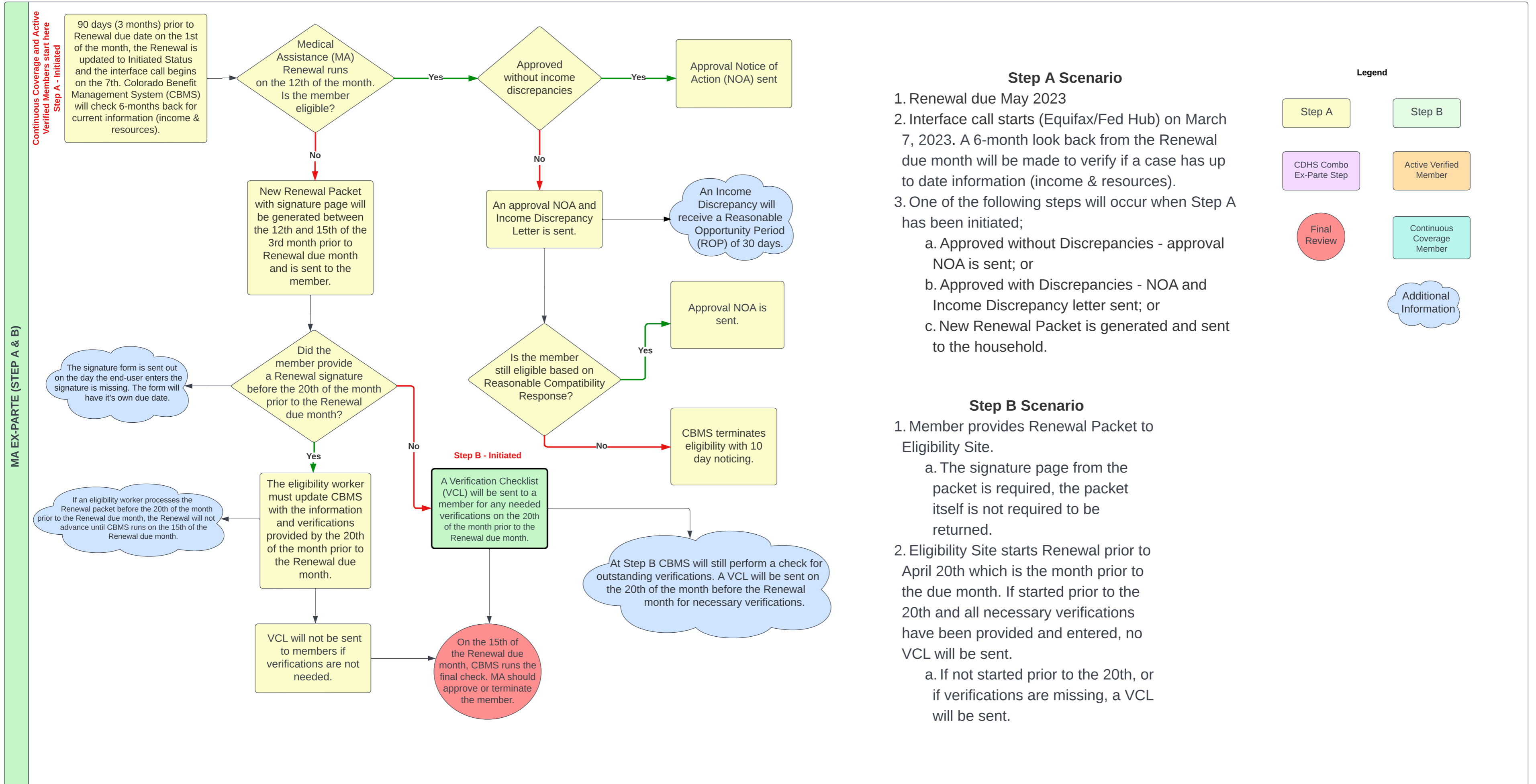


Covid Unwind

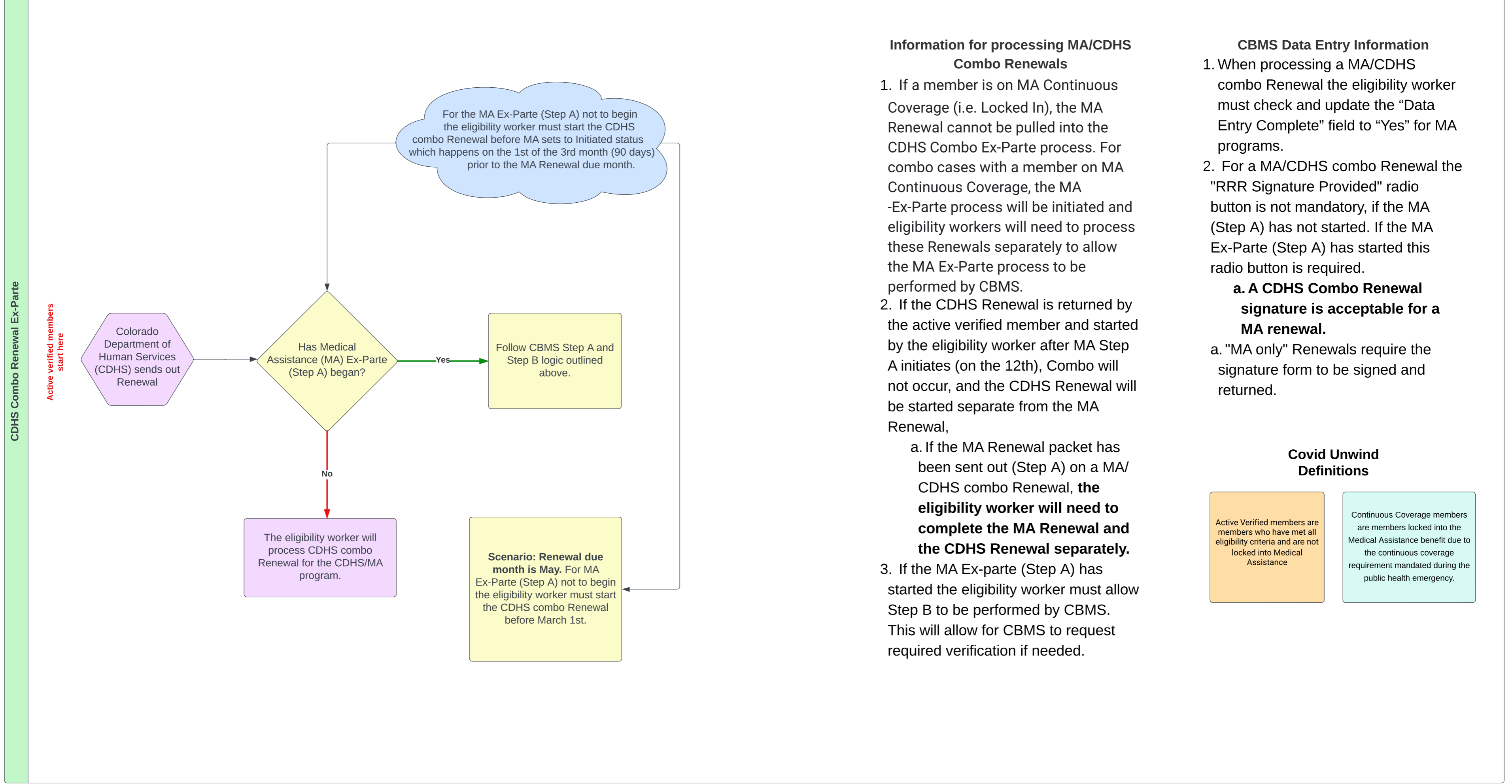
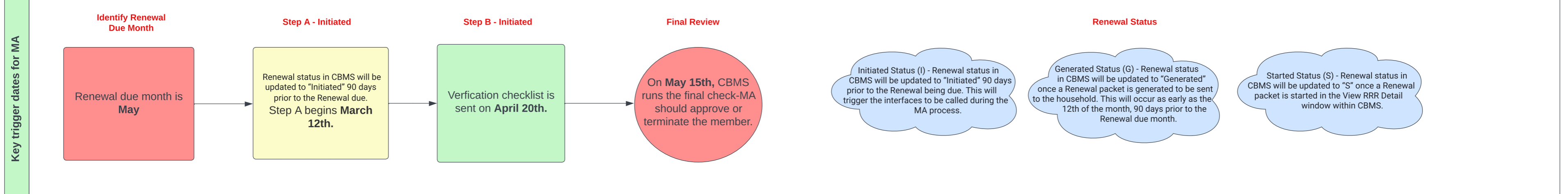
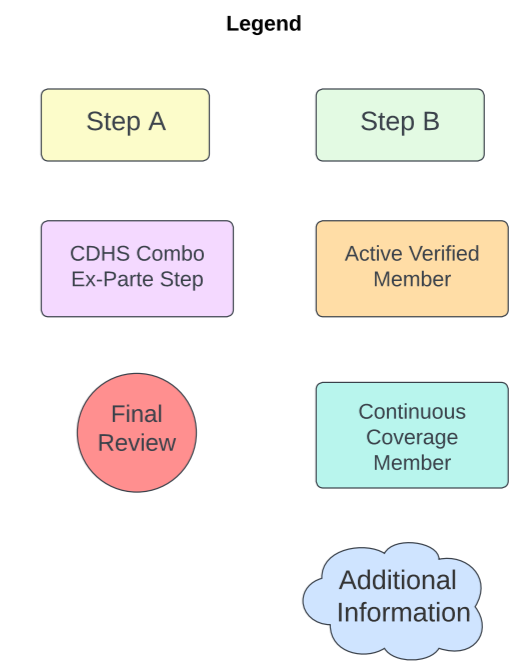
MA & CDHS Combo Ex-Parte Process

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- ### Step A Scenario
- Renewal due May 2023
 - Interface call starts (Equipax/Fed Hub) on March 7, 2023. A 6-month look back from the Renewal due month will be made to verify if a case has up to date information (income & resources).
 - One of the following steps will occur when Step A has been initiated:
 - Approved without Discrepancies - approval NOA is sent; or
 - Approved with Discrepancies - NOA and Income Discrepancy letter sent; or
 - New Renewal Packet is generated and sent to the household.

- ### Step B Scenario
- Member provides Renewal Packet to Eligibility Site.
 - The signature page from the packet is required, the packet itself is not required to be returned.
 - Eligibility Site starts Renewal prior to the due month. If started prior to the 20th and all necessary verifications have been provided and entered, no VCL will be sent.
 - If not started prior to the 20th, or if verifications are missing, a VCL will be sent.



- ### Information for processing MA/CDHS Combo Renewals
- If a member is on MA Continuous Coverage (i.e. Locked In), the MA Renewal cannot be pulled into the CDHS Combo Ex-Parte process. For combo cases with a member on MA Continuous Coverage, the MA -Ex-Parte process will be initiated and eligibility workers will need to process these Renewals separately to allow the MA Ex-Parte process to be performed by CBMS.
 - If the CDHS Renewal is returned by the active verified member and started by the eligibility worker after MA Step A initiates (on the 12th), Combo will not occur, and the CDHS Renewal will be started separate from the MA Renewal,
 - If the MA Renewal packet has been sent out (Step A) on a MA/CDHS combo Renewal, **the eligibility worker will need to complete the MA Renewal and the CDHS Renewal separately.**
 - If the MA Ex-parte (Step A) has started the eligibility worker must allow Step B to be performed by CBMS. This will allow for CBMS to request required verification if needed.

- ### CBMS Data Entry Information
- When processing a MA/CDHS combo Renewal the eligibility worker must check and update the "Data Entry Complete" field to "Yes" for MA programs.
 - For a MA/CDHS combo Renewal the "RRR Signature Provided" radio button is not mandatory, if the MA (Step A) has not started. If the MA Ex-Parte (Step A) has started this radio button is required.
 - A CDHS Combo Renewal signature is acceptable for a MA renewal.**
 - "MA only" Renewals require the signature form to be signed and returned.

