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## Special Hospital Bulletin

### Attention Hospital Providers

As we approach the implementation of the Colorado interChange on March 1, 2017, the Department would like to clarify acceptable billing practices for Hospitals.

### **Billing for Off Campus Locations**

Beginning March 1, 2017, the Department of Health Care Policy and Financing (the Department) will allow off-campus locations (OCLs) of a hospital to temporarily continue billing on a UB-04 through the Colorado interChange (iC). This will accommodate further collaboration between the Department and stakeholders about future changes to Department billing requirements and hospital billing systems. OCLs should continue to bill under the main hospital's NPI at the main address, or through the NPI at the associated address, until December 31, 2017. This temporary measure applies to those sites currently licensed as OCLs of an enrolled hospital, or that are currently applying for such licensure.

The Department will also allow facilities licensed as Community Clinics (CCs) and Community Clinics and Emergency Centers (CCECs) to bill under the main hospital NPI. This is also a temporary measure in effect until December 31, 2017, to accommodate the necessary changes to Department billing requirements and hospital billing systems. This only applies to CCs and CCECs which are owned and operated by an enrolled hospital, and licensed as such. The Colorado Department of Public Health and Environment (CDPHE) has established an administrative procedure to add CCs and CCECs to the appropriate hospital license on a temporary basis.

Hospitals must submit applications for enrollment for all OCLs and must upload their licenses or license submission documentation with their provider enrollment applications. To facilitate Medicaid enrollment of OCLs, CDPHE and the Department have developed a process to verify license documentation. If CDPHE denies an application for licensure, the Department will terminate the associated Medicaid provider enrollment and may recoup reimbursements.

In the near future, the Department will establish a forum to work with the provider community to establish any necessary changes or

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clarifications to Department billing requirements related to OCLs, CCs and CCECs. The Department recognizes that hospitals, CCs and CCECs may need time to adjust billing practices and systems related to any changes or clarifications. It is the Department's intent that in 2018, all OCLs, CCs and CCECs will submit claims that accurately identify the location where services are rendered.