



## Community First Choice (CFC) Volunteer Current Projects

The Department is interested in working together with CFC stakeholders to help build community resources that primarily increase awareness and understanding around CFC, improve CFC stakeholders' experience and ability to engage with CFC, and improve the skills and knowledge of volunteers.

The Department is interested in coordinating projects that involve or help with:

- Building community resources to raise awareness around CFC
- Engage new stakeholders and those who don't traditionally participate in Department stakeholder opportunities
- Improve the equity, diversity, and inclusion (EDI) of stakeholder engagement opportunities
- Improve CFC stakeholder satisfaction, knowledge, or ability to participate with CFC Council meetings
- Improve Department communications

This will be performed by the CFC volunteer coordinator working on an individual basis or within groups with those who want to help with CFC projects or have ideas of their own. This work will be completed outside of the CFC Council and this work will not involve making any official changes or decisions around CFC. In general, the Department's goals and interest in working with volunteers includes:

- Brainstorming and developing community solutions and resources to improve CFC implementation
- Developing and utilizing stakeholder skills and knowledge to carry out volunteer projects
- Enhancing available channels for stakeholder input
- Improving Department stakeholder engagement strategies
- Building relationships
- Getting creative

By enhancing the knowledge of stakeholders about CFC and other Department processes, this will contribute to enhancing the quality of discussions about CFC and allow more diligent movement of CFC implementation, and other meetings in the future.

### **What the CFC Volunteer Group is:**

- Creative opportunity to collaborate and develop community solutions with individuals or as groups
- Opportunity to learn and work with others
- Place to bring ideas or solutions related to CFC

We can't promise to implement every project or idea, but welcome discussion and new ideas with this group.

### **What the CFC Workgroup is not:**

- Space to discuss policy, past or future Department decisions, or make decisions about CFC
- Space to criticize or put down others
- Bring up policies, programs, or other topics that are not related to the primary goals of this workgroup

### **Roles and Responsibilities**

**Volunteer Role:** This is a volunteer position, so volunteer's level and type of participation is up to them, with the hopes that they will leverage their experiences, knowledge, and skills to develop and complete original ideas that create meaningful resources for CFC stakeholders. Volunteer's roles and responsibilities are largely dependent on what the project involves and what they are comfortable doing. We do ask that volunteers be

honest about their level of commitment and interests to assist the volunteer coordinator in developing and monitoring projects and ensuring project completion.

We envision that a volunteer's role will involve the following:

- Being creative!
- Identifying community needs
- Using personal experiences to create solutions that support the implementation of CFC
- Helping develop and implement solutions - can include brainstorming, completing tasks, or both!
- Communicating what they'd like to improve on either as an individual or for a part of the community

**Department Role:** The Department initiative will be led by a volunteer coordinator who will help synchronize projects and volunteers, as well as assist with the following:

- Provide space to brainstorm and collaborate
- Help develop and implement solutions
- Use Department resources, when relevant or possible, to assist with things like graphic design, language development, and project coordination
- Help improve understanding of various Department mechanics such as the rule setting process and stakeholder engagement opportunities
- Empower and support stakeholders for current and future stakeholder participation

**How to get involved:** Contact Jordan Larson by email [hcpf\\_cfc@state.co.us](mailto:hcpf_cfc@state.co.us) or phone 303-866-3580 to communicate your interest or if you have questions.

The CFC volunteer coordinator will work with you to evaluate what project makes sense for you, or if you have ideas of your own, and how to work together to start that work.

## Current Projects – As of June 2022

### 1. CFC Communication Toolkit

**Goal:** Develop easily accessible materials to raise awareness about CFC and increase volume and quality of stakeholder input

**What:** Online and print resources that contain relevant information (FAQ, checklist, infographics, etc.), key messages, and ideas to increase awareness and understanding of CFC in Colorado

**Why:** Increase awareness about CFC, make the most of stakeholder input, and improve understanding of what CFC is and why it is important

**Who:** Department and CFC Workgroup Volunteers

**How:** To be determined

#### Communication Toolkit Examples

- [California Visiting Healthcare Settings Example](#)
- [National Rural Health Center Communication Toolkit Example](#)
- [Michigan Direct Care Workers Communication Toolkit Example](#)

## **2. CFC Stakeholder Engagement & Equity, Diversity and Inclusion (EDI) Initiative**

**Goal:** Engage new stakeholders and those who don't traditionally participate in Department stakeholder opportunities

**What:** Identify who is not, but likely should be at meetings and develop strategies to interact more with them to increase their input or awareness of CFC

**Why:** Ensure that input to CFC program includes as many voices as possible to ensure well-informed policy

**Who:** Department and CFC Workgroup Volunteers

**How:** To be determined

## **3. CFC Stakeholder Ideas**

This is meant to be both a collaborative and learning opportunity, so even if you don't have all the answers or resources to complete a project yourself, we are most interested in hearing stakeholders ideas and working together to try to make them happen. Some questions you might ask yourself when developing these ideas or projects include:

- What strengths do I have that could help support the Department and my community in implementing CFC?
- What areas could be improved related to CFC stakeholder communication?
- What needs aren't being met in my community or that could be better as it relates to CFC?
- What could be done better?

**Goal:** Have CFC stakeholders use their lived experiences and ideas to work together with the Department to develop community resources that somehow support the implementation of CFC

**What:** To be determined

**Why:** Use stakeholders experiences and ideas to enhance the experience of other CFC stakeholders, support implementation, or other area that could be improved related to CFC

**Who:** Department and CFC Workgroup Volunteers

**How:** To be determined

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