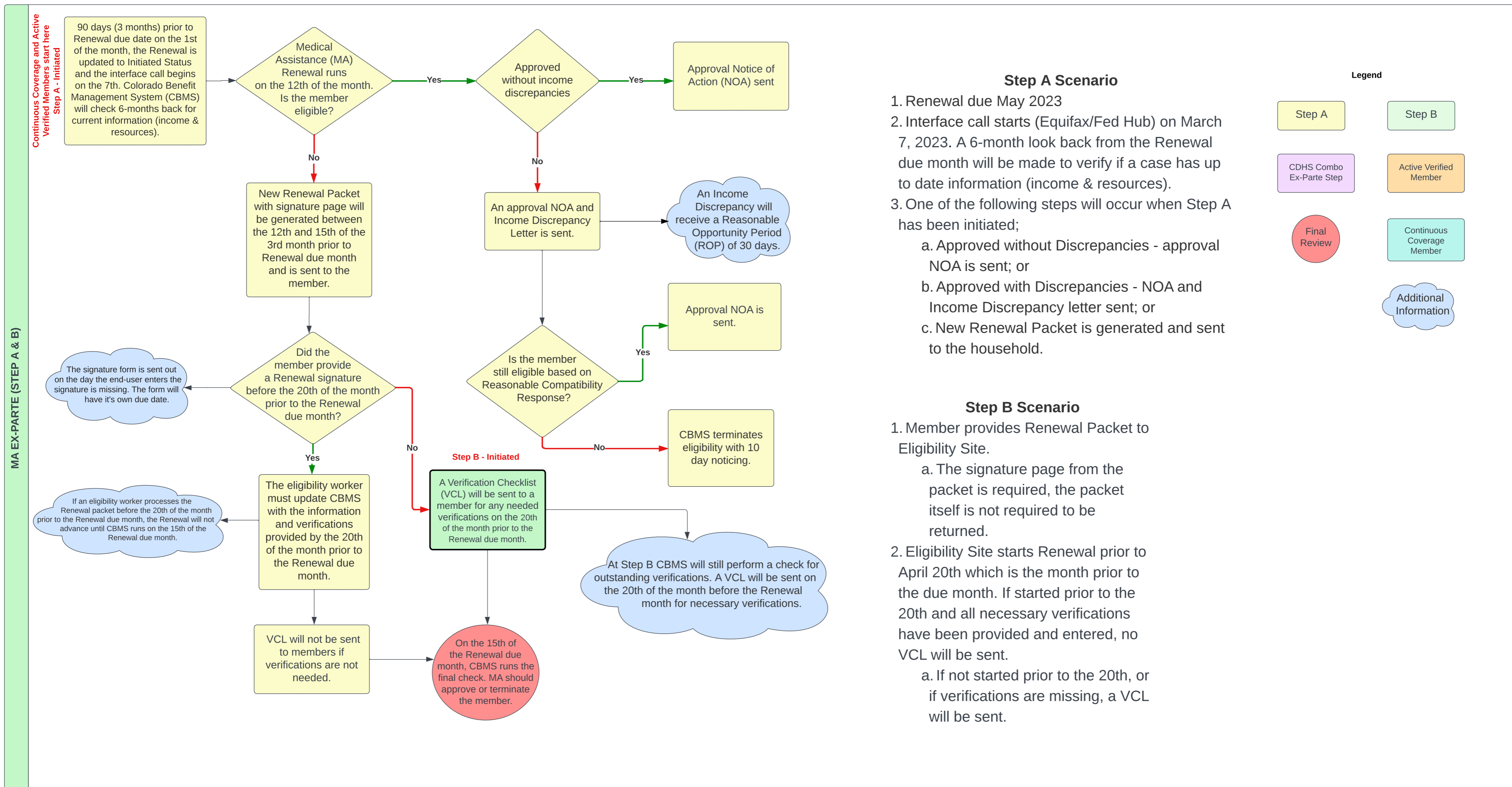


Covid Unwind

MA & CDHS Combo Ex-Parte Process

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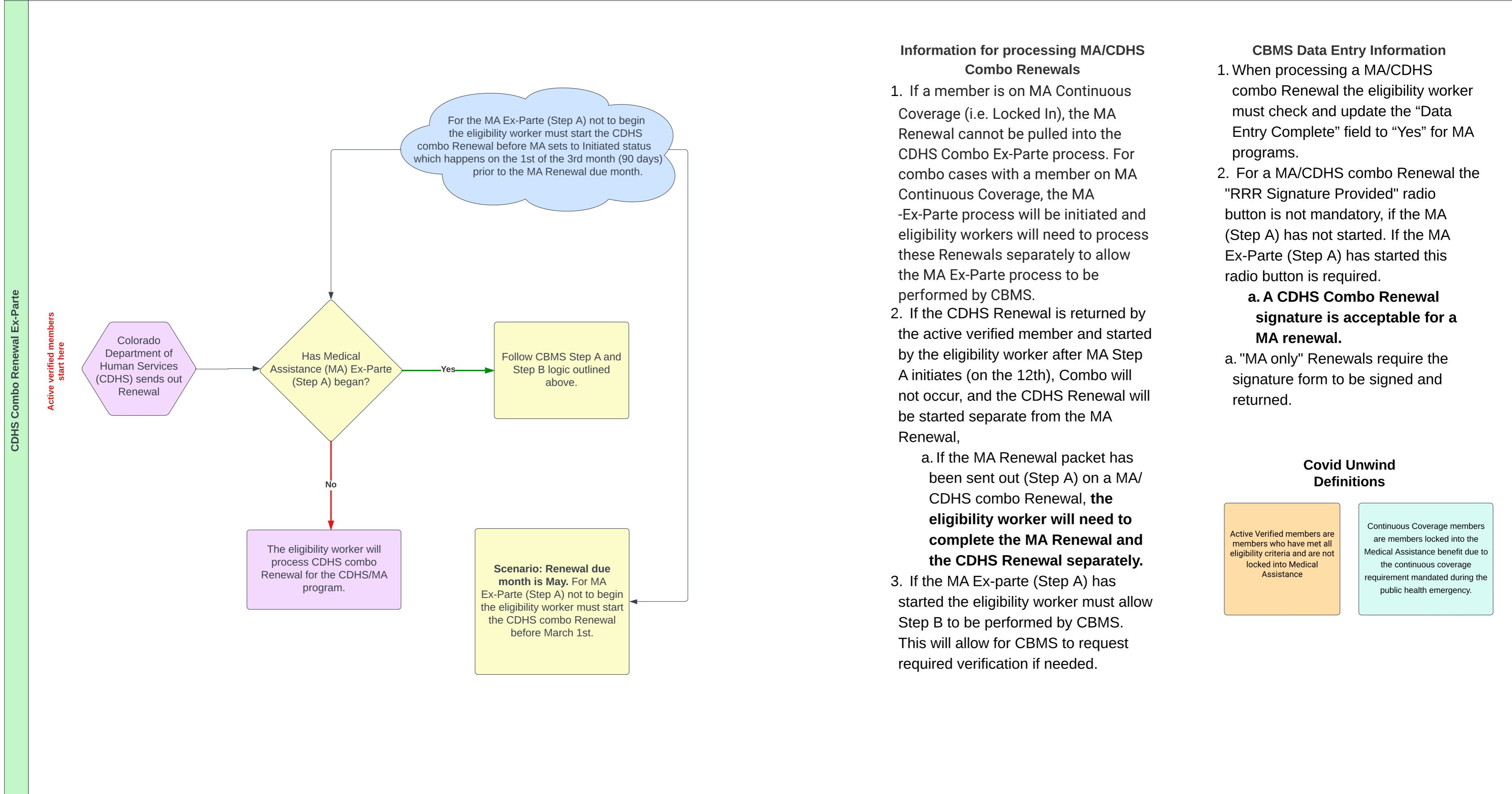
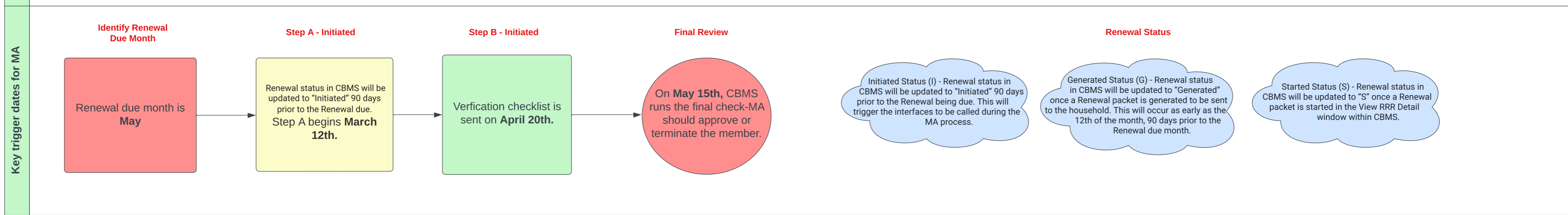


Step A Scenario

1. Renewal due May 2023
2. Interface call starts (Equipax/Fed Hub) on March 7, 2023. A 6-month look back from the Renewal due month will be made to verify if a case has up to date information (income & resources).
3. One of the following steps will occur when Step A has been initiated:
 - a. Approved without Discrepancies - approval NOA is sent; or
 - b. Approved with Discrepancies - NOA and Income Discrepancy letter sent; or
 - c. New Renewal Packet is generated and sent to the household.

Step B Scenario

1. Member provides Renewal Packet to Eligibility Site.
 - a. The signature page from the packet is required, the packet itself is not required to be returned.
2. Eligibility Site starts Renewal prior to the due month. If started prior to the 20th and all necessary verifications have been provided and entered, no VCL will be sent.
 - a. If not started prior to the 20th, or if verifications are missing, a VCL will be sent.



Information for processing MA/CDHS Combo Renewals

1. If a member is on MA Continuous Coverage (i.e. Locked In), the MA Renewal cannot be pulled into the CDHS Combo Ex-Parte process. For combo cases with a member on MA Continuous Coverage, the MA -Ex-Parte process will be initiated and eligibility workers will need to process these Renewals separately to allow the MA Ex-Parte process to be performed by CBMS.
2. If the CDHS Renewal is returned by the active verified member and started by the eligibility worker after MA Step A initiates (on the 12th), Combo will not occur, and the CDHS Renewal will be started separate from the MA Renewal,
 - a. If the MA Renewal packet has been sent out (Step A) on a MA/CDHS combo Renewal, **the eligibility worker will need to complete the MA Renewal and the CDHS Renewal separately.**
3. If the MA Ex-parte (Step A) has started the eligibility worker must allow Step B to be performed by CBMS. This will allow for CBMS to request required verification if needed.

CBMS Data Entry Information

1. When processing a MA/CDHS combo Renewal the eligibility worker must check and update the "Data Entry Complete" field to "Yes" for MA programs.
2. For a MA/CDHS combo Renewal the "RRR Signature Provided" radio button is not mandatory, if the MA (Step A) has not started. If the MA Ex-Parte (Step A) has started this radio button is required.
 - a. **A CDHS Combo Renewal signature is acceptable for a MA renewal.**
 - a. "MA only" Renewals require the signature form to be signed and returned.

Covid Unwind Definitions

- Active Verified members are members who have met all eligibility criteria and are not locked into Medical Assistance
- Continuous Coverage members are members locked into the Medical Assistance benefit due to the continuous coverage requirement mandated during the public health emergency.