



ARPA Project: Community First Choice Council Meeting Notes

May 4, 2022 -10:00 a.m. to 12:00 p.m.

1. Attendees - HCPF CFC Team: Adam Tucker, Betty Vanderkaay, Eileen Saunders, Jordan Larson, Kristine Dos Santos, Lana Eggers, and Madeline Quartaro

Attendees Represented: 49

- Disability represented: 19
- Person over the age of 65: 6
- Service Provider: 15
- Advocate: 5
- Others: 4

2. CFC Council Highlights

I. Attendance Form Feedback

- a. Stakeholders conveyed desire to make attendance form use checkboxes to more accurately document representation
 - i. Action: Department will update attendance form

II. CMS Question

- a. “Suggests CMS to be involved in SPA development when looking for their approval, requests we do reach out to them”
 - i. Response: Department already has been working with CMS to support implementation and will continue doing so

III. Past CFC Council Question

- a. Stakeholders inquired about if past CFC Council information and documents have been reviewed by Department Staff and how that will be used
 - i. Response: Department has reviewed and will be utilizing past CFC documents and will use them in the future as needed. Department intends to use new strategies and information to better ensure success of program.
 - ii. Old documents we may post, still working to build out our website and focus on meeting stuff, agrees to build out old documentation



IV. Program Coordination Questions

- a. Questions were raised related to how the program will interact with other components of the Department, such as “how is Money Follows the Person and CFC going to work together?” and “How are we going to engage in peer supports in a meaningful way that is a foundation of our work moving forward?”
 - i. Response: Department will be coordinating with relevant teams and programs to collaborate and avoid missed opportunities. Will coordinate with the council.

V. Services Question

- a. Stakeholders asked what types of services would be moving to state plan and what happens when services move from a waiver to the state plan?
 - i. Response: Upcoming meeting will be have discussion in detail about potential CFC Services and what that transition may look like.

VI. Stakeholder Engagement Concerns/Questions

- a. Stakeholders raised concern about the generalities of responses to their questions, volume of council, how lived experience and input will be considered and operationalized given the volume of the council, how member feedback will be collected/used, and that the Department “is checking a box for Federal requirements to get funding.”
 - i. Response: Department is evaluating other means for stakeholders to provide feedback such as forms, other meetings, and engaging across multiple channels, not just the CFC Council. Plan is to take information received during CFC Council meetings, emails, phone calls, etc and distill them in between meetings then revisit them at following meetings. Department is also open to other suggestions from stakeholders, which can be emailed to hcpf_cfc@state.co.us or calling Jordan Larson, 303-866-3580.
 - ii. Stakeholder suggestion: “For example, one method might be we heard you and this is what we're going to do about it. Preferred method would be to work through and agree upon on how we're actually going to implement it”
- b. Additional questions were raised about what CFC is actually doing and why they should participate, such as “I am already part of other councils within the State who focus on the disabled community. What is the intent of this group? Why should we participate in this CFC Option robustness?” and “The "CFC Option" is mentioned on your site as part of your intent. Does that mean the suggestions you receive are advisements to key decision makers? Option makes me wonder HOW the lived experience will be utilized/implemented.”
 - i. Response: First meeting was to orient everyone to CFC and lay out general outline of what the CFC team plans to do. Future



meetings will be focused on specific topics and involve more of a dialogue that will discuss topics like CFC services, eligibility, provider qualifications, and more.

- c. “How do you plan to invite more eligible attendees beyond having a webpage on the state site? Email blast to existing members who receive institutional services? Other?”
 - i. Department has a few ideas being considered to try is to make sure we are communicating with advocacy organizations in between meetings, continuing to not just do email blasts, but make sure when we do electronic communication that we are updating that information so you know why and when you're showing up. Also open to other ideas, with some stakeholders suggesting:
 1. “Conversational toolkits or printable pamphlets to give to others in our community would be really helpful. “
 2. “I think it could be beneficial to treat all of us as stakeholders. I appreciate others' concerns, but also the HCPF goals. It's incumbent upon each of us as advocates to make our voices weigh heavily in this process. Perhaps meetings can include a review of any email submissions received between meetings. If we switched to a conference format, we could utilize polls and Q&A in addition to the chat.”

3. Agenda Items

Meeting started at 10:02. Eileen presented PowerPoint page 1 to 6, and announced to use the google form, and provided call in information for those who called in for meeting attendance.

- **Housekeeping - Eileen present page 6 - 13**
 - *4 Questions from attendees and provided response in the meeting*
- **CFC Council Overview**

Adam announced at the beginning of the presentation: if anyone have problem to reach out to John Barry for accommodation, please reach out to CFC team via email or our website to arrange accommodation. We want to ensure everyone can engage and provide feedback.

- Adam presented page 14 - 21
- *Break - 5 mins break started at 10:44 and returned at 10:50*
- *4 Questions from attendees and provided response in the meeting*



- CFC Overview - Eileen presented page 21 - 28
 - 2 Questions from attendees and provided response in the meeting
- CFC Overview, continued - Adam presented page 29 - 37; Eileen presented page 38 - 42
 - 2 Questions from attendees and provided response in the meeting
- Open Forum - 2 mins per person
 - 4 Questions from attendees and provided response in the meeting
- Closing: Eileen presented page 40 to 42. No more questions at the end and meeting adjourned at 11:51 a.m.

Reasonable accommodations will be provided upon request for persons with disabilities. Auxiliary aids and services for individuals with disabilities and language services for individuals whose first language is not English may be provided upon request. Please notify John Barry at 303-866-3173 or John.R.Barry@state.co.us or the 504/ADA Coordinator at hcpf504ada@state.co.us at least one week prior to the meeting to make arrangements.

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