



# Demonstration of Training Log In

Logging into the Care & Case Management System (Published November 2022)

## Basic Information

- This demonstration will take 5-10 minutes to complete.
- We are demonstrating the log in today to give you an idea of how simple the process is.
- Login credentials will be sent closer to the actual training so you will have time to test logging into the training environment before VILT 1.
- There will be Call Center Staff available during the weeks these emails are sent to assist you with any log in issues that might arise.

The screenshot shows the MedCompass user dashboard for Tom Gustina. The dashboard includes a navigation menu on the left with options like My Dashboard, Messages/Inbox, Work, Caseload, Reporting, Dashboards, and Power BI. The main content area is titled 'My Dashboard' and contains several widgets:

- Tasks/Reviews:** Shows 'Today's Tasks/Reviews Due by Time' with 'No tasks/reviews due by time today'. Below, it shows 'Tasks/Reviews Due by Day' for Thursday, October 20, with a notification for Raphael Green: 'Complete Level of Care certification information for Program Overdue'.
- Appointments:** Shows 'No appointments for the upcoming week.' and an 'Availability' calendar for Monday (October 31) and Saturday (November 05).
- Caseload:** A table listing members, programs, and statuses.
 

Member	Program	Status
Green, Raphael	HCBS Waiver	Pending Financial Eligibility
O'Connor, Bernard	HCBS Waiver	Appeal Period
O'Connor, Patrick	HCBS Waiver	Pending Financial Eligibility
Walton, Schatzle	HCBS Waiver	Pending Financial Eligibility
Zanders, Eugene	HCBS Waiver	Pending Financial Eligibility
- Work Queues:** A table showing the number of items in various queues.
 

Name	Items in Queue
Assessments	0
Eligibility	7
Intake/Referral	49

At the bottom of the dashboard, there is a banner for the Colorado Department of Health Care Policy & Financing, Care and Case Management System, featuring a photo of a family.

## How you will access the Training Environment

- You will receive information on how to access to the CCM system training environment by email.
- The email will contain a URL to get to the training environment.
- The email will contain your username and password.
- When you paste the URL into your browser it will take you to a training version of MEUPS (Note: This is a different URL than the one you use to access the Bridge.)
- Enter your training username and password (the ones you got in the email).
- MEUPS will display a list of your options, you'll select the CCM TRN link.
- When the CCM system login screen appears you'll enter your email.
- You will land on the user dashboard (seen above).

