

As required by 10 CCR 2505-5 1.020.7.1.b, County Departments are required to post county and state Nondiscrimination Statements in a conspicuous location. Recommended locations are reception areas, intake areas or other key entry points as well as webpages.

The Department is providing this sample county Nondiscrimination Statement (Notice) as a template. A county may also develop and utilize their own nondiscrimination policy statement, as long it subscribes to federal laws and regulations.

Nondiscrimination Notice

The **EligibilitySiteName** does not discriminate based on race, color, ethnic or national origin, ancestry, age, sex, gender, sexual orientation, gender identity and expression, religion, creed, political beliefs, or disability. **EligibilitySiteName** does not discriminate in employment, admission or access to, treatment or participation in, or receipt of the services and benefits under any of its programs, services and activities.

EligibilitySiteName provides:

- Free aids and services for individuals with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats
- Free language services for individuals whose primary language is not English, such as:
 - Qualified foreign language interpreters
 - Information written in other languages

If you believe **EligibilitySiteName** has failed to provide these services or discriminated in another way, you can file a grievance with the Civil Rights Officer within 60 days of the incident. You can file by mail, phone, fax, or email. The Civil Rights Officer can also help you file the grievance.

To request aids and services or to file a grievance:

Civil Rights Officer
EligibilitySiteName
Address
City, CO ZIP
Phone: Eligibility Site Phone
Fax: Eligibility Site Fax
Email: [Eligibility Site Email](#)

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Complaint Portal at ocrportal.hhs.gov/ocr/smartscreen/main.jsf, or by mail, phone, fax, or email.

Office for Civil Rights
U.S. Department of Health and Human Services
1961 Stout Street, Rooms 08-148
Denver, CO 80294
Telephone: 800-368-1019 (TDD: 800-537-7697)
FAX: 202-619-3818
Email: OCRCComplaint@hhs.gov

Example

