



Submitting a Level 1 Screen with a focus on Timings

CO PASRR
2021

Utilization Management Panel



- The Utilization Management Panel will display information related to any UM review requests previously submitted for the member, including PASRR.
- Use the **Add** button to start a new request.



Utilization Management View Cases + Add

Hiding original requests for adjustments. Show

Show entries Search:

Status	Case ID	Request ID	Review Type	Timing	Treating Prov./Phys.	Treating Facility	Req. Start	Req. End	Outcome	Action
Not Submitted	3543	3555	Physician Administrative Drug	Retrospective						...

Showing 1 to 1 of 1 entries Previous 1 Next



Add New Request



- To begin a new request, you will first fill in the Authorization Request panel. The date and time of your request is completed for you.

A screenshot of a web application interface for adding a new request. At the top, a grey header bar contains the name 'Alex Smith', 'Member ID: 423076646', and 'DOB: 07/17/1991'. Below this, a white section shows 'Phone Number:' and 'Client: Montana - Mountain Pacific'. The main area is titled 'Authorization Request' in a green header. It contains several input fields: 'Date Request Received *' with a date picker showing '06/12/2020 03:01 pm', 'Review Type *' with a dropdown menu, 'Place of Service *' with a dropdown menu, and 'Type of Service *' with a dropdown menu. Below these is a 'Timing *' field with a dropdown menu, which is highlighted by a blue arrow. At the bottom right, there are 'Cancel' and 'Add New Request' buttons.



Review Type



- **Review Type:** Select the type of review you are requesting.
- Select PASRR Level 1.

A screenshot of a web form titled 'Review Type *'. It shows a dropdown menu with a list of review types. The option 'PASRR Level 1' is selected and highlighted in blue. A blue arrow points to this option from the left. The list of options includes: Acute Medical Surgical, Ambulance Air, Ambulance Ground, Behavioral Health Inpatient, Behavioral Health Outpatient, Behavioral Health Residential, DME, Genetic Testing, Home Health Care, Medical Surgical (Outpatient), Out of State (Inpatient), PASRR Level 1, Physician Administered Drugs, and Private Duty.

Review Type *
Acute Medical Surgical
Ambulance Air
Ambulance Ground
Behavioral Health Inpatient
Behavioral Health Outpatient
Behavioral Health Residential
DME
Genetic Testing
Home Health Care
Medical Surgical (Outpatient)
Out of State (Inpatient)
PASRR Level 1
Physician Administered Drugs
Private Duty



Place of Service & Type of Service



- **Place of Service** is where the care is provided. The Place of Service will default to Nursing Facility. Do not change the system defaults.
- **Type of Service** is what type of care is being provided. The Type of Service will default to Long Term Care. Do not change the system defaults.

Authorization Request

Date Request Received * 08/19/2020 04:38 pm	Review Type * PASRR Level 1	Place of Service * Nursing Facility	Type of Service * Long Term Care
Timing * 	<input type="checkbox"/> Is this Request Urgent?		



Timing



- **Timing** indicates when you are notifying us of the request.
- For PASRR, you will select either Concurrent or Prospective.



PAL

PAS

Authorization Request

Date Request Received * 08/19/2020 04:38 pm

Review Type * PASRR Level 1

Place of Service * Nursing Facility

Type of Service * Long Term Care

Timing * Timing is a required field

Is this Request Urgent?

Concurrent
Prospective

Cancel Add New Request




Authorization Request Panel



- When all the selections are complete, you will select **Add New Request**.
- You can select **Cancel** if you've made the request in error.

Authorization Request

Date Request Received * 08/19/2020 04:38 pm  **Review Type *** PASRR Level 1 **Place of Service *** Nursing Facility **Type of Service *** Long Term Care

Timing * Concurrent Is this Request Urgent?

