

# ***School Health Services Program***

Department of Health Care Policy and Financing  
and  
Colorado Department of Education

Program Updates  
Mid-Year Training 2023

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**COLORADO**  
School Health Services Program

# *Agenda*

## Colorado Department of Education (CDE)

- Local Services Plan
- Expenditure Allowability
- Website Updates
- Reimbursement Spending Report
- Parental Consent
- Future Projects

## Department of Health Care Policy and Financing

- Organizational Chart
- NPI update
- Service billing
- Stakeholder Updates
- NAME recap
- PHE update
- Program website



# Acronyms

Acronym	Full Name
BOCES	Boards of Cooperative Education Services
CDE	Colorado Department of Education
CMS	Centers for Medicare and Medicaid Services
Department	Department of Health Care Policy and Financing
FAQs	Frequently Asked Questions
FY	Fiscal Year
IEP	Individualized Education Program
IFSP	Individualized Family Services Plan
LSP	Local Services Plan
NAME	National Alliance for Medicaid in Education
NPI	National Provider Identifier
OPR	Ordering, Referring, and Prescribing
PHE	Public Health Emergency
RSR	Reimbursement Spending Report
SHS	School Health Services



# ***Colorado Department of Education Updates***

# *Local Services Plan*

On October 1<sup>st</sup>, 2023, 62% of LSPs will use the updated health service categories.

- By 2025, all districts/BOCES participating in the program will be using the new health service categories
- Updated LSP templates are on the CDE School Health Services (SHS) website
- Districts/BOCES using the previous health categories can update their LSPs early via an LSP revision by contacting Omar ([Estrada\\_O@cde.state.co.us](mailto:Estrada_O@cde.state.co.us))



# ***LSP Reminders***

## LSP Revisions

- Can be initiated at any time during the 5-year plan period
- Must include (1) a revised LSP and (2) an LSP companion form

## LSP Renewals

- CDE recommends ten months to complete a new LSP submission
- If you don't know when your LSP will end, check the CDE SHS website to find your cohort group.

# *Expenditure Allowability*

A new support document covering expenditure allowability is available on the CDE SHS website.

This document covers:

- Questions to consider when spending Medicaid reimbursement dollars
- Strategies to assist in determining expenditure allowability
- Examples of previously rejected requests

The purpose of this one-page document is to support districts/BOCES understanding of what makes an expenditure allowable.

# *Website updates*

Updates to the CDE SHS website:

- Districts/BOCES SHS program participants are now listed
- Timeline page is now expanded to show participants by cohort
- The new Expenditure Allowability document is available under the “Local Services Plan (LSP)” box.

CDE SHS program web link:

[cde.state.co.us/healthandwellness/medicaid](https://cde.state.co.us/healthandwellness/medicaid)



# ***Reimbursement Spending Report (RSR) to CDE***

Upcoming change to the FY 2022-2023 RSR:

- **The narrative portion of health service categories will be required**

## Benefits of providing this information

- Supporting SHS participants when unallowable costs are identified
- Better support documents like the Expenditure Allowability doc
- Improved tracking of trends and insights from RSR data

More details will be provided at annual training

# *Parental Consent Forms*

Prior to accessing a child's or parent's public benefits for the first time, a public agency must:

- Obtain written parental consent informing parents of what personally identifiable information (PII) may be disclosed, why, and with whom the information will be shared. This is required under the Family Education Rights Privacy Act (FERPA).
- Provide notice to parents of their rights under the Individuals with Disabilities Education Act (IDEA), including their right to:
  - Not be required to enroll in Medicaid to receive SPED services
  - Not Incur out-of-pocket expenses, or otherwise negatively affect their Medicaid coverage
  - Not have their child's services affected if consent is refused.
  - Withdraw or refuse consent at any time



# *More on consent forms*

This parental consent form concerns the disclosure of PII; It is not consent to bill Medicaid.

If you are unfamiliar with your district/BOCES one-time consent forms or annual notification practices, speak to your legal team.

**Note:** CDE will review parental consent forms for districts/BOCES under comprehensive review. We also ask if parental notifications were sent in the annual RSR.

# *Future Projects*

Here are some exciting things we are working on at CDE SHS:

- A complete redesign of data flyers (state and district/BOCES)
- New CDE SHS education tool for self-paced learning for all things relating to the spending of Medicaid reimbursement dollars

Please let us know if you have specific needs or requests from CDE SHS. Your input is always appreciated!

# *Reminders*

If your district/BOCES Local Services Plan ends this year, a new one is due by Thursday, August 31, 2023.

Reimbursement Spending Reports to CDE are due on Tuesday, February 28, 2023.

For those under comprehensive review, parental consent forms are due Tuesday, February 28, 2023.

# *Need additional support?*

There are many direct support options available:

Schedule a 1-1 Meeting with Omar:

- <https://doodle.com/bp/omarestrada/1-1-with-omar>

Email your question(s):

- [Estrada\\_O@cde.state.co.us](mailto:Estrada_O@cde.state.co.us)

Call with your question(s):

- 303-815-0745

For all CDE SHS documents, guides, and other supports:

- [cde.state.co.us/healthandwellness/medicaid\\_home](https://cde.state.co.us/healthandwellness/medicaid_home)
- OR search "Medicaid" on CDE's website search bar

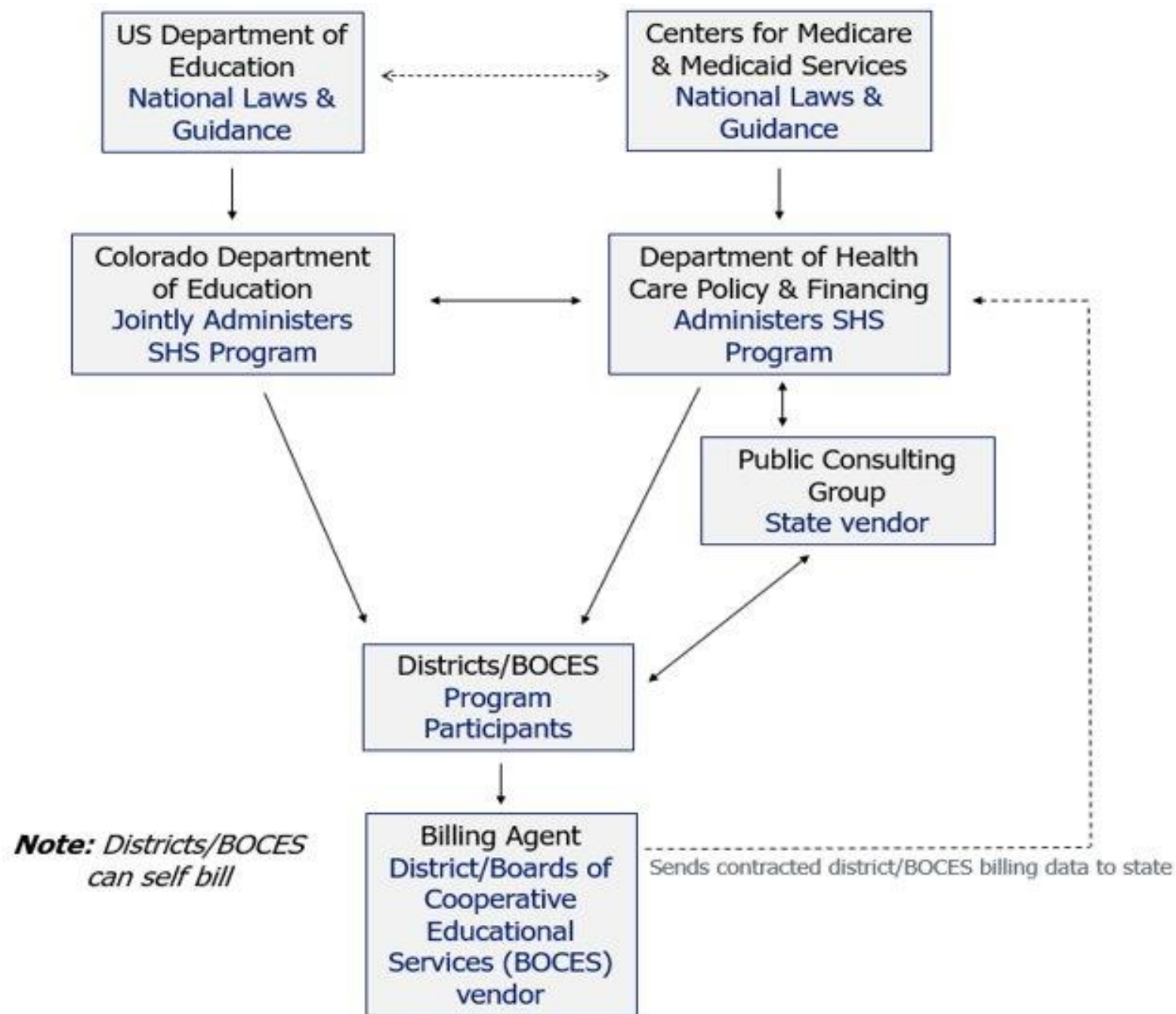
# *Department Updates*



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School Health Services Program

# SHS Organizational Chart





# ***National Provider Identifier (NPI) Requirement – Next Steps***

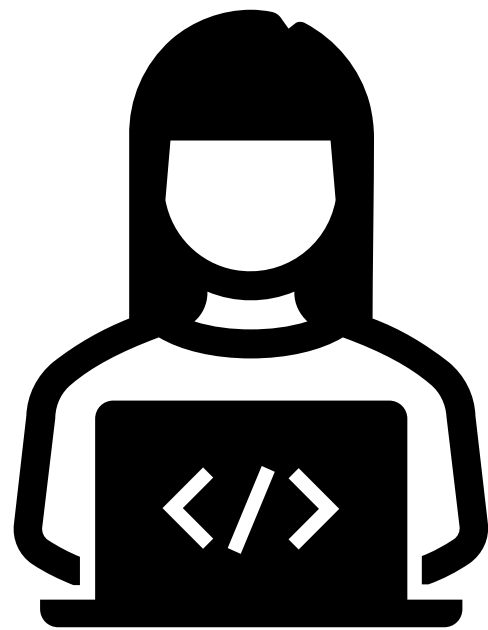
The National Provider Identifier (NPI) number for the ordering provider will be required for all Physical Therapy (PT), Occupational Therapy (OT), and Speech, Language, and Hearing Services with a date of service of January 1, 2022 or later.

- ✓ Phase 1 - District/BOCES NPI may be used
- Phase 2 – Individual providers must obtain an NPI and register as a Medicaid provider
- Stakeholders have started Phase 2 and will be developing best practices to share with member districts
- Member districts will be asked to complete this requirement by the end of FY 2023-24
- Previous requirement was DK qualifier. Now DK, DN, or DQ should be used.

<https://hcpf.colorado.gov/shs-man>



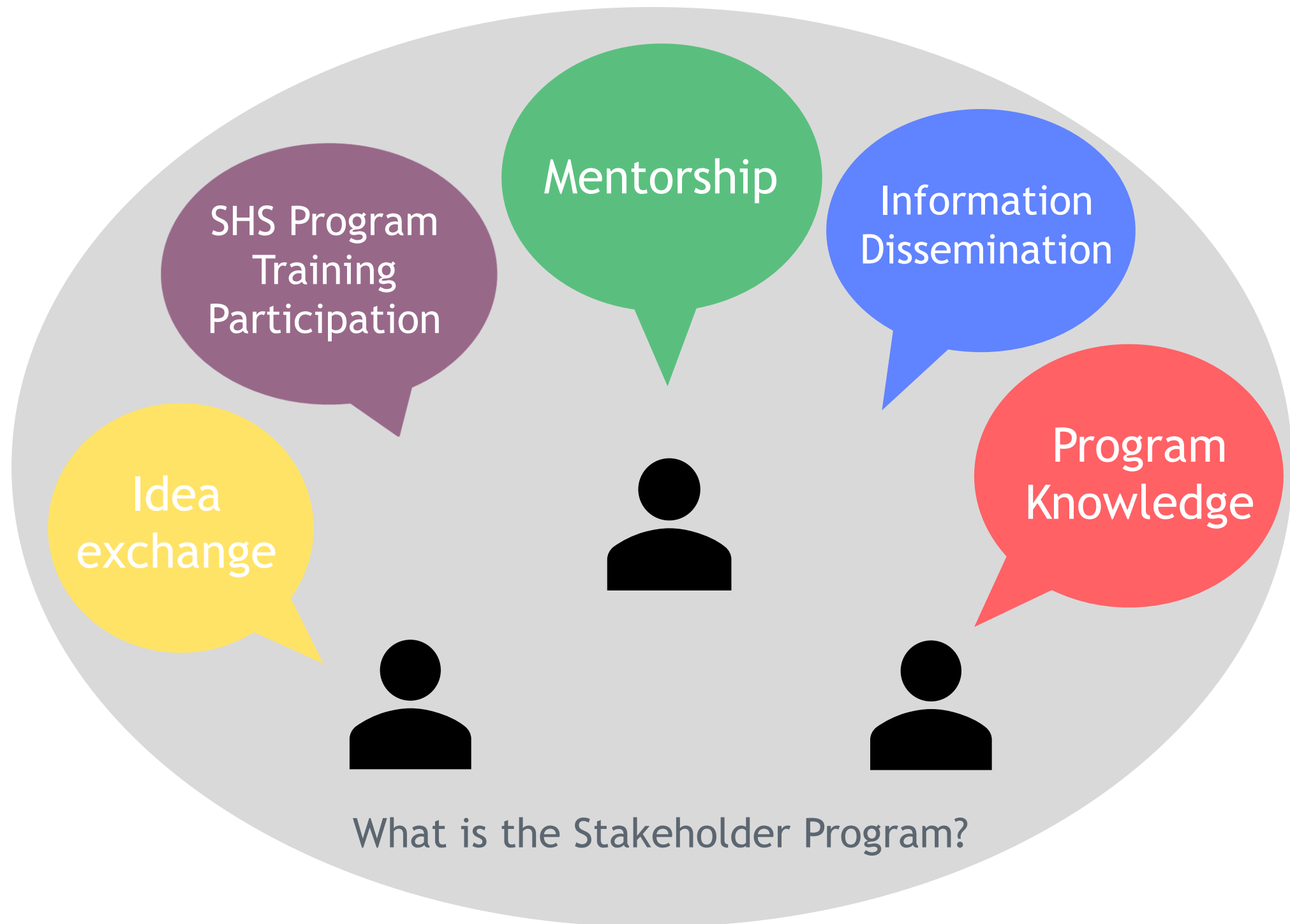
# *Program Reminders – Provider Billing for Services*



- Contract requirement
- View claims in [Interchange](#)
- Billing should reflect service categories included in cost reporting
- District's responsibility to ensure proper billing
- Include in ongoing processes to monitor for program compliance
- Ensure compliance with new NPI requirement



# *SHS Program Stakeholders*



# SHS Program Stakeholder Website

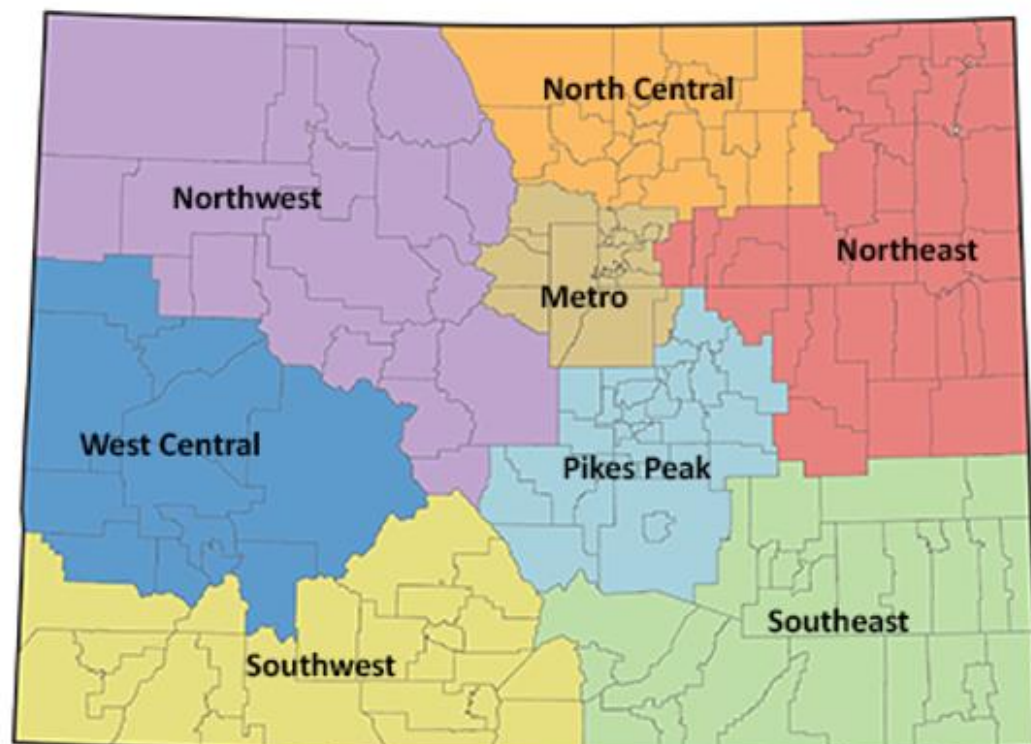
Program Areas of Knowledge by Category			<a href="#">Gary Galvin</a>	<a href="#">Jessie Wallace</a>	<a href="#">Leslie Burdekin</a>	<a href="#">Lynda Koenig</a>
Location	Region	Geographic area each stakeholder represents	North Central	Southeast	Pikes Peak	Metropolitan
	District/Boards of Cooperative Educational Services (BOCES)	Where the stakeholder works	Weld 6	East Otero	Pikes Peak BOCES	Cherry Creek
	BOCES	If the stakeholder works at a BOCES			X	
Size	Small	October 1 Count < 2,000		X		
	Medium	October 1 Count between 2,000-10,000			X	
	Large	October 1 Count > 10,000	X			X
Colorado Department of Education (CDE)	Local Services Plan (LSP)	Five year spending plan development and other considerations		X	X	X
	Reimbursement Spending Report to CDE	Annual report covering how medicaid reimbursement dollars were spent	X	X	X	X
	Parental Consent	Obtaining one time consent and annual notification	X	X	X	

- Regional Representation
- Contact Information
- Meeting Dates

Stakeholder Areas of Knowledge Grid - Key Program Areas where SHS Stakeholders have identified their areas of knowledge. Use as a resource when faced with a question regarding methods of program implementation.

<https://www.colorado.gov/pacific/hcpf/school-health-services-stakeholder-forum>

# Who is your Stakeholder?



Metro Region	Home District
Lynda Koenig	Cherry Creek
Marie LeBlanc	Englewood Schools
Rosa Melendez-Nguyen	Denver County
North Central Region	Home District
Gary Galvin	Weld 6
Nancy Bunjes	Adams 12 Five Star
Northwest Region	Home District
Hattie Pinkston	La Plata 9-R
Marlee Hart	Archuleta/Dolores/Montezuma-Cortez/San Juan BOCES
Pikes Peak Region	Home District
Sheryl Pixley	El Paso 49
Leslie Burdekin	Pikes Peak BOCES
Michelle Camille	Pueblo School District 60
West Central Region	Home District
Hattie Pinkston	La Plata 9-R
Southwest Region	Home District
Marlee Hart	Archuleta/Dolores/Montezuma-Cortez/San Juan BOCES
Southeast Region	Home District
Jessie Wallace	Otero 1 - East Otero
Community Partners	Representing
Joe Kinney	Kinney & Associates
Karolyn Tregembo	Consortium
Aurora Villarreal	Frontline





# *National Alliance for Medicaid in Education (NAME)*



- Large Colorado delegation
- Presentations and discussions on National issues
  - [Bipartisan Safer Communities Act](#)
  - [August Informational CMCS bulletins](#)

[www.medicaidforeducation.org](http://www.medicaidforeducation.org)



# End of the COVID-19 Continuous Coverage Requirement Planning



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# PHE & Federal Updates

- A public health emergency (PHE) declaration was issued in January 2020 in response to the COVID-19 pandemic by the U.S. Department of Health and Human Services (HHS)
- Congress later passed legislation that ensured anyone who qualified and enrolled in Health First Colorado (Colorado's Medicaid program) & CHP+ was guaranteed to keep their health coverage during the PHE. This is known as the “continuous coverage requirement”
- [Consolidated Appropriations Act, 2023 \(CAA, 2023\)](#) signed into law on Dec. 29, 2022, included language that **ends the Medicaid continuous coverage requirement**, mandating states return to normal eligibility operations and processes.
- This delinks the timeframe of the continuous coverage requirement with the PHE timing.
- The PHE was formally extended again on January 11, 2023. New working dates are Feb. 10, 2023 (next 60 day notice date) and April 11, 2023 (new expected end date) for policies still linked to the PHE.
- This presentation is focused on the end of the Continuous Coverage Requirement





# What happens when the continuous coverage requirement ends?

- Health First Colorado (Colorado's Medicaid program) and Child Health Plan *Plus* (CHP+) will return to normal renewal processes with **the first notices going out in March 2023 for members with renewals due in May 2023.**
- Colorado will take 12 months (14 months including noticing) to renew all 1.7 million members.
- **Not all members will be renewed at the same time.** Each member's renewal month will align with their already established annual renewal month.
- It's essential that members pay attention to renewal notices and fill out the necessary forms to make sure they keep their Health First Colorado and CHP+ coverage if they are still eligible.



# Medicaid and CHP+ Enrollment

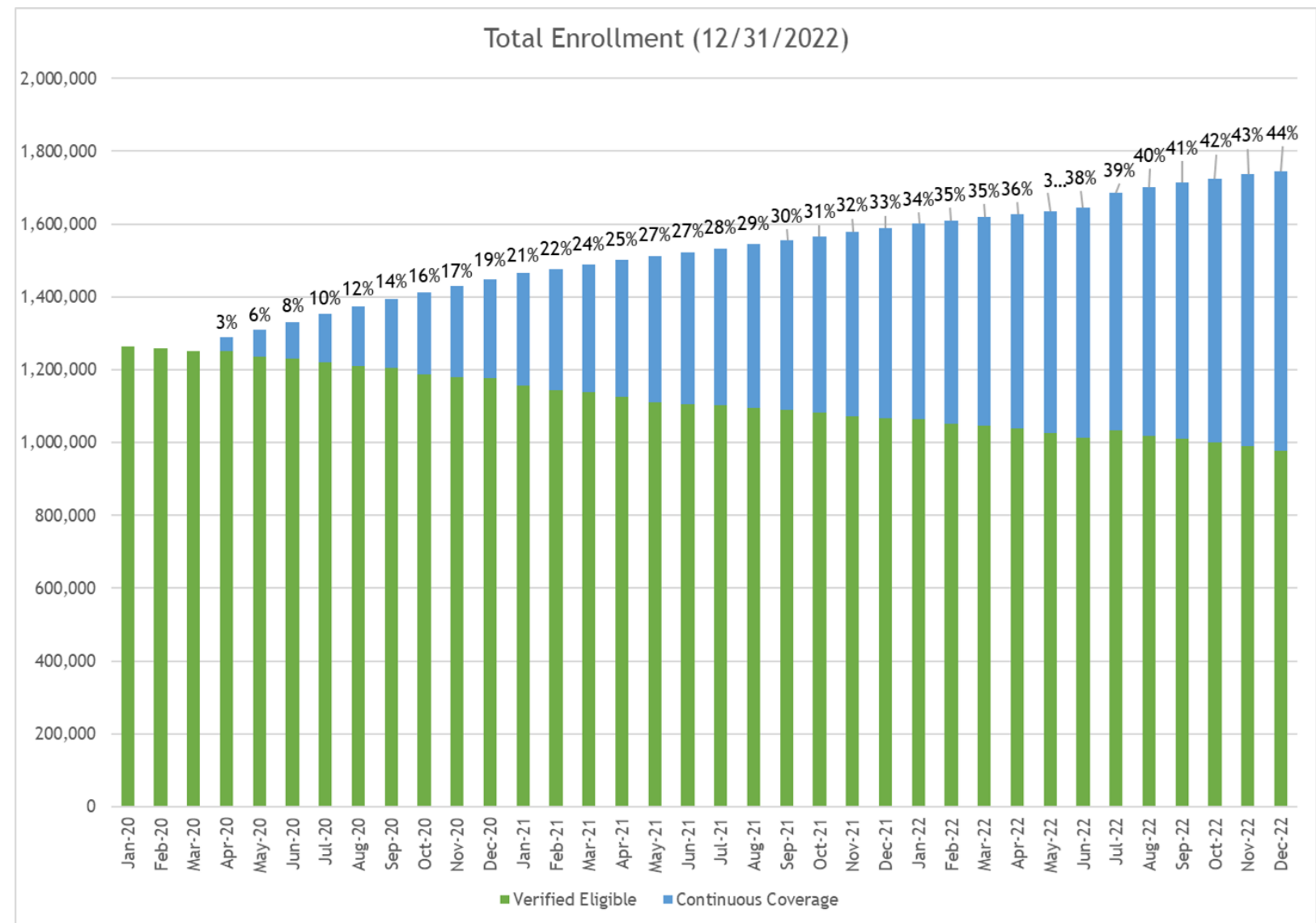
Medicaid/CHP+ up 39%

Now covering 1.7M  
Coloradans: 1 in 4

Held Colorado uninsured rate steady at 6.6% through pandemic by keeping Coloradans covered

The **Green** shows Active (verified eligible) Medical Assistance Population. The **Blue** shows the portion of enrollment that is Continuous Coverage population, which accounts for 44% of total enrollment (768K).

All 1.7M are required to go through the renewal process.



# Communications to Support Renewals

# Partner Resources

## Update your address

- **Ongoing Messaging**
- Spanish available
- NEW: 11 other languages posted in October 2022

## Preparing for renewals

- **Ongoing Messaging**
- Education for partners assisting members in renewals process
- Video Series  
English/Spanish member messaging (videos)
- Renewals webpage at [HealthFirstColorado.com](https://HealthFirstColorado.com)

## Take action on your renewal!

- **Launches February 2023**
- Developed with member feedback
- English/Spanish available, other languages will follow
- Call to action
- Transitions in coverage information

# Update Your Address (UYA)

## Public Health Emergency Planning



### Preparing for Renewals: Update Your Address

The Update Your Address campaign provides resources for community partners, stakeholders and advocates to encourage Health First Colorado and Child Health Plan *Plus* (CHP+) members to update their contact information and communication preferences.

#### Key message for members:

Update your contact information and communication preferences in PEAK so we can reach you with important coverage updates.

#### Why this message is important:

So that members have every opportunity to keep their health coverage or transition to reduced or low cost options through Connect for Health Colorado.

#### Public Health Emergency Status:

**Extended**

HHS Secretary Xavier Becerra [formally extended the PHE](#) on Jan 11, 2023.

The PHE can be extended for up to 90 days at a time. HHS has confirmed that they will provide 60 days advance notice before an end to the PHE. If the PHE will end on April 11, 2023, we expect to receive 60 days advance notice by Feb. 10, 2023.

SNAP benefits are decreasing for

<https://hcpf.colorado.gov/uya>

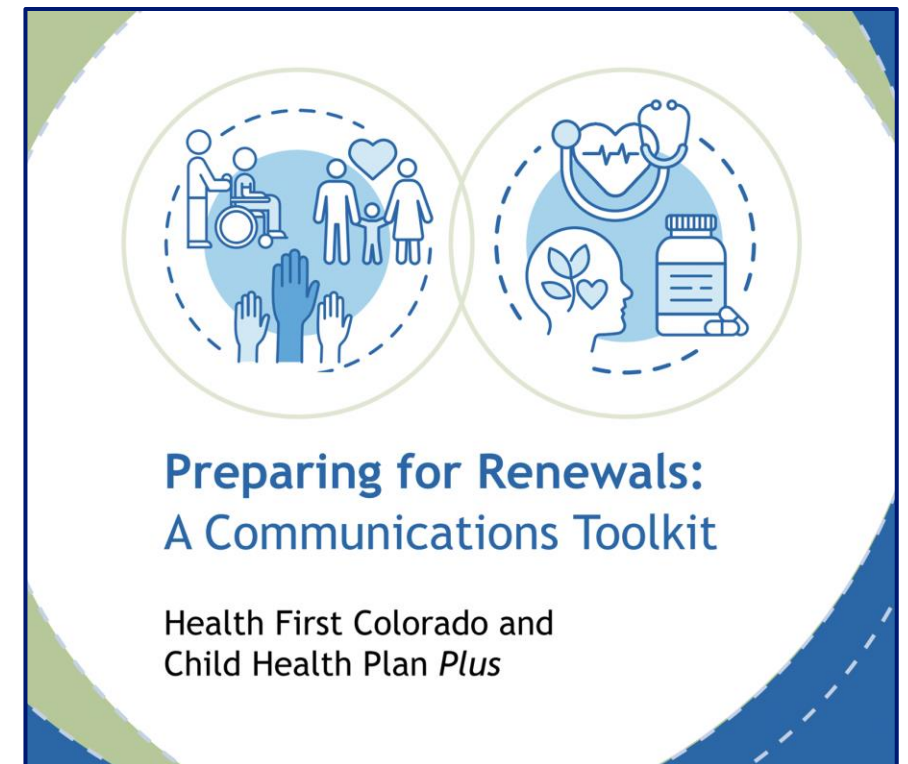


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# Preparing for Renewals Toolkit

## Preparing for Renewals

- Includes: Update your Address Campaign, Understanding the Renewal Process
- Specifically for partners helping members in the process
- Examples of English & Spanish notices & renewal packets, PEAK screens, & Health First Colorado app screens

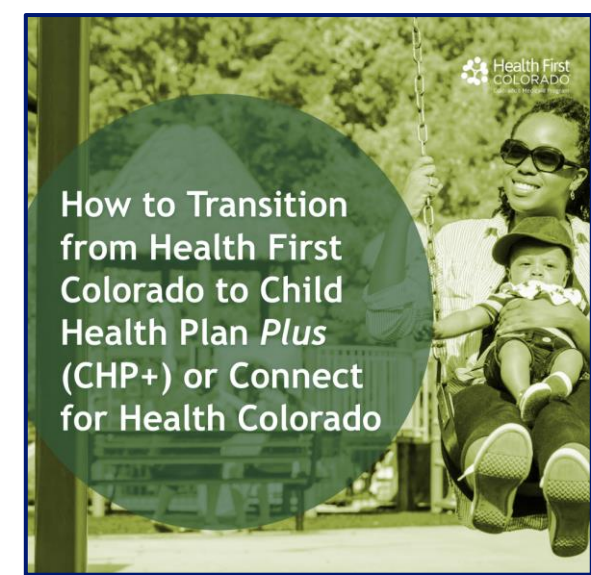
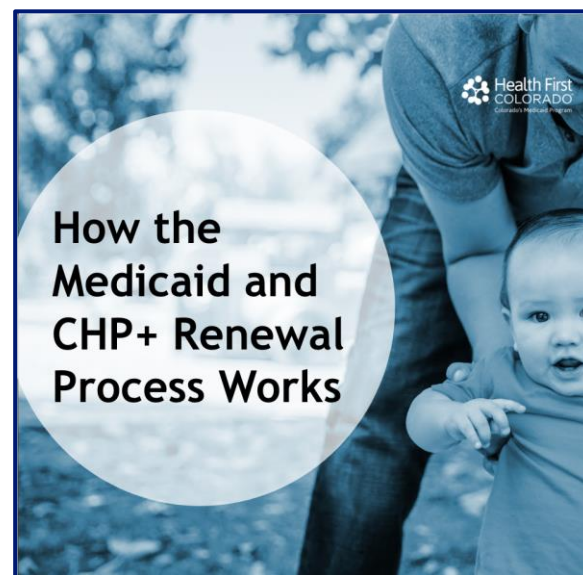


<https://hcpf.colorado.gov/understanding-renewal-process>



# Learn about the Renewal Process Video Series

Accessible for partners & members to understand key actions in the renewal process (English & Spanish)



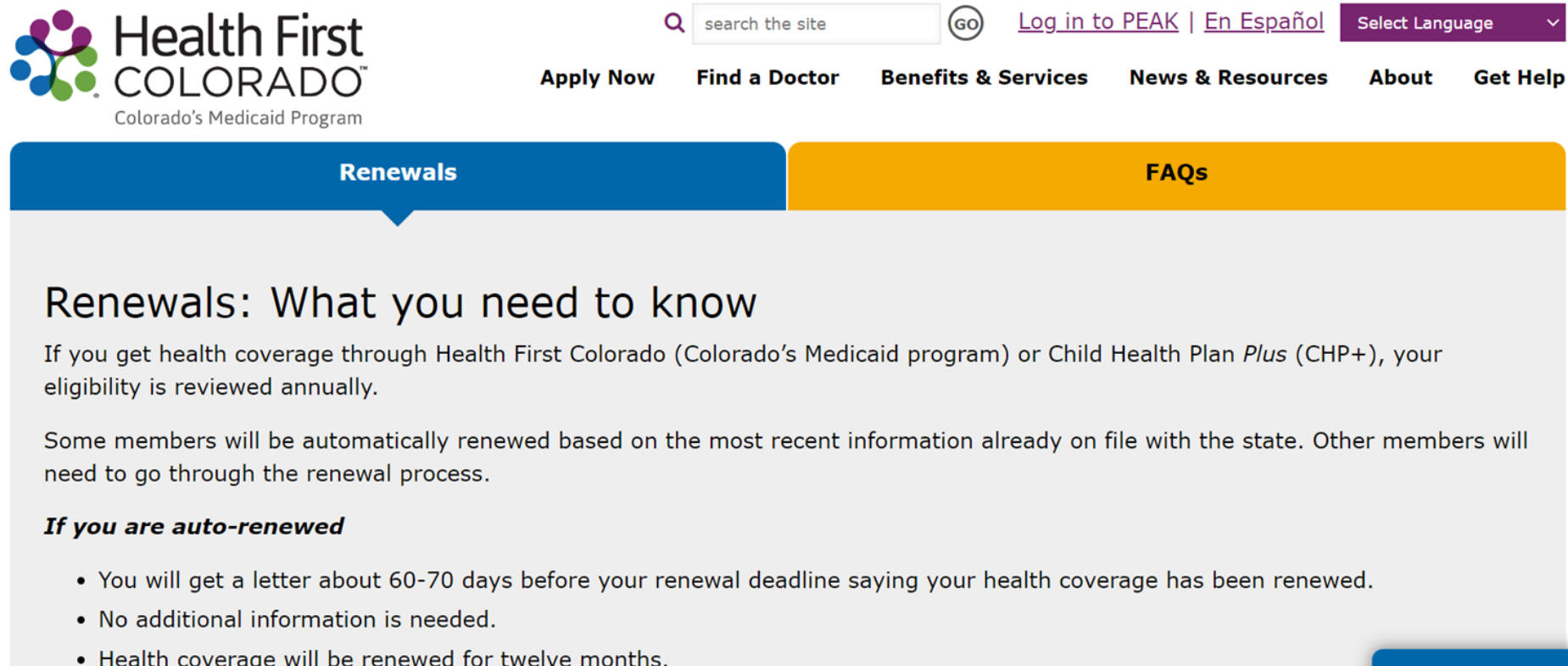
[https://www.youtube.com/playlist?list=PLFIKrQC\\_PrCGEuVySAIzoUNN23ihtKrD4](https://www.youtube.com/playlist?list=PLFIKrQC_PrCGEuVySAIzoUNN23ihtKrD4)



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# NEW: Health First Colorado Renewals Page

High-level information for members about the renewal process  
Available in English and Spanish



The screenshot shows the Health First Colorado website's Renewals page. At the top left is the Health First Colorado logo with the tagline 'Colorado's Medicaid Program'. To the right is a search bar with the text 'search the site' and a 'GO' button. Further right are links for 'Log in to PEAK | En Español' and a 'Select Language' dropdown menu. Below these are navigation links: 'Apply Now', 'Find a Doctor', 'Benefits & Services', 'News & Resources', 'About', and 'Get Help'. The main content area has two tabs: 'Renewals' (active) and 'FAQs'. Under the 'Renewals' tab, the heading 'Renewals: What you need to know' is followed by a paragraph stating that eligibility is reviewed annually. It then explains that some members are auto-renewed while others need to go through the process. A section titled 'If you are auto-renewed' lists three bullet points: receiving a letter 60-70 days before the deadline, no additional information needed, and coverage renewed for twelve months.

**Health First COLORADO**  
Colorado's Medicaid Program

search the site GO Log in to PEAK | En Español Select Language

Apply Now Find a Doctor Benefits & Services News & Resources About Get Help

**Renewals** FAQs

## Renewals: What you need to know

If you get health coverage through Health First Colorado (Colorado's Medicaid program) or Child Health Plan *Plus* (CHP+), your eligibility is reviewed annually.

Some members will be automatically renewed based on the most recent information already on file with the state. Other members will need to go through the renewal process.

***If you are auto-renewed***

- You will get a letter about 60-70 days before your renewal deadline saying your health coverage has been renewed.
- No additional information is needed.
- Health coverage will be renewed for twelve months.

<https://www.healthfirstcolorado.com/renewals/>



# NEW Tools for You Launching Feb.

## Call Center On-Hold or IVR Message

Messengers: HCPF, Counties/Departments of Human Services & Medical Assistance site call centers

Thank you for calling [insert County Office/Organization name here].

Did you know you can find out your Health First Colorado or Child Health Plan Plus renewal date online? Visit [CO.gov/PEAK](https://co.gov/PEAK) at any time to see when your renewal is up so you are ready! If you have questions about the renewal process please visit [healthfirstcolorado.com/renewals](https://healthfirstcolorado.com/renewals).



## Social Media Graphics and Flyers



**Don't Risk**  
a Gap in Your Health Coverage

**Get ready to renew now!**

- ✓ Make sure we can reach you! **Update your contact information** and sign up for notifications in the Health First Colorado app and in your PEAK account.
- ✓ **Respond by the date in your letter** - you'll get this in the mail and by email.
- ✓ Don't forget to **sign your renewal packet**.
- ✓ **Turn in documentation** in the way that works for you: Health First Colorado app, mail, online at [co.gov/PEAK](https://co.gov/PEAK).
- ✓ Find your County Department of Human Services by scanning the QR code, to reach out for help.



Health First COLORADO Colorado's Medicaid Program

CHP+ Child Health Plan Plus

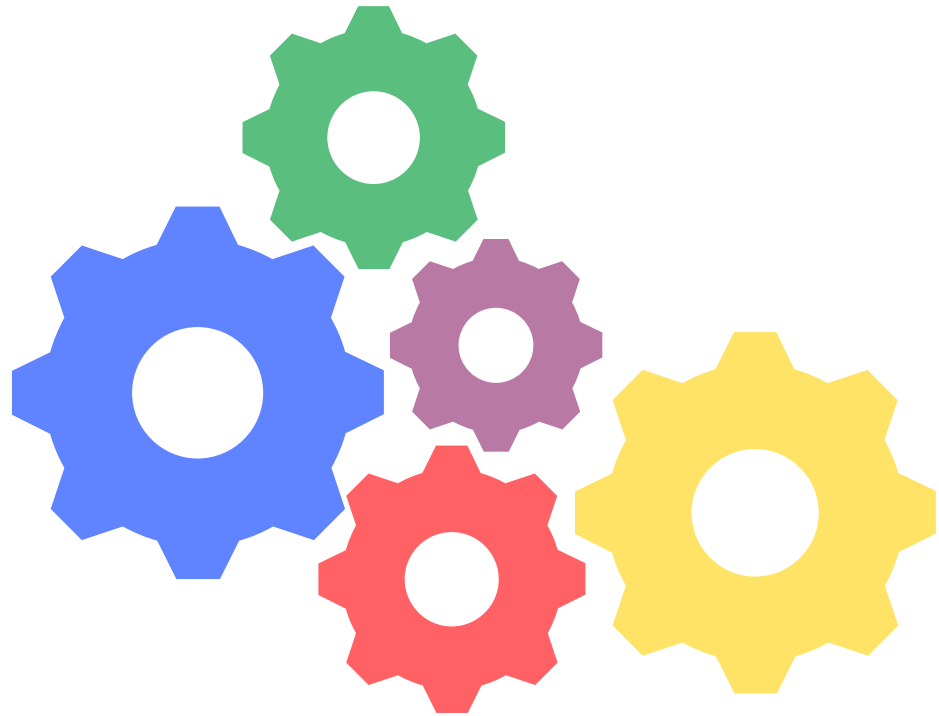
<https://hcpf.colorado.gov/covid-19-phe-planning>

# What can you do?

- ❑ To stay informed and receive the most up to date information on the end of the Continuous Coverage Requirement, bookmark the PHE Planning Page:  
<https://hcpf.colorado.gov/covid-19-phe-planning>
- ❑ Sign up for the COVID-19 Public Health Emergency Updates Newsletter to receive important updates and new tools as they are released
- ❑ Register for Quarterly Webinars: Next Community Partner Webinar  
April 26, 2023 1:00-2:30pm
- ❑ Download the Communication Toolkits
- ❑ Check the regularly updated FAQs

<https://hcpf.colorado.gov/covid-19-phe-planning>

# *SHS Program Website*



- Training Dates and Past Presentations
- Flyers and Trend Sheets
- Newsletters
- Annual Reports
- Program Manual
- And more!

<https://hcpf.colorado.gov/school-health-services>



***Questions or Comments?***



# *Thank You*

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